

JOINT FINANCE AND AUDIT AND HUMAN RESOURCES COMMITTEES
McHenry County Government - 667 Ware Road
Woodstock IL 60098

MINUTES OF TUESDAY, JUNE 7, 2005

The joint meeting was called to order by Chairman Munaretto (Finance and Audit Committee Chairman) and Lyn Orphal (Human Resources Committee Chairman) at 8:15 a.m. The following Human Resources Committee members were present: Lyn Orphal; Sue Draffkorn; John Jung, Jr.; Anna May Miller; Tina Hill and Ann Gilman. The Finance Audit Committee members present were: Ann Kate; Marc Munaretto; Ann Gilman; John Hammerand; Marie Chmiel; and Perry Moy. Ed Dvorak (HR) and Don Brewer (FA) were absent. Also in attendance: Chairman Ken Koehler; John W. Labaj, Deputy County Administrator; Ralph Sarbaugh, Associate County Administrator – Finance; Tom Carroll and Rob Baderstadt, State's Attorneys.

Finance Audit Committee		Human Resources Committee	
Don Brewer	Marie Chmiel	Sue Draffkorn	Ed Dvorak
Ann Gilman	John Hammerand	Ann Gilman	Tina Hill
Ann Kate	Perry Moy	John Jung, Jr.	Anna May Miller
Marc Munaretto, Chairman		Lyn Orphal, Chairman	

MINUTE APPROVAL

None

PUBLIC PARTICIPATION:

None

NEW BUSINESS

Resolution authorizing adoption of the FY05/06 budget process: Committee members reviewed a Resolution authorizing the approval of a formal budget process for FY2005/2006. Chairman Munaretto noted that there are some changes to the Budget Policies that need to be reviewed by the committee members. Changes to the policy included the removal of "such employees will still be entitled to their employee training period increase of up to 5% after successful completion of their employee training period". It was stated that some new employees who receive a 5% raise after their training period, are making more than some longer term employees in the same department causing a compression to the grade/range charts. Mr. Sarbaugh stated that most departments do not bring in new employees at the bottom of the grade which builds compression. Committee members suggested removal of the Early Training Period from the Budget Policy. After discussion, Ms. Gilman made a motion, seconded by Ms. Chmiel to recommend deletion of the 5% increase after the employee training period (ETP) the motion carried with five ayes (Gilman, Chmiel, Hammerand, Kate, Munaretto) and one nay (Moy) from the Finance Committee. The motion carried with all members present voting aye from the Human Resource Committee members (Miller, Gilman, Draffkorn, Jung, Hill, Orphal)

The Finance Committee reviewed the 05/06 budget policy changes. Ms. Chmiel made a motion, seconded by Ms. Gilman to recommend approval of the Resolution authorizing the approval of a formal budget process for FY05/06 with changes. The motion carried with all members present voting aye (Gilman, Chmiel, Hammerand, Kate, Moy, Munaretto)

After noting no further business for the Human Resources Committee, Ms. Miller made a motion, seconded by Mr. Jung to adjourn at 8:34a.m. The motion carried with all members present voting aye.

Resolution authorizing acceptance of the Illinois Criminal Justice Authority Grant Funds for continuance of multi-jurisdictional drug prosecution program: Committee members reviewed a Resolution authorizing the acceptance of the Illinois Criminal Justice Authority Grant Funds for continuance of multi-jurisdictional drug prosecution program. The grant requires matching funds which is included in the States Attorneys budget. Mr. Moy made a motion, seconded by Ms. Chmiel to recommend approval of the above Resolution as presented. The motion carried with all members present voting aye on a roll call vote (Chmiel, Gilman, Kate, Hammerand, Moy, Munaretto)

Request to amend Resolution authorizing two new attorney positions, one new legal administrative position, and recalculation of cost allocation percentages for positions on the State's Attorney and Risk Management position rosters and a budget line item transfer in the Risk Management FY05 budget: Committee members reviewed a Resolution authorizing two new attorney positions, one new legal administrative position, and recalculation of cost allocation percentages for positions on the State's Attorney and Risk Management position rosters and a budget line item transfer in the Risk Management FY05 budget. Legal expenses for outside counsel has been reduced considerably creating a savings from the department. The request to amend the Resolution is because FY04 grade/range tables were used and these were changed in August. After review, Mr. Moy made a motion, seconded by Ms. Chmiel, to recommend approval of the above Resolution as presented. The motion carried with all members present voting aye on a roll call vote (Chmiel, Gilman, Kate, Hammerand, Moy, Munaretto)

Resolution authorizing BC/BS of Illinois as the provider of employee medical, dental and optical insurance for the period of 7/1/05 through 6/30/06: Committee members reviewed a Resolution authorizing Blue Cross & Blue Shield of Illinois as the provider of employee medical, dental and optical insurance for the period of 7/01/05 through 06/30/06. The Human Resources Committee, County Administration and the Human Resources Staff have reviewed and weighed the alternatives to switching providers and recommend renewing our contract with Blue Cross and Blue Shield of Illinois for a period of one year. Ms. Gilman made a motion, seconded by Mr.

Moy to recommend approval of the above Resolution as presented. The motion carried with all members present voting aye on a roll call vote (Chmiel, Gilman, Kate, Hammerand, Moy, Munaretto)

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Committee members questioned whether a new Special Committee for Insurance would be formed. Chairman Koehler stated that a new committee would be formed after the new County Administrator and Human Resources Director has come on board with the county.

OLD BUSINESS

None

EXECUTIVE SESSION

None

ADJOURNMENT

There being no further business, Mr. Moy motioned and Ms. Chmiel seconded to adjourn the joint meeting at 8:39a.m. The motion carried with a unanimous voice vote.

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RECOMMENDED FOR BOARD ACTION:

Approve a Resolution authorizing adoption of the FY05/06 budget process

Approve Resolution authorizing acceptance of the Illinois Criminal Justice Authority Grant Funds for continuance of multi-jurisdictional drug prosecution program

Approve amendment to Resolution authorizing two new attorney positions, one new legal administrative position, and recalculation of cost allocation percentages for positions on the State's Attorney and Risk Management position rosters and a budget line item transfer in the Risk Management FY05 budget

Approve Resolution authorizing BC/BS of Illinois as the provider of employee medical, dental and optical insurance for the period of 7/1/05 through 6/30/05

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