

SENIOR SERVICES GRANT COMMISSION (SSGC)
McHenry County Administration Building
667 Ware Road, Conference Room A
Woodstock IL 60098

MINUTES OF FRIDAY JUNE 24, 2005

Chairman Salgado called the meeting to order at 8:00a.m. The following Commission Members were present: Sandra Salgado, Chairman; Virginia Peschke; Lyn Orphal; Barbara Wheeler; Rick Klasen, Vice-Chairman; Anna May Miller; Don Larson; David Harper; Mary Reid; Catherine Nash; William Markison; Suzanne Hoban; and Frank Greenwald. Also present: John Labaj, Deputy County Administrator.

Sandra Salgado, Chairman	
Randy Crews	Frank Greenwald
David Harper	Suzanne Hoban
Richard Klasen	Don Kopsell
Don Larson	William Markison
Anna May Miller	Catherine Nash
Lyn Orphal	Virginia Peschke
Mary Reid	Barbara Wheeler

MINUTES

Ms. Miller made a motion, seconded by Mr. Klasen to recommend approval of the Senior Services Grant Commission minutes of December 3, 2004 as presented. The motion carried with all members present voting aye on a voice vote.

PUBLIC PARTICIPATION

None

NEW BUSINESS

Update of 2005 Program Activity: Mr. Labaj presented Commission members with an update of the reported accomplishments of the 2005 grant program. He stated that the program has started with a few pains. A number of the agencies have not provided quarterly reports as required by the commission. Commission members reviewed the amounts funded to date.

Review of Program 2005 Budget and Proposed Budget for 2006: Commission members reviewed the 2005 program and proposed budget for 2006. The first installment tax distribution to the Senior Service Grant Fund in the amount of \$680,338 will be deposited in the account today. The second installment will conservatively be the same amount if not more. The '04 tax receipts, in addition to excess '03 funds can keep the funding level for the '06 program at \$1.5 million. Mr. Labaj questioned commission members regarding the amounts to fund for the 2006 program. Commission members stated that it may be a good idea to keep a cushion for use in case of emergency. They requested that funding levels for 2006 remain the same as the previous year but to look at the funding levels yearly as this fund should increase. It was recommended that \$100,000 be set aside for emergency purposes. Ms. Miller made a motion, seconded by Mr. Greenwald to provide \$1.5 million in funding for the FY2006 program. The motion carried with all members present voting aye.

Review of 2005 Application with suggested changes for the 2006 Application: Commission members reviewed the 2005 application and requirements for the application process. Commission members suggested applicants work together to provide like services. This could allow for a larger grant package. Mr. Labaj will review the applications when received and if any like services are requested, call the applicants to see if they would be willing to work together. Commission members requested a line be added to the application that states "if you have previously applied for a grant, you are not required to resubmit your 501c3 or bylaws". Ms. Peschke noted that these documents remain the same. All of the due dates will need to be updated to reflect the 2006 year. Commission members questioned whether schools or churches could apply for these grants. Mr. Labaj stated that he didn't think there would be any restrictions and would check to see. Commission members noted that the budget forms are confusing and suggested a break out form be completed that includes whether this would be a new grant versus a continuation of services and the budget breakdown from the previous grant. Commission members then suggested that a copy of the agency yearly budget be included for review instead of filling out confusing budget forms.

Mr. Labaj informed the committee members that there is another vacancy on the Commission. Mr. Crews is moving out of State. This now creates a vacancy in the Township Supervisors, McCog, and the not-for-profit agency categories. The Public Health and Human Services Committee would interview applicants for the not-for profit agency opening.

Schedule for the 2006 program year: Mr. Labaj stated that the schedule for the 2006 grant program has been moved up about a month. Applications and the scheduling of the interviews will be held the second Friday in September 2005. Mr. Labaj will mail the quarterly reports to commission members for review.

OLD BUSINESS

Information on Medicare Reimbursement Issues: Nothing to report

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Chairman Salgado entered into a discussion regarding a grant that was received by Pioneer Center. She reminded commission members that Pioneer Center received two grants. The Senior Care Vocational Program was to purchase a van and to hire a certified nurse assistant and part time program technician. Pioneer Center just recently filled these two positions which means some of the salary funds will not be expended during this grant year. They have been unable to locate a van for purchase for the amount of the grant received. Ms. Salgado requested that the unexpended funds from the salary, to hire the personnel for the first four months of the grant, be used to help purchase the van. Ms. Peschke made a motion, seconded by Mr. Klasen to recommend the reallocation of funds for Pioneer Center grants to allow for the purchase of the Pioneer Center Van. The motion carried with all members present voting aye on a roll call vote. (Wheeler, Larson, Klasen, Miller, Orphal, Peschke, Reid, Hoban, Nash, Greenwald, Harper, Markison) Chairman Salgado abstained.

Commission members gave Mr. Labaj special thanks for all of his hard work for the Senior Services Grant Commission.

OLD BUSINESS

None

ADJOURNMENT

Noting no further business, Ms. Peschke made a motion, seconded by Mr. Klasen, to adjourn the meeting at 9:10 a.m. The motion carried with a unanimous voice vote.

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RECOMMENDED FOR BOARD ACTION:

Recommend the reallocation of funds for Pioneer Center