

HUMAN RESOURCES COMMITTEE
McHenry County Administration Building
667 Ware Road
Woodstock, IL 60098

MINUTES OF MONDAY, AUGUST 29, 2005

Chairman Orphal called the committee meeting to order at 10:30 a.m. with the following members present: Lyn Orphal, Chairman; Ann Gilman; Tina Hill; John Jung; and Sue Draffkorn. Anna May Miller and Ed Dvorak were absent. Also in attendance: Ralph Sarbaugh, Associate County Administrator-Finance; Peter Austin, Administrator; John Labaj, Deputy County Administrator; Gene Lowery, UnderSheriff; and Tom Svoboda, Chief Jail Division.

Lyn Orphal, Chairman
Sue Draffkorn Ed Dvorak
Ann Gilman Tina Hill
John Jung, Jr. Anna May Miller

MINUTES OF PREVIOUS MEETING

Committee members reviewed the committee minutes of August 8, 2005. Mr. Jung made a motion, seconded by Ms. Draffkorn to approve the August 8, 2005 minutes as submitted. The motion carried with all members present voting aye on a voice vote.

PUBLIC PARTICIPATION

None

NEW BUSINESS

Resolution authorizing the appointment of Catherine Link to the position of Purchasing Department Director: Mr. Jung made a motion, seconded by Ms. Gilman to recommend approval of a Resolution authorizing the appointment of Catherine Link to the position of Purchasing Department director. Mr. Austin reported that the Management Services Committee had approved this appointment with a salary of \$67,000 and eligibility for a Merit Increase in December. In addition, 20 vacation days were included. Members raised concern with giving 20 vacation days. Mr. Austin stated that this was something the previous County Administrator had negotiated with this individual. Ms. Gilman stated that this issue should be readdressed and she was unable to support the Resolution as presented as it was unfair to other employees. Members also noted that these vacation days were not approved through the Committee process. Ms. Gilman made a motion, seconded by Mr. Jung, to send this Resolution back to the County Administrator for the renegotiation of vacation time. The motion carried with four members voting aye (Gilman, Draffkorn, Jung and Orphal) and one nay (Hill). Mr. Austin asked if this item could remain on the County Board agenda for the September 6th meeting. Members agreed and stated they could schedule a meeting just prior to the County Board meeting if necessary.

FY 05/06 budget hearings: The FY 05/06 preliminary budget for Human Resources. The FY 05/06 budgets for Employee Benefit Fund, Social Security Fund and the IMRF Fund will be presented at a future meeting. After a review of the Human Resources FY 05/06 budget, Ms. Gilman made a motion, seconded by Mr. Jung, to accept the budget as presented. The motion carried with all members present voting aye on a roll call vote (Hill, Draffkorn, Gilman, Jung and Orphal). Mr. Sarbaugh noted that with the newly appointed HR Director there may be a need to adjust this budget during the coming year.

Resolution authorizing a contract agreement with McHenry County Peace Officers – Unit I: Ms. Hill made a motion, seconded by Ms. Draffkorn, to recommend approval of a Resolution authorizing a contract agreement with the McHenry County Peace Officers – Unit I. UnderSheriff Lowery addressed the Committee and reviewed the general history for union versus non- union Sheriff employees, of which 378 are unionized and 47 are not unionized. There are two phases in the negotiations: (1) non-economic which addresses working conditions; and (2) economic issues. No agreement could be met on economic issues so this went to arbitration. A roll call vote was called and the motion carried with all members present voting aye (Hill, Draffkorn, Gilman, Jung and Orphal).

Resolution authorizing a contract agreement with McHenry County Correctional Officers (Unit II): Ms. Hill made a motion, seconded by Mr. Jung, to recommend approval of a Resolution authorizing a contract agreement with the McHenry County Correctional Officers (Unit II). Chief Svoboda reviewed the proposed contract. He defined "line of duty injuries" as applied to the Public Employees Disability Act and noted that any employee covered on the contract who suffers a physical injury as a result of direct physical contact with an inmate or a member of the public while in an on-duty situation would be entitled to benefits under the Public Employees Disability Act. Whereas, any employee covered on the contract who suffers an injury while on duty and who does not meet the definition of "line of duty" or "catastrophic" injury would be covered under the provisions of the Illinois Workers Compensation Act. A roll call vote was called. The motion carried with all members present voting aye (Gilman, Draffkorn, Gilman, Jung and Orphal).

Resolution authorizing the reclassification of a Valley-Hi position: Mr. Jung made a motion, seconded by Ms. Hill to recommend approval of a Resolution authorizing the unfreezing and reclassification of position # 61035 in the Valley-Hi Departmental roster. The motion carried with all members present voting aye on a roll call vote (Hill, Draffkorn, Gilman, Jung and Orphal).

EXECUTIVE SESSION:

Ms. Hill made a motion, seconded by Ms. Draffkorn to enter into executive session at 11:05 a.m. to discuss a personnel issue. The motion carried with all ayes on a roll call vote (Hill, Draffkorn, Gilman, Jung, Orphal)

Ms. Gilman made a motion, seconded by Mr. Jung to return to regular session at 11:11 a.m. The motion carried with all ayes on a roll call vote (Hill, Draffkorn, Jung, Gilman, Orphal).

OLD BUSINESS

None

REPORTS

Mr. Sarbaugh reminded the Committee that they would be meeting with the Mental Health Board at the second meeting in September (September 26, 2005). He reported that the Mental Health Board has various health insurance premium rates that are based on years of service. These differences put additional workload burden on staff here when posting these insurance charge-backs to the Mental Health Board. Mr. Sarbaugh suggested that if the Mental Health Board wants to continue offering these various rates they should take over the responsibility of posting and tracking these different rates. A monthly journal entry of the cross-charges could be sent here for reconciling. He would like the Committee to discuss and address these differences with the Mental Health Board at the joint meeting. Ms. Hill stated it might be helpful if the Committee could have a list of discussion points of concerns so they can focus on those issues.

ADJOURNMENT

Ms. Gilman made a motion, seconded by Draffkorn to adjourn at 11:23 a.m. The motion carried with all members present voting aye.

* * * * *

RECOMMENDED FOR BOARD/COMMITTEE ACTION:

- Resolution authorizing a contract agreement with Unit 1
- Resolution authorizing a contract agreement with Unit II
- Resolution authorizing the unfreezing and reclassification of a Valley-Hi position

:bjt