

**VALLEY HI COMMITTEE**  
**McHenry County Administration Building**  
**667 Ware Road**  
**Woodstock, IL 60098**

MINUTES OF THURSDAY, AUGUST 18, 2005

Chairman Zierer called the meeting to order at 9:00 a.m. The following Committee Members were present: Mary Lou Zierer, Chairman; Rick Klasen; Perry Moy; Dan Shea and Marie Chmiel. Sandra Salgado arrived at 9:14a.m. Barbara Wheeler was absent. Also in attendance: Peter Austin; County Administrator; Ralph Sarbaugh, Associate County Administrator-Finance; Tim Wenberg, Rhonda Elder and Shelly Lunsford, Valley Hi; John Hadley, Building Operations; John Labaj, Deputy County Administrator; and the press.

Mary Lou Zierer, Chairman	
Marie Chmiel	Richard Klasen
Perry Moy	Sandra Salgado
Dan Shea	Barbara Wheeler

MINUTES

Committee members reviewed the committee minutes of August 4, 2005. Mr. Shea made a motion, seconded by Mr. Moy, to approve the minutes of August 4, 2005 as presented. The minutes were approved as submitted, with a unanimous voice vote.

PUBLIC PARTICIPATION

None

PRESENTATIONS

None

Ms. Salgado arrived at 9:14a.m.

NEW BUSINESS

*Valley-Hi Water Quality – Discussion:* Mr. Terry Grohm, from Manhard Consultants joined committee members for a discussion and to answer questions regarding Well house #3 located at Valley Hi. Well house #3 is the well being used to furnish water to Valley Hi. He stated that he is under contract with the county to complete regular routine maintenance and water testing at Valley Hi. Monthly reports are provided to Mr. Hadley and the IEPA (Illinois Environmental Protection Agency). Committee members questioned needed repairs and asked whether it would be better to invest in a new system for the new facility. Mr. Grohm stated that after the suggested repairs the well house would be in tip top shape. He stated that a new reverse osmosis system could cost as much as \$500,000 and may require an increase in the size of the Valley Hi Nursing Home. The estimate for the repairs is \$15,000. Mr. Hadley stated that an RFP has been sent out for the valve replacement in the #3 Well house. Mr. Grohm stated that Valley Hi has very good water quality and the key is to keep the system maintained. Committee members questioned whether a Resolution would be needed to authorize the repairs. Mr. Sarbaugh stated that if the repairs were being done from the contingency fund, the committee could authorize direction to have the repairs to the well house completed. Mr. Hadley will bring this request, with the RFP's for discussion and direction at the next committee meeting.

*FY05/06 Budget hearings for Valley Hi:* Mr. Tim Wenberg, Rhonda Elder and Shelly Lunsford joined committee members to discuss the preliminary FY05/06 Valley Hi budget. Mr. Sarbaugh reminded committee members that this is a maintenance budget. The highlights and goals of Valley Hi were discussed with committee members. Mr. Wenberg stated that Valley Hi has a lot to be proud of. He stated that when he first joined Valley Hi, they were over 1 million dollars in debt, as well as owing \$900,000 to the County. He stated that now Valley Hi has over \$700,000 in their account and have had four years of deficiency free ratings from the Illinois Department of Public Health. It was noted that less than 12% of all nursing homes in the State of Illinois receives this status. One of the biggest issues continues to be the software for the accounting system at Valley Hi. Mr. Sarbaugh suggested that when any department is considering purchasing software that has an accounting function, they check with Administration and the Auditor to see if the package would be compatible with the County System. He stated that before a new software package could be purchased for Valley Hi it is important to bring their accounts current. Revenue and expenditures for Valley Hi were discussed with committee members. Mr. Sarbaugh reminded committee members that we know some of the supplemental requests are required items, but, they are placed in the supplemental requests to show committee members

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the increases that are be needed within a department. The supplemental requests are included for review to make committee members aware of the requests being made by the departments. Mr. Shea made a motion, seconded by Mr. Klasen to recommend approval of the preliminary maintenance FY05/06 Valley Hi budget as submitted. The motion carried with all members present voting aye.

*Resolution authorizing an emergency appropriation in the Building Operations – Valley-Hi Maintenance FY 04-05 budget for cooling tower circuit board repair:* Ms. Salgado made a motion, seconded by Ms. Chmiel to recommend the County Board approve a Resolution authorizing an emergency appropriation in the Building Operations – Valley Hi Maintenance FY 04-05 budget for repair of the cooling tower circuit board. The motion carried with all members present voting aye (Chmiel, Klasen, Moy, Salgado, Shea, Zierer).

*Resolution authorizing a budget line item transfer for the Valley-Hi building project budget:* Ms. Chmiel made a motion, seconded by Ms. Salgado to recommend the County Board approve a Resolution authorizing a budget line item transfer for the Valley-Hi Building Project FY 04-05 Budget. The motion carried with all members present voting aye (Chmiel, Klasen, Moy, Salgado, Shea, Wheeler, Zierer).

OLD BUSINESS

None

REPORTS TO COMMITTEE

None

EXECUTIVE SESSION

None

MEMBERS COMMENTS

Committee members were invited to the Valley Hi Family Picnic. The event will take place on September 10<sup>th</sup> at 11:00-2:30p.m. for those interested. Chairman Zierer requested committee member's attendance.

ADJOURNMENT

Ms. Chmiel made a motion, seconded by Ms. Salgado to adjourn the meeting at 10:53 a.m. The motion carried with a unanimous voice vote.

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**RECOMMENDED FOR COMMITTEE/BOARD ACTION:**

Approve a Resolution authorizing an emergency appropriation in the Building Operations – Valley Hi Maintenance FY 04-05 budget for repair of the cooling tower circuit board  
Approve a Resolution authorizing a budget line item transfer for the Valley-Hi Building Project FY 04-05 Budget