

BUILDING PROJECTS COMMITTEE
McHenry County Government Center – Administration Building
667 Ware Road
Woodstock IL 60098

MINUTES OF MONDAY, MARCH 21, 2005

The meeting was called to order by Committee Chairman Moy at 9:30 a.m. The following members were present: Perry Moy; Sue Draffkorn; Mary Lou Zierer; Marie Chmiel; Ed Dvorak; and Don Brewer. Nick Provenzano was absent. Also in attendance: Rick Bernotas, County Administrator; Cathy Link, Acting Director of Purchasing; John Hadley, Building Operations; Tom Svoboda, Sheriff's Department; John Labaj, Deputy County Administrator; Lou Czarny, Circuit Court Administrator; and the press.

Perry Moy, Chairman	
Don Brewer	Marie Chmiel
Sue Draffkorn	Ed Dvorak
Nick Provenzano	Mary Lou Zierer

MINUTES

Ms. Draffkorn made a motion, seconded by Ms. Chmiel, to approve the March 7, 2005 Building Projects Committee minutes. The minutes were approved as presented with a unanimous voice vote.

PUBLIC PARTICIPATION:

None

NEW BUSINESS:

None

OLD BUSINESS

Update on construction and remodel projects:

The Jail Project: Chief Svoboda provided an update to the Jail project. He reported that steel for the cells should be arriving next week. Construction of the circular drive-way will begin in mid-April and will impact the visitation area, bonding and rights court. These areas will need to be relocated. A video visitation system will be set-up in a location yet to be determined. Suspension of the work release program is being considered. This suspension would be for approximately six months. Currently there are three people on work release with two of those scheduled to be released soon. Seven employees are dedicated to this service and by suspending this program these individuals would be used in other areas. A construction timetable will be provided at the next meeting.

Mr. Hadley reported that a recent fire protection inspection report stated that all showers must contain a sprinkler head. The code requirements are being reviewed and a meeting is scheduled with the architect and Fire Department chief to discuss this issue. A plumbing inspection by the Illinois Department of Public Health cited codes that require a floor drain to be located within each cell. The inspector noted that the second floor also lacks these drains and to be in compliance with the code the drains would need to be installed in those cells as well. The architects are currently researching these issues. If they are required, there will be significant costs involved which would impact the contingency fund significantly. Chief Svoboda noted that the Sheriff's Department would be opposed to installing a drain within each cell as it would raise many security issues. Mr. Bernotas noted that no one was aware of the plumbing inspection and security issues are being reviewed since the plumbing inspector had made it to the main third floor without being issued a proper pass.

Annex A: The project has been completed and came-in under budget. The Committee will tour this facility after the next meeting.

Jail project (continued): Chairman Moy asked how the meal system for the jail was being addressed during this project. Chief Svoboda reported that approximately 900 meals are served daily. Aramark Correctional Services provides these meals which are prepared off-site. One hot meal and two cold meals are provided daily at a cost of approximately \$1,000 per week. The jail kitchen area should be completed by June 6, 2005. Mr. Bernotas reminded the members of the "domino" effect that can happen if projects are modified or speeded-up. Costs to set-up temporary locations can far exceed the benefits and members need to take these concerns into consideration. He pointed out the C290 has been suggested as an area to set-up the video visitation, but this room is also used for meetings that require the security of that building. Chief Svoboda went on to report that Aramark has offered to provide kitchen equipment through a ten year contract. Mr. Brewer noted that this may not be possible since it has been determined in the past that the County Board

is unable to approve a contract beyond two years. Mr. Bernotas noted that options are being investigated and there is also concern that a proper bidding process has not be carried out as required by County Ordinance.

BUILDING PROJECTS COMMITTEE

Minutes of Monday, March 21, 2005

Page: 2

To make sure the full County Board is aware of the many issues and concerns involved with all the projects, Chairman Moy will provide a report at each County Board meeting.

Valley-Hi: A.J. Maggio has received the orders to proceed with the project. A trailer for the contactor has been placed on the site and temporary fencing and construction project signage has been installed. The old garage is now vacant and will be moved within the next couple of weeks.

Mr. Bernotas reported that the Building Operations Department is trying to do many project jobs in-house and this has caused an increase in overtime. He stated the unplanned overtime for this department may become a budget issue. He noted he is working with the Human Resources Department regarding this issue. He also noted that John Hadley has been acting as the owners representative on the various projects.

Ms. Zierer asked if out-sourcing food and laundry services for Valley-Hi should be considered. Mr. Hadley noted that code requires a personal laundry area for nursing home residents must be provided. Ms. Zierer asked if it would be possible to use the empty house at Valley-Hi for a storage facility. Mr. Bernotas cautioned that use of empty buildings can become costly, but all options will be considered.

State's Attorney: In-house staff is working on expanding the office space for the State's Attorney by using the space directly across from those offices. The reception area will be located in the hallway with an additional three offices in the "old" space used by the Recorder. This will be a temporary fix for space shortage in this department. Costs are projected to be approximately \$20,000. He asked for Committee authorization to proceed with this project. Mr. Brewer made a motion, seconded by Ms. Draffkorn, to proceed with the temporary remodeling of the State's Attorney's office area at a cost not to exceed \$20,000. The motion carried with all members present voting aye on a roll call vote (Draffkorn, Brewer, Zierer, Chmiel, Dvorak and Moy).

EXECUTIVE SESSION:

None

REPORTS:

Ms. Chmiel questioned how much the space study by Prime Hoffman would cost. Mr. Bernotas responded that this study is included in the costs of the work on the second floor for the Sheriff's Department and new evidence area.

ADJOURNMENT: Noting no further business, Ms. Draffkorn made a motion, seconded by Chmiel, to adjourn the meeting at 10:40 a.m. The motion carried with a unanimous voice vote.

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RECOMMENDED FOR BOARD ACTION:

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