

**Transportation Committee
Meeting
Wednesday, March 02, 2005 - 9:00 AM
McHenry County Division of Transportation
Main Conference Room
16111 Nelson Road
Woodstock, Illinois 60098**

Chairman Dan Shea
Vice Chairman Ed Dvorak Don Larson
Virginia Peschke Lyn Orphal
Sandra Salgado Anna May Miller

MEMBERS IN ATTENDANCE

Chairman Dan Shea, Don Larson, Anna May Miller, Lyn Orphal and Ed Dvorak

MEMBERS NOT IN ATTENDANCE

Virginia Peschke and Sandra Salgado

CALL TO ORDER

Chairman Shea called the meeting to order at 9:00 AM.

PUBLIC PARTICIPATION

In attendance were: Rick Bernotas, County Administrator; Joseph Korpalski, Director of Transportation/County Engineer; John Labaj, Deputy County Administrator; Dave Stone and Michelle Courier, State's Attorneys Office; Charles Sass, President for the Village of Huntley; Carl Tomaso, Village Administrator for the Village of Huntley; Charles Eldredge, McHenry County Economic Development Corporation; Gary Overbay and Mark Mathewson, Civiltech Engineering, Inc.; Joe Murawski, Trustee for the Village of Lake in the Hills; Iris Bryan, Town Crier; Nate Legue, Northwest Herald; Veronica Armstrong, Crystal Lake resident; Ken Kelgard, Deputy County Engineer; Mark Dammyer, Division of Transportation Construction Manager; Jeff Young, Division of Transportation Design Manager; Mark DeVries, Division of Transportation Maintenance Superintendent; Ed Markison, Division of Transportation Asst. Maintenance Superintendent; Andrew Schwebke Division of Transportation Sign Shop Supervisor; Ron Maas, Division of Transportation Road Supervisor; Brad Cousin, Division of Transportation Traffic Engineer; Ray Beets, Division of Transportation Permit Coordinator; Scott Stalesky, Division of Transportation Engineering Technician; Glen Lindsey, Division of Transportation Utility Coordinator; Patricia Schroeder, McHenry County Council of Mayors and PTAC; Debra Kroll, Division of Transportation Administrative Assistant.

Issues of Discussion

- Veronica Armstrong of 6201 Edgewood Road, Crystal Lake, IL addressed her concerns regarding the Walkup Road Project and that she believes it will create more congestion on Edgewood Road. Ms. Armstrong noted that Edgewood Road is the only road between IL Route 176 and Bull Valley Road that connects IL Route 31 to Walkup Road. Ms. Armstrong added that IL Route 31 may be a state route (IDOT) but it runs through McHenry County
- Charles Eldredge – McHenry County Economic Development Corporation – Mr. Eldredge reiterated and requested that the Transportation Committee and the County Board address the formal approval of the resolution concerning regional transportation priorities and transportation funding in McHenry County
- Patricia Schroeder - Patricia Schroeder, McHenry County Council of Mayors and PTAC (Public Transportation Authority Commission) reminded the committee that the Transit Workshops are being held today at McHenry Township at 11:30 AM for Employers and the 3:00 PM for Municipalities and Townships

APPROVAL OF FEBRUARY 02 AND 16, 2005 MEETING MINUTES

A motion was made by Ms. Orphal to approve the February 02 and February 16, 2005 meeting minutes as presented. The motion was seconded by Ms. Miller.

A vote was taken with all members present voting "aye"; motion carried.

PROGRAM STATUS REPORT

Adopt-A-Highway Program – Division of Transportation Staff – Mr. DeVries, Division of Transportation Maintenance Superintendent gave an overview on the conception and progress of the program to date.

Mr. DeVries offered his thanks and appreciation to everyone at the facility involved in making the program a successful one: Ed Markison, Asst. Maintenance Superintendent; Ron Maas, Road Supervisor; Andy Schwebke, Shop Supervisor; and Scott Stalesky, Engineering Technician who spear headed the program and has expanded the enrollment to its current size. Mr. DeVries went on to explain that the program is in its tenth (10th) year, which began in 1995. He advised that in 2001 there were 20 groups; today there are 87 groups.

Mr. DeVries also noted that the media has been a supportive entity with this program and extended his appreciation for that.

Mr. DeVries updated the committee on some changes that the County hopes to execute with the program:

- More thorough communication with groups
- Initiate a recycling program encompassed under the current program
- Reinforce and re-communicating procedures
- Update video
- Development of reward(s) of appreciation
- Expand program and increase awareness

Mr. Schwebke noted that it is anticipated that the 100th group will join the program this year.

Mr. DeVries advised that the program has never had its own budget since its inception. This program needs its own budget because the costs come out of maintenance funds.

BID APPROVAL

Resolution Accepting Sign Material Bids and Appropriating Motor Fuel Tax Funds

The Division of Transportation annually requires various materials necessary to construct and repair traffic control signs along all County Highways.

Bids for the sign materials were received and opened at the McHenry County Division of Transportation on February 22, 2005.

The low bidder for the individual sections of the sign material bid and appropriation amounts are as follows:

Telescoping steel posts - Allied Municipal Supply at a "not to exceed" amount of \$33,000.00

Aluminum Blanks (various sizes) to TAPCO at a "not to exceed" amount of \$23,000.00

Sign Materials Roll Goods Reflective Sheeting to Decker Supply Company at a "not to exceed" amount of \$34,500.00

Sign Materials Reflective Faces to Halls Signs at a "not to exceed" amount of \$26,500.00

Roll-Up Warning Sign Assemblies to TAPCO at a “not to exceed” amount of \$4,800.00

Flexible Delineator Posts to Decker Supply Company at a “not to exceed” amount of \$4,200.00

The above material bids total amount is \$126,000.00.

A motion was made by Ms. Orphal to approve and recommend to the County Board the Resolution Accepting Sign Material Bids in the amount of \$126,000.00 and the appropriation of \$126,000.00 from the County Motor Fuel Tax Fund. The motion was seconded by Ms. Miller.

A vote was taken with all members present voting “aye”; motion carried.

Resolution Appropriating Funds for Annual Striping Paint and Glass Bead Materials

The Division of Transportation annually participates in the State of Illinois contract bid for striping paint and glass beads.

A motion was made by Ms. Orphal to approve and recommend to the County Board the Resolution Appropriating Funds for Annual Striping Paint and Glass Bead Materials and the appropriation of \$16,000.00 from the County Motor Fuel Tax Fund. The motion was seconded by Mr. Dvorak.

A vote was taken with all members present voting “aye”; motion carried.

RESOLUTION TO APPROVE A PROPOSAL FOR RIGHT-OF-WAY NEGOTIATION SERVICES FOR WEST MCHENRY BYPASS PROJECT

The County Board of McHenry County has and continues to recognize that the completion of a Western McHenry Bypass of the City of McHenry, when warranted, will be of great benefit to the City of McHenry and also to McHenry County.

The County of McHenry believes it is imperative for all residents of McHenry County that the western bypass corridor remain and be maintained as a viable alternative to address future congestion and mobility of the region.

The County of McHenry has determined that it is necessary to purchase highway right-of-way for the Western McHenry Bypass, so that it is there when needed in the future.

The necessary plats, legal descriptions and title commitments need to be prepared.

In order to proceed with the acquisition process, appraisals and negotiation services will need to be provided.

There are adequate budgetary resources available to the Division of Transportation to provide for said administrative expenses as well as the actual land acquisition costs.

We are seeking approval from the committee for the proposal from Civiltech Engineering, Inc. for negotiation and right-of-way consulting services in the “not to exceed” amount of \$18,000.00.

A motion was made by Ms. Miller to approve and recommend to the County Board the Resolution approving a Proposal for Right-of-Way Negotiation Services and the appropriation of \$18,000.00 from the County Option Motor Fuel Tax Fund. The motion was seconded by Mr. Larson.

A roll call vote was taken with all members present voting “yes”; motion carried.

RESOLUTION TO APPROVE A PROPOSAL FOR RIGHT-OF-WAY NEGOTIATION SERVICES FOR GRAF ROAD BRIDGE PROJECT

McHenry County has determined the need to design a replacement bridge structure for Graf Road in Chemung Township, where it crosses a creek at the Boone County Line as the existing structure is structurally deficient.

The said bridge replacement will provide for improvements to traffic flow and benefit the citizens of the County and the motoring public.

McHenry County has conducted the necessary engineering and environmental studies to determine an alignment and right-of-way requirements for the new bridge structure.

The necessary plats, legal descriptions and title commitments have been prepared.

In order to proceed with the acquisition process, appraisals and negotiation services will need to be provided.

There are adequate budgetary resources available to the Division of Transportation to provide for administrative expenses, as well as the actual land acquisition costs.

We are seeking approval from the committee for the proposal from Civiltech Engineering, Inc. for negotiation and right-of-way consulting services in the "not to exceed" amount of \$4,000.00.

A motion was made by Mr. Larson to approve and recommend to the County Board the Resolution approving a Proposal for Right-of-Way Negotiation Services and the appropriation of \$4,000.00 from the County Option Motor Fuel Tax Fund. The motion was seconded by Ms. Miller.

A vote was taken with all members present voting "aye"; motion carried.

RESOLUTION TO APPROVE AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF CRYSTAL LAKE AND MCHENRY COUNTY FOR A TRAFFIC FLOW IMPROVEMENT PROJECT AT ACKMAN ROAD AND GOLF COURSE ROAD

McHenry County and the City of Crystal Lake have determined a need to perform improvements to the intersection of Ackman Road and Golf Course Road in the City of Crystal Lake.

The intersection presently experiences significant traffic congestion during peak traffic periods.

The City is currently preparing plans for traffic signal installation improvements to the intersection of Ackman and Golf Course Roads.

Ackman Road is under the jurisdiction of the County and Golf Course Road is under the jurisdiction of the City.

The City has been awarded Federal Surface Transportation Program Funds that will fund eighty percent (80%) of the Phase III construction supervision and the construction costs of said improvements.

We recommend approval of the intergovernmental agreement with the City of Crystal Lake, stipulating the specific responsibilities of each party for the traffic signal installation improvement project.

A motion was made by Mr. Dvorak to approve and recommend to the County Board the Resolution approving an Intergovernmental Agreement between the City of Crystal Lake and McHenry County for a Traffic Flow Improvement Project and the appropriation of \$12,000.00 from

the County Motor Fuel Tax Fund and \$28,000.00 from the County Motor Fuel Tax Fund. The motion was seconded by Ms. Miller.

A roll call vote was taken with all members present voting "yes"; motion carried.

RESOLUTION TO APPROVE AN INTERGOVERNMENTAL AGREEMENT FOR ESTABLISHING A LONG RANGE PLAN FOR THE LONGMEADOW PARKWAY, HUNTLEY ROAD AND KREUTZER ROAD CORRIDOR

The northeastern portion of Kane County and southeastern portion of McHenry County are experiencing substantial growth and will continue to do so as projected by the Northeastern Illinois Planning Commission for the year 2030.

The Village of Huntley is updating its comprehensive plan and has created an *East Side Sub Area Plan* to focus on the transportation needs east of Illinois Route 47 and south of Algonquin Road.

The County of Kane has established a future Fox River crossing along the Longmeadow Parkway corridor, which would intersect Huntley-Dundee Road west of Randall Road.

The County Access Management Ordinance is in place for the purpose of maintaining the arterial functions of County Highways.

The Village of Huntley and McHenry County along with the municipalities of Algonquin, Gilberts and Carpentersville and the County of Kane have entered into an agreement for the *Huntley East Side Sub Area Plan*.

The *Huntley East Side Sub Area Plan* shifts the regional responsibility of Huntley-Dundee Road onto Kreutzer Road which will move regional traffic around the center of the Village of Huntley, thereby making Huntley-Dundee Road a local collector roadway.

The Village of Huntley has agreed to maintain the jurisdiction of Kreutzer Road and will manage the access as prescribed in the *Huntley East Side Sub Area Plan* to ensure its long term viability as a regional arterial roadway.

Mr. Gary Overbay of Civiltech Engineering, Inc. gave a brief overview of the creative concept of the project, denoting access points, signalized locations and un-signalized locations. Mr. Overbay mentioned that Longmeadow Parkway is the old Bolz Bridge.

Mr. Korpalski commended the Village of Huntley on their efforts and pointed out that the village took the financial study on their own shoulders. The intergovernmental cooperation, lead by the efforts of the Village of Huntley, created a very productive experience.

Mr. Korpalski added that right-of-way dedication is imperative to the planning process. He read the clause in the agreement that states: "*Where the highway authority acquires Right-of-Way along the Corridor for the completion of roadway improvements for the Corridor, each Governmental Entity agrees, to the lawful extent of its authority to do so, to cause to be reimbursed to the highway authority as a condition of annexation any Right-of-Way acquisition costs incurred outside of their respective municipal boundaries as said boundaries exist as of the date of this Agreement. Any reimbursement as set forth in this paragraph shall occur within ninety (90) days of the Governmental Entity's development approval of any property adjacent to the Corridor and/or prior to access being granted to the Corridor.*"

Mr. Young pointed out that Kreutzer Road will tie into the Algonquin Road Extension Project and create a loop around downtown Huntley.

Chairman Shea conveyed that the regional plan can be accomplished when working with dedicated individuals such as Mayor Sass and Mr. Tomaso and we need to recognize that this is an **important** factor in the process.

Mayor Sass offered his thanks and appreciation to the County for their cooperation and role in this process.

A motion was made by Mr. Dvorak to approve and recommend to the County Board the Resolution approving an Intergovernmental Agreement between the Villages of Algonquin, Carpentersville, Gilberts and Huntley and the Counties of Kane and McHenry for Establishing a Long Range Plan for the Longmeadow Parkway, Huntley Road and Kreutzer Road Corridor. The motion was seconded by Ms. Orphal.

A vote was taken with all members present voting "aye"; motion carried.

RESOLUTION TO APPROVE AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE COUNTY OF MCHENRY AND THE VILLAGE OF HUNTLEY FOR THE JURISDICTIONAL TRANSFER OF HUNTLEY-DUNDEE ROAD

The County has jurisdiction over Huntley-Dundee Road from Main Street southeast to the McHenry County/Kane County border.

The Village has jurisdiction over Main Street from the Huntley-Dundee Road intersection west, past Illinois Route 47.

The County Access Management Ordinance is in place for the purpose of maintaining the arterial functions of County Highways.

The Village and the County along with the municipalities of Algonquin, Gilberts and Carpentersville and the County of Kane have entered into an agreement for the *Huntley East Side Sub Area Plan*.

A motion was made by Ms. Miller to approve and recommend to the County Board the Agreement between the County of McHenry and the Village of Huntley for the Jurisdictional Transfer of Huntley-Dundee Road (County Highway 11) and the appropriation of \$36,000.00 from the County Option Fund. The motion was seconded by Mr. Larson.

A roll call vote was taken with all members present voting "yes"; motion carried.

RESOLUTION APPROVING AN ENGINEERING SERVICES AGREEMENT WITH CIORBA GROUP FOR ALLENDALE ROAD BRIDGE PROJECT

McHenry County has determined a need to replace a bridge structure on Allendale Road, as the existing bridge is structurally deficient, which will involve the construction of a new bridge.

The improvements will require the services of a consulting engineering firm to provide Phase I preliminary engineering for the project.

The Transportation Committee approved the Division of Transportation selection of Ciorba Group, Inc. at the March 25, 2004 committee meeting.

The project has been approved by the Illinois Department of Transportation (IDOT) to receive Highway Bridge Replacement and Rehabilitation Program (HBRRP) Funds for both engineering and construction.

We recommend the approval of the Engineering Services Agreement with Ciorba Group, Inc. in the "not to exceed" amount of \$94,000.00.

A motion was made by Ms. Miller to approve and recommend to the County Board the Resolution approving an Engineering Services Agreement with Ciorba Group, Inc. in the amount of \$94,000.00 and the appropriation of \$94,000.00 from the County Bridge Fund. The motion was seconded by Mr. Larson.

A vote was taken with all members present voting "aye"; motion carried.

Mr. Larson commented that the Piscasaw River Bridge will be replaced and wanted to know if parts (trusses) from that bridge could be utilized for a Pedestrian/Bike path where needed. Mr. Korpalski stated that he would check with the Department of Conservation to determine feasibility and their interest.

RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE STATE OF ILLINOIS FOR FUNDING OF ALLENDALE ROAD BRIDGE PROJECT

In order to obtain federal and state funding of local highway improvements, McHenry County is required, under Illinois Department of Transportation (IDOT) policies, to enter into an agreement for the funding of said local improvements.

McHenry County is desirous of constructing a bridge structure on Allendale Road in Greenwood Township, which will involve the construction of a new bridge and approach pavement.

Federal Highway Bridge Replacement and Rehabilitation Program (HBRRP) Funds have been committed to McHenry County for eighty percent (80%) of the said engineering costs.

The attached intergovernmental agreement between the State of Illinois and the County of McHenry defines the local agency participation in the improvement and the estimated local share of the cost of the improvement.

A motion was made by Mr. Dvorak to approve and recommend to the County Board the Resolution approving an Intergovernmental Agreement with the State of Illinois and the appropriation of \$18,900.00 from the County Bridge Fund. The motion was seconded by Ms. Miller.

A vote was taken with all members present voting "aye"; motion carried.

RESOLUTION APPROVING AN AMENDED INTERGOVERNMENTAL AGREEMENT WITH THE STATE OF ILLINOIS FOR FUNDING OF WALKUP ROAD WIDENING PROJECT

In order to obtain federal and state funding of local highway improvements, McHenry County is required, under Illinois Department of Transportation (IDOT) policies, to enter into an agreement for the funding of said local improvements.

McHenry County entered into an agreement for the funding of the Walkup Road Widening Project on January 17, 2002 to cover eighty percent (80%) of the engineering costs for the project.

Since that original agreement, the project has increased in size because of changes to the project length required by the State of Illinois.

Federal Congestion Mitigation and Air Quality (CMAQ) Funds have been committed to McHenry County for 80% of the engineering work.

The amended intergovernmental agreement between the State of Illinois and the County of McHenry defines the local agency participation in the improvement and the estimated local share of the cost of the improvement.

A motion was made by Ms. Miller to approve and recommend to the County Board the Resolution approving an Amended Intergovernmental Agreement with the State of Illinois. The motion was seconded by Ms. Orphal.

A roll call vote was taken with all members present voting "yes"; motion carried.

RESOLUTION ESTABLISHING THE SALARY OF THE COUNTY ENGINEER AND APPROPRIATING FUNDS

Mr. Bernotas discussed the funding the salary of the County Engineer and stated that it was in line with markets and state conditions. This was a 3% increase.

The County of McHenry (hereinafter "County") has entered into an intergovernmental agreement with the Illinois Department of Transportation (hereinafter "IDOT") (executed by IDOT on February 04, 2000) whereby the County, having sufficient Surface Transportation Program Funds available, desires to utilize a portion of said funds so that IDOT shall pay fifty percent (50%) of the salary of the County Engineer, the remaining fifty percent (50%) to be paid from Motor Fuel Tax Funds.

In order to pay 50% of the County Engineer's salary through IDOT, the County agrees to conform to the salary schedule recommended by IDOT.

The County desires to appropriate funds for the purpose of payment of the County Engineer's salary for the period beginning December 01, 2004 and ending November 30, 2005.

The salary of the County Engineer shall be \$107,441.30 per year effective December 01, 2004 and that the sum of \$107,441.30 is hereby appropriated from the Motor Fuel Tax Fund for the payment of salary from December 01, 2004 to November 30, 2005.

The funding source for the above stated \$107,441.30 shall be \$53,720.65 in Motor Fuel Tax Funds and \$53,720.65 in State Funds received from IDOT in exchange for the County Surface Transportation Program Funds pursuant to said intergovernmental agreement. The State Funds will be billed yearly and received in one lump sum from IDOT. Upon receipt of the State Funds, said funds shall, pursuant to the intergovernmental agreement, be placed in the Motor Fuel Tax Fund.

A motion was made by Mr. Dvorak to approve and recommend to the County Board the Resolution Establishing the Salary of the County Engineer and the appropriation of \$53,720.65 from the Motor Fuel Tax Fund and \$53,720.65 in State Funds. The motion was seconded by Ms. Miller.

A roll call vote was taken with all members present voting "yes"; motion carried.

OLD/NEW BUSINESS

Old Business

Ms. Miller extended her thanks and appreciation to Mr. DeVries for his presentation at the NITHCA (Northern Illinois Township Highway Commissioners Association) meeting.

Ms. Miller also extended her thanks to Mr. Baker, Division of Transportation Township Engineer who addressed the Highway Commissioners regarding MFT Funding at an informational meeting.

Mr. Korpalski will be in Washington D.C. on Wednesday, March 16, 2005 addressing senators and representatives on the issue of Highway Funding.

New Business

Mr. Korpalski gave an overview of the events of 2004 regarding TEA-21 Reauthorization for the new committee members, the reason for the trip to Washington D. C. and advised that no reauthorization of the TEA-21 Bill has been received as yet.

The Division of Transportation budgets for staff to attend the APWA North American Snow Conference. On Monday, April 18, 2005 there will be a general session in a *talk show* format entitled, *The Challenges We Face in the Winter Maintenance Business*. Mr. DeVries has been asked and has accepted as one of the speakers. Kudos were extended to Mr. DeVries, as he has given a positive image to both McHenry County and the Division of Transportation.

Mr. Korpalski referred to a memorandum handout at the meeting regarding two bridge postings. Those postings are located on North Union and Graf Road. These bridges were posted by IDOT because of weight limits. In 2004 inspections were done and with the appointment of a new director, the rating system was changed.

Chairman Shea referred to a letter that he received from the MCEDC dated December 17, 2004, seeking the County's support in conjunction with the Business Community of the County, in the reorganization of CTA and RTA.

Chairman Shea asked the committee if they wanted to support the resolution. It was decided that all committee members would receive a copy of the letter sent to Chairman Shea by the MCEDC and that this matter would be discussed at a later date.

EXECUTIVE SESSION

A motion was made by Ms. Miller to go into Executive Session at 10:20 AM to discuss minutes and property acquisition. The motion was seconded by Ms. Orphal.

A roll call vote was taken with all members voting "yes"; motion carried.

BACK IN REGULAR SESSION

A motion was made by Ms. Orphal at 11:26 AM to go back into Regular Session and was seconded by Ms. Miller.

A roll call vote was taken with all members present voting "yes"; motion carried.

Chairman Shea noted that no action was taken in Executive Session.

NEXT MEETING DATE & LOCATION

9:00 AM on March 16, 2005 at the Division of Transportation.

ADJOURNMENT

A motion to adjourn was made by Mr. Larson at 11:28 AM and was seconded by Ms. Orphal.

A vote was taken with all members present voting "aye"; motion carried.