

MANAGEMENT SERVICES COMMITTEE
McHenry County Administration Building
667 Ware Road
Woodstock, IL 60098

MINUTES OF TUESDAY, MAY 24, 2005

Chairman Kate called the Management Services Committee meeting to order at 8:14 a.m. The following members present: Ann Kate, Chairman; Mary Lou Zierer; Tina Hill; Rick Klasen; Pete Merkel; Jim Heisler and Marc Munaretto. Also in attendance; Rick Bernotas, Consultant; Ralph Sarbaugh, Associate County Administrator – Finance; John Hadley, Building Operations; Bill Draths, Records Manager; Tom Burney and Representatives for the Klehm Property.

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| Ann Kate, Chairman | |
| Tina Hill | Jim Heisler |
| Rick Klasen | Pete Merkel |
| Marc Munaretto | Mary Lou Zierer |

MINUTE APPROVAL

Ms. Hill made a motion, seconded by Mr. Heisler, to approve the Management Services Committee minutes of May 10, 2005, as presented. The minutes were approved with a unanimous voice vote.

PUBLIC PARTICIPATION

None

PRESENTATION

PPO with ComEd for electricity Savings: Mr. Kenneth Seaton, The Seaton Group, Inc. joined committee members for a presentation regarding electricity savings for the county. He stated by signing up to receive electricity from an alternate Retail Energy Supplier, the county could realize a savings of up to \$75,000 per year. Certain customers within the ComEd service area have had the ability to secure power from an alternate Retail Energy Supplier since October 1999. The Illinois Commerce Commission has established rules and regulations to ensure that any customer securing power from another source will be able to experience the same level of service and satisfaction that they had prior to the change. By 2007 everybody will be buying energy on the open market. McHenry County has three (3) options for procuring electricity in Illinois. The first option is to continue to purchase energy on existing ComEd rates, the second would be to Choose Com Ed Power Purchase Option (PPO) (This is the option that was selected for McHenry County Accounts) and the third would be to select an alternative Retail Energy Supplier. The review provided estimated savings in the range of \$75,000 from June 2005 through May 2006, pending approval by ComEd of the selection of the tariffed Power Purchase Option (PPO). After December 31, 2006 all ComEd customers, Commercial, Industrial, Governmental and Residential will have to purchase their power from the market. Committee members thanked Mr. Seaton for his presentation.

Content Management Update: Mr. Hadley and Mr. Draths joined committee members to provide an update to Content Management. The slide show was presented to the Department Head meeting which was attended by approximately 25 people from various departments. A couple of the departments were very interested in beginning the process. Mr. Draths reported that the archives is 85-90% full again highlighting the need for a content management system.

Energy Star Award: Mr. Hadley joined committee members for discussion regarding the Energy Star program. He reminded committee members that the Administration building is an Energy Star Building. In order to receive this award, a building must be rated by an engineer to be at least 75%. The Administration Building was rated at 81%. In order to receive the Energy Star award, an engineer would have to come in to evaluate the building. The cost of this could be up to \$18,000. Mr. Hadley has requested a State's Attorney opinion to see if the architects, builders etc., could partner with the County to hire the engineer to rank the building. The architect or builder would then be able to place this designation on his brochure stating that that company had built or designed an energy star building. This designation also shows the constituents that we are being good stewards of the County finances. He stated we are still the only county in Illinois who has received the Energy Star status. The Government Center has been rated at 59% and Annex A at 29%. We have an opportunity to get a higher rating after remodeling of these buildings. Mr. Hadley is hopeful to get all of the County Buildings an Energy Star rating.

Recycling Update: Mr. Hadley provided an update regarding the county recycling program. He stated that the video has been shown to 2/3's of the departments. He stated the purpose of the program is to provide single source recycling. He stated that after the recycling education program is completed he hopes to see an increase of recycling pick up and a decrease in trash pick up.

Mr. Hadley informed committee members that the mowing program for Spicer Cemetery has started. The Transportation Department will be providing mowing of the cemetery for the summer. Mr. Hadley stated that there is a headstone that is listing and he is in the process of getting a quote to fix this headstone. He anticipates a \$200 - \$300 cost. The Resident is very happy with the response of the county regarding this cemetery.

NEW BUSINESS

None

EXECUTIVE SESSION

Mr. Munaretto made a motion, seconded by Mr. Klasen to enter into executive session to discuss land acquisition and executive session minutes. The motion carried with all members present voting aye on a roll call vote (Heisler, Klasen, Hill, Merkel, Munaretto, Zierer, Kate)

Mr. Heisler made a motion, seconded by Mr. Klasen to go back into regular session at 9:29a.m. The motion carried with all members present voting aye on a roll call vote (Heisler, Klasen, Hill, Merkel, Munaretto, Zierer, Kate)

REPORTS TO COMMITTEE

Chairman Kate informed committee members that Ms. Gilman has agreed to serve on the Art Committee. The Girl Scouts have planted the flowers out under the tree in front of the Administration Building.

ADJOURNMENT

The meeting adjourned at 9:30a.m. on a motion by Ms. Zierer seconded by Ms. Hill, with all members present voting aye.

RECOMMENDED FOR COMMITTEE/BOARD ACTION:

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