

**JOINT MANAGEMENT SERVICES AND BUILDING PROJECTS COMMITTEES**  
**McHenry County Administration Building**  
**667 Ware Road**  
**Woodstock, IL 60098**

MINUTES OF TUESDAY, SEPTEMBER 27, 2005

Chairman Kate called the Joint Management Services and Building Projects Committees meeting to order at 8:11a.m. Chairman Kate noted there was not a quorum present for the Building Projects Committee. The following members present for Management Services: Ann Kate, Chairman; Mary Lou Zierer; Tina Hill; Jim Heisler; Rick Klasen and Marc Munaretto. Pete Merkel was absent. Building Projects Committee members present: Perry Moy, Mary Lou Zierer and Marie Chmiel. Also in attendance: Ken Koehler, Chairman, County Board; Peter Austin, County Administrator; Ralph Sarbaugh, Associate County Administrator – Finance; John Labaj, Deputy County Administrator; Cathy Link, Purchasing; John Hadley, Building Operations; Tom Sullivan, Information Technology; Tom Carroll, State's Attorney; Undersheriff Lowery and Rich Weinhandl, Sheriff's Department; Phil Ulmer, Court Services; Lou Czarny, Court Administration; Judge Prather and Judge Sullivan; Bill Kays, Circuit Clerk; Mark Cook, Public Defender; and the press.

	Ann Kate, Chairman	
Tina Hill		Jim Heisler
Rick Klasen		Pete Merkel
Marc Munaretto		Mary Lou Zierer

MINUTE APPROVAL

Management Services Committee members reviewed the Management Services Committee minutes of September 13, 2005. Mr. Heisler made a motion, seconded by Ms. Zierer, to approve the Management Services Committee minutes of September 13, 2005 as presented. . The minutes were approved with a unanimous voice vote.

PUBLIC PARTICIPATION

None

REPORTS TO COMMITTEE

Chairman Kate requested the reports be presented while committee waited to see if a quorum for the Building Projects Committee arrived.

*Cable Commission:* None

*EDC:* Mr. Munaretto reported that the Convention Visitors Bureau (CVB) is now a separate entity and has been legally formed. The CVB has received over 30 resumes for the director position.

PRESENTATION

*Art Work Sub-Committee:* Ms. Hill presented committee members with an update for the Art Work Sub-Committee. The Mission Statement, Objective/Goals of the Committee, Opportunity, Criteria and Art Coordinator Position was discussed with committee members. Committee members stated that the criteria should include positive issues as well. Ms. Hill requested direction regarding the expenditure of \$5,000 for the stipend for the Art Coordinator position. Committee members requested a Resolution for the next committee meeting for approval of the expenditure of funds.

JOINT BUSINESS

*Remodeling of the Judicial Portion of the Government Center:* Committee members entered into discussion with Representatives from Prime Hoffman regarding the remodeling of the Judicial Portion of the Government Center. Mr. Austin informed committee members that McHenry County will become the 22<sup>nd</sup> Judicial Circuit. The previous estimate for the remodel of the Government Center was \$3.7 million. Four new courtrooms will be needed at an additional cost of about ¼ million each. With the increase of building materials that brings the estimate to about \$8.5 million dollars. Administration contacted Prime Hoffman with directions to rethink the remodel plans and to try to bring the project more in line. Prime Hoffman has done a wonderful job of bringing the project into the more reasonable cost of between \$5 - \$6 million dollars. Mr. Austin stated that Administration would like committee buy in for this project and has invited everyone involved in the judicial portion of the remodel to ask questions of the Prime Hoffman team. Mr. Austin presented Randy Leppla, Team Leader, Chuck Bennett, Architect, and Ron Powers, Budget for presentation of the new remodel plan. Mr. Leppla stated that he was charged with the task to look at and understand the use of funds for this project. Long and Short term time line for the remodel was reviewed with committee members. They stated that a grant was received, that needs to be used by the end of the year for site hardening. These are the concrete barriers that would be placed outside the Sheriff's Department. He stated that the key component to make this project work would be to get buy in from all departments. He stated that we would need to get started on this plan immediately if the project is to be completed in a timely manner. They stated the most complicated space would be the remodel of the old jail space. Because of the concrete barriers and walls the demolition would be more complicated. The target would be to have the courtrooms completed by the end of next year. Chairman Koehler stated that the County Board members are charged with a futuristic thought process regarding growth for the County. He stated he can see the County needing a new building, which would probably be a Public Safety Building in the near future. He noted that the challenge will be how to finance the needs. The departments have been assigned the task of identifying their archive materials for movement by the end of October. Committee members thanked the Prime Hoffman group for their hard work on this project. Chairman Koehler stated that he believes this plan will save money in the long run and the project is a well thought out plan.

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NEW BUSINESS

*Discussion with Building Operations regarding removal of Art from the Government Center - Courthouse:* Committee members requested Mr. Hadley arrange to remove the artwork from the Government Center. Committee members also requested Mr. Hadley attend the next Artwork Committee meeting for alternatives for placement of the artwork. They stated they did not want to have holes in the walls for placement of the pictures.

EXECUTIVE SESSION

Mr. Munaretto made a motion, seconded by Mr. Heisler to enter into executive session at 9:11a.m. to discuss property acquisition. The motion carried with all members present voting aye on a roll call vote (Munaretto, Heisler, Hill, Klasen, Zierer, Kate)

Committee members re-entered regular session at 9:48 a.m. on a motion by Mr. Klasen, seconded by Mr. Heisler with all members present voting aye on a roll call vote (Munaretto, Heisler, Hill, Klasen, Zierer, Kate)

OLD BUSINESS

*None*

ADJOURNMENT

The meeting adjourned at 9:48 a.m. on a motion by Mr. Munaretto seconded by Mr. Klasen, with all members present voting aye.

**RECOMMENDED FOR COMMITTEE/BOARD ACTION:**

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