

**Transportation Committee Meeting
Wednesday, October 05, 2005 - 9:00 A.M.
McHenry County Division of Transportation
Main Conference Room
16111 Nelson Road
Woodstock, Illinois 60098**

Chairman Dan Shea
Vice Chairman Ed Dvorak Don Larson
Virginia Peschke Lyn Orphal
Sandra Salgado Anna May Miller

CALL TO ORDER

Chairman Shea called the meeting to order at 9:00 AM

MEMBERS IN ATTENDANCE

Chairman Dan Shea, Anna May Miller, Lyn Orphal, Sandra Salgado, Don Larson and Ed Dvorak

MEMBERS NOT IN ATTENDANCE

Virginia Peschke

PUBLIC PARTICIPATION

In attendance were: Joseph Korpalski, Division of Transportation Director/County Engineer; John Labaj, Deputy County Administrator; Michelle Courier, State's Attorneys Office; John Ambrose, Baxter and Woodman; Veronica Armstrong, County resident; Ken Kelgard, Division of Transportation Deputy County Engineer; Jeff Young, Division of Transportation Design Manager; Jason Osborn, Division of Transportation/Transportation, Planning and Program Coordinator; Cha Lee, Division of Transportation Design Engineer; Debra Kroll, Division of Transportation Administrative Specialist.

- Veronica Armstrong, Crystal Lake resident – Ms. Armstrong discussed the Walkup Road Project and accidents at the intersection of Walkup, Edgewood and Berry Roads. Ms. Armstrong offered pictures for the record.

APPROVAL OF SEPTEMBER 21, 2005 MEETING MINUTES

A motion was made by Ms. Orphal to approve the September 21, 2005 Transportation Committee meeting minutes as presented, and was seconded by Mr. Dvorak.

A vote was taken with all members present voting "aye"; motion carried.

BID APPROVAL

Resolution Awarding Demolition Bid

The MCDOT staff requests the approval of this resolution, approving bids received for the demolition of one (1) home and outbuildings for the Harmony Road and US 20 Intersection Improvement project.

As part of the property acquisition process for the Harmony Road and US 20 Intersection project, the County is cutting down a hill which is creating a safety problem at the intersection. As part of the hill cut the County needs to grade the property in front of the existing home. This grading required the acquisition of the home on the site. The home has been purchased and the owners have moved out of the home.

The home and out buildings need to be removed at this time, to minimize the County's insurance liability, as previously discussed with committee members. The MCDOT has been working with the Purchasing Department to receive bids.

Bid tabulations were received from the following companies:

Falcon Waste & Recycling Inc.	\$21,862.00
American Demolition Corp.	\$24,700.00

A motion was made by Ms. Miller to approve and recommend to the County Board the Resolution Awarding a Contract for Building Demolition to Falcon Waste & Recycling Inc. and the appropriation of \$22,000.00 from the County Option Motor Fuel Tax Fund. The motion was seconded by Ms. Orphal.

A roll call vote was taken with all members present voting "yes"; motion carried.

RESOLUTION APPROVING AN AMENDED ENGINEERING SERVICES AGREEMENT WITH MKB CONSULTING, INC.

The MCDOT staff requests the approval of this resolution approving a contract amendment with MKB Consulting of Batavia, Illinois for project management and administrative services for the Division of Transportation.

Back in early 2003 the Transportation Committee directed the MCDOT staff to hire a consultant to assist the Division of Transportation in getting projects completed and on the street for construction. As a result, the County hired MKB Consulting to provide project management and administrative services for County projects. The division is now seeing the benefits of that decision, by being in the position to have numerous projects (Wilmot Road and Main Street, Graf Road Bridge, Chapel Hill and Bay Road, Ackman Road Extension, and Greenwood Road) ready for construction. The Amended Engineering Services Agreement is in the "not to exceed" amount of \$140,000.00, raising the upper limit of the original contract to \$450,000.00.

A motion was made by Ms. Salgado to approve and recommend to the County Board the Resolution Approving an Amended Engineering Services Agreement with MKB Consulting and the appropriation of \$140,000.00 from the County Option Motor Fuel Tax Fund. The motion was seconded by Ms. Miller.

A roll call vote was taken with all members present voting "yes"; motion carried.

OLD / NEW BUSINESS

Old Business

None

New Business

Request to send out RFQ for Alden Road

The MCDOT staff requests the authorization, in the form of a motion, to publicly post a Request for Qualifications (RFQ) for Phase I Engineering services for Alden Road Rehabilitation/Reconstruction from the Wisconsin State Line to Nelson Road.

This project is included in the FY 2005 to 2009 HIP (**H**ighway **I**mprovement **P**rogram). The original pavement has been overlaid several times and is in poor condition. This road is in need of a major improvement, which requires reconstructing the roadway.

The RFQ will be posted on the County web-site on October 07, 2005. A staff recommendation for the consultant interviews will be presented to the Transportation Committee at the November 16, 2005 meeting. The consultant interviews would be held on December 07, 2005. A contract will be presented to the Transportation Committee at the January 18, 2006 meeting, and the contract

will be presented to the County Board on February 07, 2005. The Phase I Engineering will start in February of 2006.

A motion was made by Mr. Dvorak giving authorization to the Division of Transportation to publicly post the Request for Qualifications (RFQ) for Alden Road Phase I Engineering services. The motion was seconded by Mr. Larson.

A vote was taken with all members present voting "aye"; motion carried.

Request to send out RFQ for County Wide Traffic Model

The MCDOT staff requests the authorization, in the form of a motion, to publicly post a Request for Qualifications (RFQ) for professional consulting services, to create and calibrate a travel model specific to McHenry County travel patterns, and to conduct two (2) sub-regional travel studies.

Currently, the County relies upon the Chicago Area Transportation Study (CATS) model results to forecast future traffic volumes and related congestion variables. The best use of the CATS model is for performing regional network analysis and is limited in its ability to evaluate individual project performance. This work will create a model capable of evaluating the impacts of individual projects on local traffic congestion. The model will be tested by conducting two (2) sub-regional travel studies, to identify needed arterial and intersection improvements in the southeastern and southwestern portion of the County.

The RFQ will be posted on the County web-site on October 14, 2005. A MCDOT staff recommendation for the consultant interviews will be presented to the Transportation Committee at the December 07, 2005 meeting. The consultant interviews would be held on December 21, 2005. A contract will be presented to the Transportation Committee at the February 01, 2005 meeting, and the contract will be presented to the County Board on February 21, 2005. The project will start in March of 2006.

A motion was made by Ms. Miller giving authorization to the Division of Transportation to publicly post the Request for Qualifications (RFQ) for professional consulting services for the creation of a County Wide Traffic Model. The motion was seconded by Mr. Dvorak.

A vote was taken with all members present voting "aye"; motion carried.

EXECUTIVE SESSION – Property Acquisition

A motion was made by Mr. Larson at 9:28 AM to go into Executive Session to discuss property acquisition. The motion was seconded by Ms. Miller.

A roll call vote was taken with all members present voting "yes"; motion carried.

BACK IN REGULAR SESSION

A motion was made by Ms. Orphal at 09:35 AM to go back into Regular Session. The motion was seconded by Ms. Miller.

A roll call vote was taken with all members present voting "yes"; motion carried.

Chairman Shea noted that no action was taken in Executive Session.

Mr. Dvorak thanked the MCDOT for the information provided, per his request, on bridge weight limits.

The discussion was raised concerning the County bid/purchasing policy. Customarily the bid is awarded to the lowest bidder. It was suggested by Chairman Shea that perhaps a representative could explore the possibility that only Illinois bidders be considered when seeking bids.

Purchasing from a contractor within the State of Illinois seemed to be the preference, as opposed to awarding contracts to out-of-state vendors.

NEXT MEETING DATE & LOCATION

9 A.M. on October 19, 2005 – Division of Transportation

Ms. Orphal noted that she will not be in attendance at the October 19, 2005 meeting.

ADJOURNMENT

A motion to adjourn was made by Ms. Orphal at 09:43 AM and was seconded by Ms. Miller.

A vote was taken with all members present voting “aye”; motion carried.