

BUILDING PROJECTS COMMITTEE
McHenry County Government Center – Administration Building
667 Ware Road
Woodstock IL 60098

MINUTES OF MONDAY, NOVEMBER 21, 2005

The meeting was called to order by Committee Vice-Chairman Draffkorn at 9:32 a.m. The following members were present: Sue Draffkorn; Mary Lou Zierer; Marie Chmiel; and Ed Dvorak. Nick Provenzano arrived at 9:38 a.m. Perry Moy was absent. Also in attendance: Peter Austin, County Administrator; John Labaj, Deputy County Administrator; Tom Svoboda, Sheriff's Department; Cathy Link, Purchasing; and John Hadley, Building Operations.

Perry Moy, Chairman	
Don Brewer	Marie Chmiel
Sue Draffkorn	Ed Dvorak
Nick Provenzano	Mary Lou Zierer

MINUTES: Ms. Chmiel made a motion, seconded by Mr. Dvorak, to approve the Building Projects Committee minutes of November 7, 2005. The minutes were approved as presented with a unanimous voice vote.

PUBLIC PARTICIPATION: None

NEW BUSINESS: None.

OLD BUSINESS:

Update on construction and remodeling projects:

Valley-Hi: Aerial photos of the project were distributed to the Committee. The roof is on the administration wing and walls are going up. The project is currently 60 days behind schedule. The facility should be under roof by late December / early January. Staff is working with the architect and contractor to get a credit back. A letter has been sent to the contractor denying a request for payment to fill a hole, which "we" say they must do at their cost. Mr. Hadley reported that SAS has done an outstanding job in looking out for the County's interests. The facility should be ready to move into by late August or early September of 2006.

Courthouse/Sheriff Remodeling Projects: Demolition of the old jail has begun. Departments have signed-off on floor plans. Meetings with the various departments will continue over the next four weeks. A meeting is scheduled for Tuesday, 11/22/05 to discuss energy usage and to explore methods to become more energy efficient. The Courthouse remodeling will be done in various stages: Phase I – the old jail demolition; Phase II – Evidence space and C290 (Patrol) will run from 12/14/05 to 3/9/06; Phase III – Public Defender and State's Attorney – from 3/13/06 to 7/28/06; the courtrooms will be the final stage. The goal is to complete the project by January of 2007. Ms. Zierer asked if there was some way to make the west entrance of the courthouse more attractive during the remodeling. Mr. Hadley proposed adding signage stating that the building is being remodeled and asking the public to "bear with us" during this project. Members also requested that the Contingency Report be provided and that Chairman Moy provide updates to the full County Board during the County Board meetings. Holding cells and hallways to move prisoners are being addressed, the flow of prisoners will remain relatively the same.

Jail Project: Chief Svoboda reported that the third floor is "up and running." The administration section is being enclosed and the heat is going in. The recent inspection went well and the medical unit received an outstanding report. He stated that windows are being re-chalked with a "pick-proof" chalk to address concerns that prisoners were able to pick out the chalking. Currently there are approximately 68 INS prisoners. A letter was sent to INS notifying them that the INS unit became available as of October 24, 2005. The goal is to maintain a 90% capacity of INS detainees. The final request for funds was sent for payment.

Change Order Updates: Change orders were reviewed. Ms. Link reported that change order #14 in the amount of \$18,806 is a separate purchase through a grant and is not a part of the contract, but it was included for informational purposes. Members asked that they also receive the Contingency Report at future meetings.

Ms. Zierer asked what was planned for the house at Valley-Hi. Mr. Hadley reported that currently it is being used for storage. The building is in relatively good shape and could continue to be used for meetings, etc. The County Board would need to make a decision on this structure at some point in the future. Mr. Austin stated that the Management Services Committee should address this issue at a future meeting.

Mr. Provenzano asked for an update on plans for an aviary at Valley-Hi. Ms. Zierer noted that this plan has been put on hold until a funding source has been identified. If an aviary is approved it would not change the plan for the building. It would be added as a separate unit with no special ventilation or electrical needs.

Mr. Austin reported that there have been complaints for noise and smoke during the demolition of the old jail. Staff is working to minimize this inconvenience. Judges have been asked to contact Lou Czarny with any complaints.

EXECUTIVE SESSION: None.

REPORTS: Prime Hoffman will make a presentation at the December 5th meeting. The Committee will also review their meeting schedule. Mr. Austin felt the Committee could meet once a month to handle regular business. Also the 12/05 agenda will include a discussion and determination if the change order amount should be increased.

ADJOURNMENT: Noting no further business, Mr. Provenzano made a motion, seconded by Ms. Chmiel, to adjourn the meeting at 10:38 a.m. The motion carried with a unanimous voice vote.

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RECOMMENDED FOR BOARD ACTION: None.

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