

MANAGEMENT SERVICES COMMITTEE
McHenry County Administration Building
667 Ware Road
Woodstock, IL 60098

MINUTES OF TUESDAY, MAY 9, 2006

Chairman Hill called the Management Services Committee meeting to order at 8:10 a.m. The following members present: Tina Hill; Mary Lou Zierer; Pete Merkel; Barbara Wheeler; Jim Heisler and Richard Klasen. Marc Munaretto arrived at 8:12a.m. Also in attendance: Pete Austin, County Administrator; John Labaj, Deputy County Administrator; Perry Moy, County Board Member; John Hadley, Building Operations; Tom Sullivan, Information Technology; and representatives from Siemens Building Technologies.

Tina Hill, Chairman

Jim Heisler	Richard Klasen
Pete Merkel	Marc Munaretto
Barbara Wheeler	Mary Lou Zierer

MINUTE APPROVAL

Committee members reviewed the minutes of April 25, 2006. Mr. Klasen made a motion, seconded by Mr. Heisler to recommend approval of the minutes as presented. The motion carried with all members present voting aye.

PUBLIC PARTICIPATION

None

Mr. Munaretto arrived at 8:12a.m.

PRESENTATION

Performance Contracting/Energy Savings – Siemens Building Division: Mr. Hadley introduced Mr. Rick Rodriguez and Mr. Michael Kearny from Siemens Building Division who provided committee members with a presentation regarding Performance Contracting. Mr. Rodriguez provided an overview of performance contracting, the technical and financial approach, opportunities and benefits for McHenry County and an approximate timeline. The main focus would be to reduce energy use, lower operational and maintenance costs and improve comfort levels within the building. The Government Center would be the building where this program would begin. Mr. Hadley noted there are three different boilers, for the Government Center, that are from the 1970's that could be replaced to create uniform equipment. Siemens could also help the county obtain an energy star designation for the Government Center. Mr. Hadley reminded committee members that we are currently an energy star partner with hopes to obtain an energy star rating for the Administration Building. Committee members requested Administration obtain a copy of the RFP that is being sent out by DuPage County for performance contracting. They noted the need to get a better understanding of costs for this type of program. Committee members all agreed that the program sounds good but they need to evaluate the program and get a better understanding of costs for the program before committing to a RFP.

NEW BUSINESS

Resolution authorizing membership in the McHenry County Historical Society: Committee members reviewed a Resolution authorizing membership in the McHenry County Historical Society. As discussed at the previous committee meeting, the cost for membership to the McHenry County Historical Society would be \$2,500 per year. Committee members questioned what organizations the County should be joining and questioned if this is a good way to be spending tax payer money. It was noted that the historical society retains historical records of the County and is a good organization. Mr. Klasen made a motion, seconded by Mr. Merkel to recommend approval of the above Resolution as presented. The motion carried with five ayes on a roll call vote (Klasen, Heisler, Merkel, Wheeler, Zierer) and two nays (Hill, Munaretto) Committee members requested a members of the Historical Society attend the County Board meeting to answer any questions that may come out regarding the Resolution.

Discussion regarding the Historic Illinois 95th Regimental Flag: Mr. Labaj presented a request that was presented to Chairman Koehler by the McHenry County Civil War Roundtable, to house the 95th Regimental Flag in one of the County facilities. The wall space to display the flag will need to be 7' X 7', with a maintained temperature of 65 – 75°. Committee members questioned whether additional insurance would be needed for this flag. They also questioned the temperature needs as the Buildings temperature is lowered to approximately 50° on the weekends. They also noted that the County would need to humidify the area for placement of the flag. Committee members suggested that these questions and concerns be taken back to the Chairman for continued discussion at a later date.

OLD BUSINESS

None

REPORTS TO COMMITTEE

Administrator: Mr. Austin reported that we are moving forward with questions concerning a possible animal control facility within Crystal Lake. A budget is being developed to answer questions regarding possible operating costs vs what is currently being spent at the facility. Additional questions to be answered would be how much it would cost to build a smaller facility on county property. Mr. Austin stated that this should come before the committee during the second meeting in July. Committee members stated that these are issues that should be discussed with the Public Health & Human Services Committee as well as Finance.

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It was noted that direction from the Public Health Committee and the Animal Advisory Committee was to find a new home for Animal Control. These issues are currently being looked at and will come back to committee at a later date.

Mr. Austin stated that tomorrow a staff meeting will be held to discuss who would be responsible for each component of the Strategic Plan.

He stated that additional discussion will be held with the County Clerk regarding storage needs for the election equipment.

Meetings are being held regarding the use of the Valley Hi Building after the new facility has been moved into. Ms. Zierer stated that she had been contacted regarding a request to use the house at Valley Hi. Mr. Austin requested Ms. Zierer forward these request to him.

Chairman Hill stated that there have been some questions regarding the Administrator's Evaluation report. She requested that committee members complete the form the best they can and leave the other questions blank.

Art Work Sub-Committee: Mr. Jung has replaced Mr. Merkel on the Artwork Sub Committee.

Cable Commission: Mr. Sullivan stated that they have looked at the County Cable Ordinance and it would cover AT & T which means AT & T would have to abide by our ordinance, depending on how they are deliver their services. A final agreement is still being negotiated with Comcast.

Convention & Visitors Bureau: Mr. Munaretto stated that the CVB Board meeting was yesterday. They currently have a \$60,000 fund balance, which exceeds their expectations. The web site is up and running. He noted that it is very user friendly.

Council of Governments: Mr. Ivetic and Mr. Austin are researching the possibility of a multiple pool for health insurance. He noted that there has been some interest by some of the municipalities. He noted this may help with more manageable increases for Health Insurance.

EDC: Mr. Munaretto informed committee members that the EDC hosted a Legislative Breakfast. Attendees included Congressional Representatives and our local Senator. Our State Representatives were in Springfield and unable to attend.

EXECUTIVE SESSION

None

FUTURE TOPICS

Mr. Heisler questioned whether we could investigate the County becoming more "green". He noted that the County should be the leader in energy conservation and should look at all avenues to conserve energy whether it is a building or vehicles.

ADJOURNMENT

The meeting adjourned at 9:31 a.m. on a motion by Mr. Heisler, seconded by Mr. Klasen, with all members present voting aye.

RECOMMENDED FOR COMMITTEE/BOARD ACTION:

Recommend approval of a Resolution authorizing membership to the McHenry County Historical Society

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