

VALLEY HI COMMITTEE
McHenry County Government Center – Administration Building
667 Ware Road
Woodstock, IL 60098

MINUTES OF THURSDAY, JUNE 1, 2006

Chairman Zierer called the meeting to order at 9:00 a.m. The following Committee Members were present: Mary Lou Zierer, Chairman; Rick Klasen; Perry Moy; Blake Hobson; and Dan Shea. Barbara Wheeler arrived at 9:25 a.m. Sandra Salgado was absent. Also in attendance: Ralph Sarbaugh, Associate County Administrator-Finance; Tim Wenberg, Valley Hi Administrator; Peter Austin, County Administrator; Cathy Link, Purchasing; Yolle Manalang, Director of Nursing; and Dawn Redner, Valley Hi Nurse.

Mary Lou Zierer, Chairman	
Blake Hobson	Richard Klasen
Perry Moy	Sandra Salgado
Dan Shea	Barbara Wheeler

MINUTES

Committee members reviewed the committee minutes of May 4, 2006. Mr. Moy made a motion, seconded by Mr. Hobson, to approve the minutes as presented. The minutes were approved as submitted, with a unanimous voice vote.

PUBLIC PARTICIPATION: None

PRESENTATIONS: None

NEW BUSINESS

Request for FY06 budget adjustment - contingencies: Mr. Sarbaugh joined committee members to provide an update regarding the line item for payment of the LPN agency fees. They noted concern that the line item will be out of money by August and suggested a couple options for consideration. The first option would be to move funds from personnel into the agency line item or use funds from the contingency fund. They would need to transfer \$45,000 to carry them through the year. He stated he would like direction from committee members. Mr. Shea made a motion, seconded by Mr. Klasen to recommend \$45,000 be moved from the Valley Hi Contingency Fund into the Agency Fund line item to carry Valley Hi through to the end of the year. The motion carried with all members present voting aye.

OLD BUSINESS

Valley-Hi relocation to new Facility: Mr. Austin joined committee members and requested the relocation discussion be held first as he had to leave to attend a funeral. Mr. Labaj had prepared an analysis of the options for committee members for review. The recommendation suggests the use of contractors to handle the move. The company has the experience to handle the move. The cost for the move would be \$1,800 - \$2,500. DeKalb County was contacted to obtain information regarding their move from the old facility to the new nursing home. They informed us that they had a third party handle the move. They prepared an action plan prior to the move. Committee members were informed that we are trying to get a copy of their action plan. Mr. Austin suggested that we use a third party vendor for the move and hold an open house/orientation for the volunteer service agencies in the area to get familiar with the new facility. It will be required that some of the agencies become familiar with the alarm systems, sprinkler systems, emergency entrances and exits etc. Mr. Valentine could be contacted about being the coordinator for the move. Committee members stated that the open house should be held, even if the volunteer rescue squads do not handle the move. It was noted that the transport service company would work with staff to create the moving plan. Committee members questioned how long the move would take and the Director of Nursing stated that the move should be handled in one day. She noted that there is not enough staff to keep both facilities going at the same time. Most of the personal items would be moved or removed from the old Valley Hi prior to the move. Any additional items would be not be allowed in the new facility, per State requirements. Most residents would only be taking their clothing and toothbrushes. Ms. Wheeler arrived at 9:25a.m.

Mr. Wenberg noted that he would prefer having the move done during a weekday to prevent the need for overtime. Mr. Moy made a motion, seconded by Ms. Wheeler to hire a private transport service, at a cost not to exceed \$10,000, to move the residents from the old facility to the new nursing home and to hold an open house orientation for the volunteer service agencies in the area. The motion carried with five ayes (Shea, Moy, Klasen, Hobson, Wheeler) and one nay (Zierer).

Staff recommendation of TV's for the new facility: Committee members entered into discussion regarding recommendations for TV's at the new Valley Hi facility. It was recommended that Satellite be placed on the two

main TV's and a standard antenna available for any resident who places a TV in their room. Staff would place the TV's on the stand provided. If the TV does not fit the stand the resident can not have it. If the TV should break, replacement would be at the resident's expense. Mr. Hobson made a motion, seconded by Ms. Wheeler to accept staff recommendations regarding TV's at the new Valley Hi facility. Ms. Link stated that she has a meeting with the master antenna group and will question them regarding additional information and will bring it back to committee for discussion. The motion was tabled until additional information was received.

NEW BUSINESS CONT

It was suggested that the committee form an Ad Hoc committee to handle the grand opening plans for the new facility. Mr. Moy, Mr. Klasen, Mr. Shea and Ms. Zierer volunteered to be members of the Ad Hoc committee.

Soil Issues: Ms. Link provided committee members with an update of soil conditions at the Valley Hi building site. She noted that additional problems were found and will cost an additional \$45,000 to take care of. She noted that we are still in good shape financially with \$452,901.76 remaining in the contingency fund. All of the furniture has been ordered with a remaining balance of \$131,776. She noted these funds would be used for final supplies. Committee members questioned the landscaping and possible donations of landscape for the facility. Mr. Moy stated he would check with Chairman Koehler regarding this issue. Committee members questioned whether construction would be delayed because of the labor strike. Ms. Link stated she was in contact with the contractor on the project who stated there were not any problems noted today. She noted they are keeping in contact regarding this issue. The completion date is now September 1st with a tentative October opening. The State of Illinois has 30 days to come in to complete their inspection after the completion of the facility.

EXECUTIVE SESSION: None

REPORTS TO COMMITTEE

Valley Hi Administrator's Report: The Administrator's report was presented by Mr. Wenberg. He stated he has been on the phone daily with the head guy regarding the Life Safety Code issues. He noted that if the response is not worded correctly, Federal inspectors would come in to the facility. He noted that the inspectors will be tough when inspecting the new facility. They want everything perfect.

Mr. Wenberg noted the long term employees at Valley Hi. Committee members suggested plaques or certificates be presented in recognition of these long term employees. It was suggested that certificates be presented during the grand opening for employees who have been with Valley Hi over 20 years.

Mr. Sarbaugh informed committee members that they have been in on conference calls with other county owned facilities regarding the alternative reimbursement method of the State. The State is in violation with the Federal Government regarding this method and unless the State changes their procedure, we could lose the program. We currently get a full payment check up front with us sending them a reimbursement for a percentage of the gross amount. They now want us to send them the reimbursement prior to them sending us our payment. He noted that the other issue is surrounding the incentive program. He noted the States Attorney suggested some minor changes before the program could be approved by Committee. This would be brought back to committee at a later date for approval.

ADJOURNMENT

Mr. Moy made a motion, seconded by Mr. Shea to adjourn the meeting at 10:07 a.m. The motion carried with a unanimous voice vote.

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RECOMMENDED FOR COMMITTEE/BOARD ACTION:

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