

McHENRY COUNTY MERIT COMMISSION

MINUTES OF WEDNESDAY, JULY 19, 2006

The meeting of the McHenry County Merit Commission was called to order at 10:30 a.m. on July 19, 2006 with all members present. Also in attendance: Kathleen Seith, Sheriff's EEO, Susan Connor, Special Assistant State's Attorney, Deputy Aimee Knop, Sheriff's Department, Sergeant James Wagner, Sheriff's Department, and Fred Hunter, F. L. Hunter and Associates.

MINUTES

The commission reviewed the minutes of June 21, 2006. Following discussion, Mr. McAndrews moved to accept the minutes of June 21, 2006 as presented. Motion seconded by Mr. Goode and carried with all ayes.

BILLS

The commission reviewed the bills presented for payment. Following review, Mr. Mack moved to authorize the payment of bills as presented. Motion seconded by Ms. Urch and carried with all ayes.

NEW BUSINESS

Presentation by F. Hunter – Mr. Hunter presented the commission with an Occupational Assessment Profile that has been developed by his company to assist in expediting the review of a candidate's background information. The cost of performing the profile is \$25.00 per candidate. Mr. Hunter explained that the profile can be conducted at any time during the application process. Following discussion, the commission does not feel a compelling need to include this program at this time. The current application, data sheet, required documents, and interview process obtain the majority of the information that the proposed profile would collect. The commission discussed the possibility of developing a supplemental data sheet to acquire additional information from the candidates.

Patrol Testing – Ms. Seith presented the commission with a personnel report providing seven (7) years of departmental staffing history. Deputy Knop informed the commission that when she tested with the McHenry County Sheriff's Department in 2001, she noticed that the educational requirements were the lowest of all the agencies that she tested for. The commission noted the need to recruit more qualified female and minority candidates.

Ms. Urch left the meeting at 11:52 a.m.

Returning Officers – Ms. Connor provided the commission with possible wording for hiring officers that have left the department and desire to return. Ms. Connor will provide the commission with a proposed amendment to the Rules at the next meeting.

Motion to adjourn at 12:05 a.m. by Mr. McAndrews. Motion seconded by Mr. Mack and carried with all ayes.