

VALLEY HI COMMITTEE
McHenry County Government Center – Administration Building
667 Ware Road
Woodstock, IL 60098

MINUTES OF THURSDAY, AUGUST 3, 2006

Chairman Zierer called the meeting to order at 9:07 a.m. The following Committee Members were present: Mary Lou Zierer, Chairman; Rick Klasen; and Dan Shea. Chairman Zierer stated that the committee would enter into some discussion regarding the ribbon cutting until a quorum was present. Perry Moy arrived at 9:18 a.m. Ms. Wheeler arrived at 9:47a.m. Mr. Hobson and Ms. Salgado were absent. Also in attendance: Ralph Sarbaugh, Associate County Administrator-Finance; Tim Wenberg, Valley Hi Administrator; Rhonda Elder, Linda Barrett and Kristi Smith, Valley Hi; Peter Austin, County Administrator; interested public and the press.

Mary Lou Zierer, Chairman	
Blake Hobson	Richard Klasen
Perry Moy	Sandra Salgado
Dan Shea	Barbara Wheeler

PUBLIC PARTICIPATION: None

PRESENTATIONS: None

NEW BUSINESS

Discussion – October Ribbon Cutting Ceremony: Committee members entered into discussion regarding the proposed scheduled for the ribbon cutting ceremony for the new facility. The ceremony has been tentatively scheduled for Friday October 20th from 11:00a.m.-1:00p.m. Mr. Austin is forming a list of dignitaries that we intend to invite to the ceremony. Chairman Zierer requested that any names that should be included in this list be forwarded to Mr. Austin. It was noted that the primary vendors will be recognized for the contribution to building the new nursing home. Committee members were informed that the anticipated move has been scheduled for November 1st. It was noted that we do not want to have occupancy prior to the open house as this activity could be upsetting to some of the residents. It was noted that the media would be contacted as well.

Chairman Zierer introduced Mr. Bill Dinchak to committee members. She noted that he entertained the residents in April and is an active volunteer at Valley Hi. Mr. Dinchak is a professional entertainer who noted that he is a firm believer in volunteerism and it is a pleasure to provide these musical venues to the residents of Valley Hi. He informed committee members that another program will be provided on September 17th. Committee members thanked Mr. Dinchak for his service at Valley Hi.

Mr. Moy arrived at 9:18a.m.

Discussion – Size of Chapel and location of Stained Glass: Committee members entered into discussion regarding the size of the chapel and the location of the stained glass windows at the new facility. Chairman Zierer noted concern regarding the small size of the chapel. It was noted that in the minutes from January 6th, placement of the stained glass was discussed and it was determined that this was a decision that could be made at a later date. Chairman Zierer noted that the committee was under the impression that the stained glass window in the current Valley Hi chapel would be relocated to the new chapel and this has not been done and she was told the window would not be moved. She noted the new chapel does not look like a chapel and the only way you can tell that it is a chapel is from the small stained glass window that is in the door to the chapel. Mr. Moy stated that a “shadow box” could be created for placement of the old window into the new chapel. Valley Hi staff noted that they were shown original plans that had a moveable wall between the chapel and activity room making the large room 50% activity room and 50% chapel, allowing for two large areas. They noted that placement of the moveable wall makes the area 90% activity room and 10% chapel. They stated they cannot have two activities taking place at the same time. They stated this is a problem in the current facility and had hoped this issue would be addressed in the new facility. Mr. Moy stated he would review this issue with the contractor to see what could be done and would review the options with the committee members at the next committee meeting.

Discussion – Beds and mattresses for the new facility: Committee members questioned Mr. Wenberg regarding the types of beds the residents would have in the new facility. He noted that all of the residents would have new beds, but, because of the costs the majority of these would be manual crank beds. Mr. Wenberg noted that back injuries are the highest workers compensation claims that are issued in a nursing home and feels that Valley Hi would be better served by having all electric beds. He noted that the cost for a manual bed is \$270

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and an electric bed costs \$870 each. Mr. Moy stated that the contingency fund for Valley Hi looks great and he will check to see if funds are available for the purchase of electric beds for the facility. Committee members stated that as long as Valley Hi has a viable contingency fund, the electric beds should be purchased. Mr. Wenberg noted that repairs of the electric beds are done by the maintenance crew and they do not break down too often. Mr. Shea made a motion, seconded by Mr. Klasen to direct the Purchasing Director to check into the purchase and delivery time for electric beds for the residents of Valley Hi for use in the new facility. The motion carried with all members present voting aye.

Discussion – Filling of new beds in the new facility: Chairman Zierer questioned Valley Hi staff regarding the waiting list for new residents to fill the additional beds in the new facility. Ms. Smith noted that she has a fairly long waiting list with 60 females and 20 males currently on the waiting list. She noted that since the newspaper article on Valley Hi, they have received a lot of inquiry regarding the facility.

MINUTES

Committee members reviewed the committee minutes of July 6, 2006. Mr. Klasen made a motion, seconded by Mr. Moy to recommend approval of the minutes as presented. The motion carried with all members present voting aye.

Resolution authorizing an emergency appropriation in the Facilities Management / Valley-Hi Maintenance FY05/06 Budget: Committee members reviewed a Resolution authorizing an emergency appropriation in the Facilities Management / Valley-Hi Maintenance FY05/06 Budget. Mr. Sarbaugh noted that as previously discussed, the control valves for the well house #3 are corroded and inoperable, requiring replacement valves, piping and a control panel to operate the water supply system, including softener to the Valley Hi building. An emergency appropriation of \$23,500 is needed to replace these valves, piping and control panel. Mr. Klasen made a motion, seconded by Mr. Shea to recommend approval of the above Resolution as presented. The motion carried with all members present voting aye. Committee members questioned why this Resolution was going before the Management Services Committee as this Committee is the liaison committee for Valley Hi. Mr. Austin noted that Management Services Committee has control over the County Buildings and this is for information purposes.

Resolution authorizing budget line item transfers in the Valley Hi enterprise fund FY05/06 budget: Committee members reviewed a Resolution authorizing budget line item transfers in the Valley Hi enterprise fund FY05/06 budget. An increase in food, cleaning supply costs, reliance on agency staff (due to a nationwide nursing shortage) and several cases of staff on FLMA, have caused an unforeseen burden on the Valley Hi Nursing Home budget. Mr. Moy made a motion, seconded by Mr. Shea to recommend approval of the above Resolution as presented. Committee members questioned whether the new budget for next year should be adjusted to answer these shortages. Mr. Sarbaugh stated he did not feel this was necessary as there is enough budget for payment, just adjusted the line items where payment comes from. He noted that if the incentive program works, adjustments would not be needed.

Ms. Wheeler arrived at 9:47a.m.

OLD BUSINESS: None

EXECUTIVE SESSION: None

REPORTS TO COMMITTEE

Audit Report – Nursing Agency Contract: Ms. Palmer, County Auditor joined committee and noted that the audit report was presented during the previous meeting. She noted that Mr. Labaj had requested an analysis of insurance costs as he was concerned with the language in some of the contracts. It was noted they want to be sure the contracts are fully encompassing and they wanted consistency among the contracts. Mr. Wenberg noted that he has been in discussion with the State's Attorney regarding these issues.

Valley Hi Administrator's Report: The Administrator's report was presented by Mr. Wenberg. Mr. Wenberg invited committee members to come out to see the new facility.

Mr. Austin introduced Mr. Same Zito from the Northwest Herald. Mr. Austin stated that he was approached by Mr. Zito regarding the Northwest Herald doing a grand opening insert for Valley Hi. He noted this would be similar to the insert that was placed for the grand opening of the Administration Building. Mr. Zito stated the insert would be completed with no costs to the county. He stated he contacts vendors, who worked on Valley Hi to request they purchase advertising space in the insert, which pays for the insert. He noted that other businesses would advertise to show support for the nursing home as well. Any funds received over the amount needed to pay for the insert would be given to the County. Committee members stated that any overages paid for the insert should be given to the Valley Hi Foundation. This insert could tell the history of Valley Hi, feature the employees, Mr. Wenberg, staff, volunteers, this committee and highlight the state of the art facility. Committee members directed Mr. Zito to go ahead with this project to be paid by the vendors and bring back an update at a later date.

Construction Update: Mr. Moy stated that he just left a meeting with the contractor. Construction is on schedule. He noted they are looking at September 15th for final completion. He stated he would review the chapel with the contractor and will bring this information back to the committee for discussion.

Committee members questioned whether a Resolution will be brought forward to address the moving of the residents. It was noted that there is approximately \$73,000 in the contingency fund and a portion of this fund could be used to handle the move. Mr. Sarbaugh noted that a purchase order could be created in order to encumber the funds. He noted the committee would not see a Resolution for this expense.

Volunteer Update: Mr. Moy stated they are still ironing out the details of the policy but they would revisit the issue and bring it back to committee for discussion.

Chairman Zierer stated that letters are being sent to families reminding them of the move and informing them that they need to remove personal items that won't be allowed in the new facility. She noted that we want to move on time and do not want the personal items to hinder the move. The letters request a response from the families.

Committee members questioned what would happen to the old beds. Mr. Austin stated that there will be space available for storage and this decision could be made at a later date.

Committee members were informed that the rodeo will take place on September 9th and 10th. Proceeds from the rodeo will go towards the four season sun room. Mr. Austin noted that the rodeo was announced in our Monday morning information from the Administrator.

The next meeting is scheduled for September 7th. Chairman Zierer requested the meeting be changed to the 14th. Mr. Sarbaugh noted this cannot be done as we have a budget calendar we need to adhere to.

Committee members were informed that the Art Committee would like a tour of the Valley Hi facility to find space for the placement of art.

ADJOURNMENT

Mr. Klasen made a motion, seconded by Mr. Moy to adjourn the meeting at 10:29 a.m. The motion carried with a unanimous voice vote.

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RECOMMENDED FOR COMMITTEE/BOARD ACTION:

Recommend approval of Resolution authorizing an emergency appropriation in the Facilities Management/Valley-Hi Maintenance FY05/06 budget
Recommend approval of a Resolution authorizing budget line item transfers in the Valley Hi Enterprise Fund Fiscal Year 2005/2006 budget

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