

**PUBLIC HEALTH & HUMAN SERVICES COMMITTEE**  
**McHenry County Administration Building**  
**667 Ware Road, Conference Room A**  
**Woodstock IL 60098**

MINUTES OF FRIDAY, AUGUST 11, 2006

Vice Chairman Klasen called the meeting to order at 8:15a.m. The following Committee Members were present: Richard Klasen; Lyn Orphal; Sandra Salgado and Anna May Miller. Virginia Peschke, Don Larson and Blake Hobson were absent. Also present: Peter Austin, County Administrator; Ralph Sarbaugh, Associate County Administrator-Finance; Pat McNulty, Health Department; John Labaj, Deputy County Administrator; Carl Martens, Workforce Investment Board; Gerri Sherman and Julie Courtney, Workforce Network; Mike Iwanicki, Veteran's Assistance Commission; and interested public.

Virginia Peschke, Chairman	
Don Larson	Richard Klasen
Anna May Miller	Lyn Orphal
Sandra Salgado	Blake Hobson

MINUTES

Committee members reviewed the Public Health & Human Services Committee minutes of July 14, 2006. Ms. Salgado made a motion, seconded by Ms. Orphal to recommend approval of Public Health & Human Services Committee minutes of July 14, 2006 as presented. The minutes were approved with a unanimous voice vote.

PUBLIC PARTICIPATION

None

PRESENTATION

None

OLD BUSINESS

None

NEW BUSINESS

*FY 06/07 Budget Review: Veteran's Assistance Commission:* Mr. Austin, Mr. Sarbaugh and Mr. Iwanicki joined committee members for a discussion regarding the FY06/07 proposed budget for the Veteran's Assistance Commission. Committee members were informed that the Veteran's Assistance Commission was the 1<sup>st</sup> budget to be reviewed for the coming year. Committee members reviewed the revenue and expenditure for 2007. Mr. Sarbaugh stated that he was previously directed by the County Board to make the Veteran's Assistance Commission tax revenue line item healthy. He noted this amount could change after all property tax funds are accounted for. Mr. Iwanicki reviewed the proposed expenditure adjustments. His proposed budget included salary adjustments as previously discussed as well as an increase of 30% for fuel. He noted this fuel may be even higher than projected. Committee members were informed that the Veteran's Assistance Commission is still reviewing the salary for Mr. Iwanicki. It was noted that he has not received a salary adjustment, other than the COLA increase in a number of years. If an adjustment is recommended, this could be brought back to committee for review and the recommendation could be discussed at that time. After review, Ms. Orphal made a motion, seconded by Ms. Salgado to recommend approval of the proposed FY06/07 budget as submitted by the Veteran's Assistance Commission. The motion carried with all members present voting aye.

*Workforce Investment Board (WIB):* Mr. Carl Martens joined committee members for discussion of the proposed FY06/07 budget for the Workforce Investment Board. Committee members were reminded that the WIB is 100% grant funded with no revenue taxes being used to fund the department. Mr. Martens stated that he would like to increase the hours for his administrative assistant. The other proposed request was for the County to partner with WIB to help fund Mr. Martens salary because of possible proposed changes to the WIB funding. It was noted that this has not nor is it currently needed, but, may be in the future. Committee members noted that the WIB is an investment for the County and these funds may be needed in the future. Ms. Orphal made a motion, seconded by Ms. Miller to recommend approval of the proposed FY06/07 budget for the Workforce Investment Board. The motion carried with all members present voting aye.

*Workforce Network:* Ms. Gerri Sherman joined committee members to discuss the proposed budget for FY06/07 for the Workforce Network. It was noted that this is another department that is 100% grant funded. Ms. Sherman noted they are in partnership with the WIB. It was noted that the revenue will be decreased as the budget includes some one time special grants that will not be received this year. These grants were used to purchase a handicapped assessable door and to help with the name change of the department. It was noted that there are no supplemental requests for the department. Ms. Miller made a motion, seconded by Ms. Salgado to recommend approval of the FY06/07 budget for the Workforce Network as presented. The motion carried with all members present voting aye.

Mr. Austin commended their office for the amount of grants received to help with the name change of the departments. He noted the additional funding helped to get the needed changes completed in a timely manner. He noted that when Ms. Courtney took over as director, she had a couple goals, of which she has already completed. He thanked Ms. Courtney and Ms. Sherman for a job well done.

*Senior Services:* Committee members reviewed the proposed budget for FY06/07 for the Senior Services Grant Commission. Mr. Sarbaugh noted that the revenue is higher than discussed at the Senior Services Grant Commission meeting. Mr. Labaj noted that the Commission could fund all of the grant requests if they have submitted a request for a qualified program. Mr. Sarbaugh noted that the revenue could be reduced slightly when all of the final property tax funds are expended. It was noted there would be at least 1.7 million dollars available for grant funding. Committee members noted that they had previously voted to hold a reserve, which was reduced from the 1<sup>st</sup> year's reserve. Committee members noted concern that they are not able to hold back some funds to help with the administration of the program. Mr. Labaj noted that this would have to be changed through legislation, but, they may want to look to see if some of the funds could be used for capital expenditures. After review, Ms. Salgado made a motion, seconded by Ms. Miller to recommend approval of the proposed FY06/07 budget for the Senior Services Grant Commission as presented. The motion carried with all members present voting aye.

*Resolution authorizing a budget line item transfer in the Workforce Network's FY06 budget:* Committee members reviewed a Resolution authorizing a budget line item transfer in the Workforce Network's FY06 budget. Committee members were informed that this transfer will allow for the purchase of servers within their department. Committee members questioned why the department wasn't part of the equipment leasing program. Ms. Sherman noted that at the time the equipment were being considered for lease, their servers were new. She stated that because their servers are used to serve their department only, they can use it for a longer period of time, saving money in the long run. After review, Ms. Miller made a motion, seconded by Ms. Orphal to recommend approval of the above Resolution as submitted. The motion carried with all members present voting aye.

*Ordinance to amend Article XVII of the McHenry County Public Health Ordinance:* Committee members reviewed an Ordinance to amend article XVII of the McHenry County Public Health Ordinance. Committee members were informed that the changes to the ordinance include the registration of cats and the costs involved in the registration process for both cats and dogs. Mr. McNulty noted that changes include the recommendations that were brought forward by the Dangerous and Vicious Dog Task Force. He noted that the Health Advisory Board did make some minor changes to the fees and did not recommend a color coded collar that identifies a vicious dog. He noted that the reason being, they did not want to discourage people from registering their animals. Committee members questioned the high fees for those animals not altered. Mr. McNulty noted that the fee structure encourages people to get all of their animals altered, whether the animal is a dog or a cat. He noted that feral and barn cats were exempt from this ordinance. Committee members felt it would be difficult to get owners to register their cats. Mr. McNulty stated our ordinance will now be consistent with our collar counties though McHenry County will have a higher fee for unaltered animals than the surrounding counties. It was noted that compliance with the changes will be required by January 1, 2008 to allow time for the required changes. Committee members noted concern that "cats" would not wear an identification collar. They were informed that micro-chipping is a form of identification so they will not be required to wear tags. Ms. Salgado made a motion, seconded by Ms. Orphal to recommend approval to the changes in the Public Health Ordinance in order to get the ordinance on the board floor for discussion. The motion carried with all members present voting aye.

#### EXECUTIVE SESSION

None

#### REPORTS TO COMMITTEE

*WIB:* None

*HRC:* None

*Housing Authority:* Ellen Sontagg has tendered her resignation. She is retiring effective December 2007. In her letter of resignation she has stated that she would be available to assist if needed. They will be looking for a replacement in the near future.

*Board of Health:* Carolyn Brown has resigned from the Board of Health. She is moving out of state. An advertisement has been placed looking for a replacement. Mr. McNulty noted that a nurse is needed for this open position. Mr. McNulty informed committee members that his department has been working with Kane County and Algonquin on

their boil order issued for Algonquin. He noted they have been working with food operations to help them stay open while this boil order is in effect.

Mr. McNulty reminded committee members of the presentation being held next week on the pandemic flu for those interested in attending.

Committee members questioned the incident at the Lake in the Hills Beach. Mr. McNulty noted that a beach was closed in Lake in the Hills. A group chose to use the beach for their event, even though the beach was closed. He noted that the people were tested, with no incidents and the village now understands the seriousness of the issue. He noted that the event should have been relocated, but, for some reason they didn't do so. The beach was tested the following day, with clean results.

*Animal Control:* Mr. Austin noted that the next step would be to find a contractor for the remodeling of the new facility. Management Services will be hearing presentations from a few contractors interested in the project.

*Mental Health Board:* Because of the new grant program, Mental Health has decided that there will not be any new programs approved for the new year.

*Noise Ordinance:* The State's Attorney's office is working with the Sheriff's Department with the training of the officers on how to handle the disturbing the peace charges.

*Open Burning Forum:* Mr. Labaj noted that the forum is trying to refine costs associated to proposed changes in the ordinance.

*Senior Services Grant Commission:* Mr. Labaj reminded committee members that the terms of the commissioners will be expiring and an ad will be posted for the open positions. He noted they also need to discuss the changing of the bylaws in order to stagger the terms of the commissioners. Vice Chairman Klasen requested this issue placed on the next Public Health & Human Services Committee agenda for discussion.

**ADJOURNMENT**

Noting no further business, Ms. Orphal made a motion, seconded by Ms. Miller to adjourn the meeting at 9:22 a.m. The motion carried with a unanimous voice vote.

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**RECOMMENDED FOR BOARD ACTION:**

Recommend approval of Resolution a budget line item transfer in the Workforce Network's FY06 budget  
Recommend approval of Ordinance to amend Article XVII of the Public Health Ordinance

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