

**Transportation Committee Meeting  
Wednesday, October 18, 2006 - 9:00 A.M.  
McHenry County Division of Transportation  
Main Conference Room  
16111 Nelson Road  
Woodstock, Illinois 60098**

Chairman Dan Shea  
Vice Chairman Ed Dvorak    Don Larson  
Virginia Peschke        Lyn Orphal  
Sandra Salgado        Anna May Miller

**CALL TO ORDER**

Chairman Shea called the meeting to order at 9:04 A.M.

**MEMBERS IN ATTENDANCE**

Chairman Dan Shea, Don Larson, Ed Dvorak, Anna May Miller, Lyn Orphal, Sandra Salgado and Virginia Peschke (arriving at 9:15 A.M.)

**MEMBERS NOT IN ATTENDANCE**

None

**OTHER ATTENDEES**

In attendance were: Joseph Korpalski, Director of Transportation/County Engineer; Charles Eldredge, McHenry County Economic Development Corporation; Craig Lukowicz, Bollinger Lach and Associates; Joe Murawski, Village of Lake in the Hills Trustee; James Kennedy, Village of Lake in the Hills Trustee; Veronica Armstrong, County resident; Jeff Young, Division of Transportation Assistant County Engineer; Ed Markison, Division of Transportation Assistant Maintenance Superintendent; Mark Dammyer, Division of Transportation Construction Manager; Wynnyth Adair, Division of Transportation Drainage Engineer; Cha Lee, Division of Transportation Consultant Project/Design Engineer; Debra Kroll, Division of Transportation Administrative Specialist.

**PUBLIC PARTICIPATION**

- Ms. Veronica Armstrong of 6201 Edgewood Road in Crystal Lake, IL, addressed the Walkup Road project and her concerns. Ms. Armstrong has requested a traffic signal at the intersection of Walkup Road with Edgewood Road / Berry Court.

**APPROVAL OF SEPTEMBER 20, 2006 MEETING MINUTES**

On a motion by Mr. Dvorak, seconded by Ms. Orphal, the September 20, 2006 meeting minutes were approved as presented.

A vote was taken with all members present voting "aye"; motion carried.

**BID APPROVAL**

***Resolution Approving the Purchase of Maintenance Equipment***

The McHenry County Division of Transportation staff requests the approval of the resolution, awarding the purchase of one (1) trailer mounted attenuator for improved right-of-way maintenance safety, to Energy Absorption of Chicago, Illinois for \$23,920.00

This supplemental item was included in the FY 2005-2006 budget for \$64,000.00 for two (2) attenuators. The purpose of the attenuator is to reduce the severity of work zone accidents, which will benefit not only County workers, but also the motoring public.

The requested budgeted amount was for \$64,000.00 for two (2) attenuators, at \$32,000.00 apiece. However, only one (1) attenuator will be purchased at this time, due to budget constraints.

On a motion by Ms. Salgado, seconded by Ms. Miller, the resolution approving the purchase of maintenance equipment was approved, with a recommendation to the County Board.

A roll call vote was taken with all members present voting "yes"; motion carried.

**RESOLUTION APPROVING AN ENGINEERING SERVICES AGREEMENT WITH BOLLINGER LACH AND ASSOCIATES FOR CONSTRUCTION ENGINEERING**

The McHenry County Division of Transportation staff requests the approval of the engineering services agreement with Bollinger Lach and Associates (BLA), for construction engineering supervision for the Algonquin Road widening and reconstruction project, between Illinois Route 47 and Randall Road.

Due to the scope of the reconstruction project along Algonquin Road, the Division of Transportation does not have the resources available to directly supervise this project and continue to perform other required duties within the County.

Interviews were held on April 19, 2006 by the Transportation Committee, in which BLA was selected as the preferred consultant. The scope of services includes public involvement tasks to assist the public, by providing up-to-date information about the project.

The contract has been sent to the Illinois Department of Transportation for concurrent review.

On a motion by Ms. Orphal, seconded by Ms. Miller, the resolution approving an engineering services agreement with Bollinger Lach and Associates for construction engineering was approved, with a recommendation to the County Board.

A roll call vote was taken with all members present voting "yes"; motion carried.

**RESOLUTION APPROVING AN ENGINEERING SERVICES AGREEMENT WITH STRAND AND ASSOCIATES FOR CULVERT REPAIRS**

The McHenry County Division of Transportation staff requests the approval of the resolution approving the engineering services agreement with Strand Associates, Inc., for the design of a failing culvert under Oak Grove Road at the intersection of Ramer Road.

Staff has identified that there is a need to expeditiously prepare plans to replace a failing forty eight (48) inch diameter concrete culvert, with corrugated metal pipe (CMP) extensions under Oak Grove Road. The east and west joints where the metal pipe meets the concrete box show advanced signs of deterioration and have already caused pavement damage. Improvements must be undertaken as soon as possible, to avoid further pavement failure, as well as an emergency roadway closure of Oak Grove Road.

The design for the replacement of this culvert requires a consulting firm. The existing CMP extensions and concrete box culvert provides drainage for the roadway ditch along Ramer Road, east of the T-intersection, to the west of Oak Grove Road.

The funds for this project were not specifically identified in the Division of Transportation fiscal year 2005-2006 budget; however, funds are available via "Miscellaneous Projects" to address such emergency issues. This is funded through County Option.

Due to the need to expedite the project, the Request For Qualifications (RFQ) specific to this project was not undertaken. In accordance with the County's Consultant Selection Policy, the RFQ process may be waived when emergency services are required. As the culvert is failing, this is cause for emergency services.

The Division of Transportation has identified four (4) consulting engineering firms that met the qualifications to perform the necessary design engineering, who have past work experience with McHenry County projects, to submit a scope of work for these services. Based on those submittals, a firm was selected as the preferred consultant. The total design fee is less than \$100,000.00, which does not require an interview with the Transportation Committee. Therefore staff seeks the committee's concurrence, for the approval of this engineering services agreement with Strand Associates, Inc., along with a waiver of the Consultant Selection Policy for a formal RFQ.

On a motion by Ms. Peschke, seconded by Mr. Dvorak, the resolution approving an engineering services agreement with Strand Associates, Inc. for culvert repairs and a waiver of the Consultant Selection Policy for a formal request for qualifications was approved, with a recommendation to the County Board.

A roll call vote was taken with all members present voting "yes"; motion carried.

#### **PROJECT STATUS REPORT**

The report was discussed.

#### **OLD / NEW BUSINESS**

##### ***Old Business***

Ms. Miller inquired as to the number of attendees at the Rakow Road Phase I Study public meeting.

Mr. Young stated there were approximately 60 to 70 attendees.

##### ***New Business***

None

#### **EXECUTIVE SESSION – Minutes, Property Acquisitions, Personnel and/or Pending Litigation**

Executive Session was not held at today's meeting.

#### **NEXT MEETING DATE & LOCATION**

9:00 A.M. on November 1, 2006 – McHenry County Division of Transportation

#### **ADJOURNMENT**

On a motion by Ms. Miller, seconded by Ms. Salgado, the meeting was adjourned at 9:30 AM.

A vote was taken with all members present voting "aye"; motion carried.