

HUMAN RESOURCES COMMITTEE  
McHenry County Administration Building  
667 Ware Road  
Woodstock, IL 60098

MINUTES OF MONDAY, DECEMBER 11, 2006

Chairman Orphal called the committee meeting to order at 8:15 a.m. The following members present: Lyn Orphal, Chairman; Ed Dvorak; Tina Hill; John Jung; Sue Draffkorn; Anna May Miller; and Daniel P. Ryan. Also in attendance: Peter Austin, County Administrator; Ralph Sarbaugh, Associate County Administrator-Finance; John Labaj, Deputy County Administrator; Tom Carroll, State's Attorney; Rich Weinhandl, Sheriff's Dept.; Bob Ivetic, HR Director; interested public; and press.

Lyn Orphal, Chairman  
Sue Draffkorn                      Ed Dvorak  
Tina Hill                              John Jung, Jr.  
Anna May Miller                      Daniel P. Ryan

MINUTES OF PREVIOUS MEETING

Committee members reviewed the Human Resources Committee minutes of November 13, 2006. Mr. Jung made a motion, seconded by Ms. Draffkorn, to approve the November 13, 2006 minutes as presented. The motion carried with all members present voting aye on a voice vote.

PUBLIC PARTICIPATION

None

NEW BUSINESS

*Resolution authorizing a contract agreement between the International Union of Operating Engineers, Local 150, Facilities Management Department and the County of McHenry:* Mr. Jung made a motion, seconded by Ms. Miller, to recommend approval of a Resolution authorizing a contract agreement between the International Union of Operating Engineers, Local 150, Facilities Management Department and the County of McHenry. The motion carried with all members present voting aye on a voice vote.

*Resolution authorizing a contract agreement between the International Union of Operating Engineers, Local 150, Division of Transportation and the County of McHenry:* Ms. Miller made a motion, seconded by Mr. Jung, to recommend approval of a Resolution authorizing a contract agreement between the International Union of Operating Engineers, Local 150, Division of Transportation and the County of McHenry. The motion carried with all members present voting aye on a voice vote. It was stated that the Transportation Committee has elected to forego the approval of the Resolution and forwarded this on to the Human Resource Committee and Finance Committee for approval in order to get this resolution on the next County Board agenda for approval.

*Resolution authorizing a base salary for the Maintenance Supervisor in the Facilities Management Department:* Mr. Jung made a motion, seconded by Ms. Draffkorn to recommend approval of a Resolution authorizing a base salary for the Maintenance Supervisor in the Facilities Management Department. The motion carried with all members present voting aye. It was noted that this Resolution will allow for the department to maintain a 10% spread between staff and their supervisor. Mr. Sarbaugh noted that the Resolution will need to be amended to include an emergency appropriation in order to change the budget. Committee members directed Mr. Sarbaugh to take an amended resolution to the Finance Committee that will include the budgetary requirements for approval.

*HR Committee meetings – 2007:* Committee members agreed to keep their 2007 committee meeting dates as they currently stand as the second and fourth Monday of each month starting at 8:30a.m.

OLD BUSINESS

Mr. Sarbaugh stated that we are in the process of closing the fiscal year end books. He noted that there will need to be some adjustments in the general fund merit pool. He noted there are 7 departments that have exceeded their merit pool allocations. He noted he will be checking the accounts to verify the amounts but wanted the committee members to be aware of the adjustments.

EXECUTIVE SESSION

None

REPORTS

*Human Resources Director Report:* Mr. Ivetic reported that they held the first meeting of the core group of individuals that would be using the automated general ledger system. This system would allow for the consolidation of functions among

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Human Resources, payroll and general ledger departments. They are looking to map out the timeline and are looking at the educational component for the new system. He noted every department is on board with this program and he has received positive feedback regarding the implementation of this system.

Unit 1 negotiations have been scheduled for this Wednesday.

Mr. Ivetic informed committee members that the Human Resources meeting for January 22<sup>nd</sup> may have to take place at a later time. He noted he has been in contact with Hay & Associates and RS McGladry regarding a meeting to hear presentations for a new evaluation and classification system. He noted he would keep committee members informed of the meeting time for the January 22<sup>nd</sup> meeting. Mr. Austin noted that he would be inviting department heads to attend these presentations.

Committee members welcomed Mr. Dan Ryan as a new member of the Human Resources Committee.

ADJOURNMENT

Ms. Hill made a motion, seconded by Ms. Draffkorn to adjourn at 8:55 a.m. The motion carried with all members present voting aye.

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**RECOMMENDED FOR BOARD/COMMITTEE ACTION:**

Resolution authorizing a contract agreement between the International Union of Operating Engineers, Local 150, Facilities Management Department and the County of McHenry

Resolution authorizing a contract agreement between the International Union of Operating Engineers, Local 150, Division of Transportation and the County of McHenry

Resolution authorizing a base salary for the Maintenance Supervisor in the Facilities Management Department

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