

**FINANCE AND AUDIT COMMITTEE**  
**McHenry County Government Center – Administration Building**  
**667 Ware Road**  
**Woodstock IL 60098**

MINUTES OF TUESDAY, FEBRUARY 13, 2007

Committee Chairman and Vice Chairman were absent. Marie Chmiel called the meeting to order at 9:47 a.m. The following Committee Members were present: Marie Chmiel; John Hammerand; Tina Hill; and Daniel Ryan. Barbara Wheeler arrived at 9:52a.m.. Marc Munaretto, Chairman and Lyn Orphal, were absent. Also in attendance: Ralph Sarbaugh, Associate County Administrator – Finance; Pam Palmer, Auditor; John Labaj, Deputy County Administrator; Peter Austin, County Administrator; Gerri Sherman, WIB; Julie Courtney, Job Network; Julie Biel Claussen, McHenry County Housing Authority; Ken Koehler, Chairman, McHenry County Board; Pat McNulty, Health Department; interested public; and the press.

Marc Munaretto, Chairman	
Marie M. Chmiel	John Hammerand
Tina Hill	Lyn Orphal
Daniel P. Ryan	Barbara Wheeler

MINUTES

Ms. Hill made a motion, seconded by Mr. Hammerand to approve the Finance and Audit Committee January 23, 2007 minutes. Ms. Chmiel noted she had requested a copy of the new SAS's from Mr. Rahn, not the actuarial work. The minutes were approved as amended with a unanimous voice vote.

PUBLIC PARTICIPATION

None

PRESENTATION:

None

Ms. Wheeler arrived at 9:52a.m.

NEW BUSINESS

*Resolution authorizing the establishment of the Circuit Court Clerk Operation and Administrative Fund and budget line item transfers between the General Fund and the Circuit Court Clerk Operation and Administrative Fund in the FY 06-07 budget:* Ms. Hill made a motion, seconded by Mr. Ryan to recommend the County Board approve a Resolution authorizing the establishment of the Circuit Court Clerk Operation and Administrative Fund and budget line item transfers between the General Fund and the Circuit Court Clerk Operation and Administrative Fund in the FY 06-07 budget. The motion carried with all members present voting aye on a roll call vote (Hammerand, Hill, Ryan, Wheeler and Chmiel).

*Resolution authorizing the designation of the Office of the State's Attorneys Appellate Prosecutor:* Mr. Ryan made a motion, seconded by Ms. Wheeler to recommend the County Board approve Resolution authorizing the designation of the Office of the State's Attorneys Appellate Prosecutor. After a discussion, the motion carried with all members present voting aye on a roll call vote (Hammerand, Hill, Ryan, Wheeler and Chmiel).

*Resolution authorizing the purchase of five (5) Sheriff's Department police pursuit vehicles:* Ms. Hill made a motion, seconded by Ms. Wheeler to recommend the County Board approve Resolution authorizing the purchase of five (5) Sheriff's Department police pursuit vehicles. On a roll call vote, the motion carried with all members present voting aye on a roll call vote (Hammerand, Hill, Ryan, Wheeler and Chmiel).

*Resolution authorizing acceptance of \$10,000 in additional funding from a HIV Prevention Grant from the Illinois Public Health Association and an emergency appropriation to the Health Department FY 07 budget:* Mr. Ryan made a motion, seconded by Ms. Wheeler to recommend the County Board approve Resolution authorizing acceptance of \$10,000 in additional funding from a HIV Prevention Grant from the Illinois Public Health Association and an emergency appropriation to the Health Department FY 07 budget. On a roll call vote, the motion carried with all members present voting aye on a roll call vote (Hammerand, Hill, Ryan, Wheeler and Chmiel).

*Resolution authorizing acceptance of a \$47,441 grant from the Illinois Department of Public health for a Cities Readiness Initiative and an emergency appropriation to the Health Department's FY 07 budget:* Ms. Wheeler made a motion, seconded by Mr. Ryan to recommend the County Board approve Resolution authorizing

acceptance of a \$47,441 grant from the Illinois Department of Public health for a Cities Readiness Initiative and an emergency appropriation to the Health Department's FY 07 budget. On a roll call vote, the motion carried with all members present voting aye on a roll call vote (Hammerand, Hill, Ryan, Wheeler and Chmiel).

*Resolution authorizing the acceptance of a \$35,000 grant from the McHenry County Mental Health Board and an emergency appropriation to the Health Department's FY 07 budget:* Mr. Ryan made a motion, seconded by Ms. Wheeler to recommend the County Board approve Resolution authorizing acceptance of a \$35,000 grant from the McHenry County Mental Health Board and an emergency appropriation to the Health Department's FY 07 budget. On a roll call vote, the motion carried with all members present voting aye on a roll call vote (Hammerand, Hill, Ryan, Wheeler and Chmiel).

*Resolution authorizing a budget line item transfer in the McHenry County Mental Health Board FY 07 budget:* Ms. Wheeler made a motion, seconded by Mr. Ryan to recommend the County Board approve Resolution authorizing a budget line item transfer in the McHenry County Mental Health Board FY 07 budget. On a roll call vote, the motion carried with all members present voting aye on a roll call vote (Hammerand, Hill, Ryan, Wheeler and Chmiel).

*Resolution authorizing an emergency appropriation for the IL State Board of Education Funding for the County Mental Health FY 07 budget:* Ms. Hill made a motion, seconded by Mr. Ryan to recommend the County Board approve Resolution authorizing an emergency appropriation for the IL State Board of Education Funding for the County Mental Health FY 07 budget. On a roll call vote, the motion carried with all members present voting aye on a roll call vote (Hammerand, Hill, Ryan, Wheeler and Chmiel).

*Resolution authorizing acceptance of the Illinois Department of Commerce and Economic Opportunity Grant #05-672002 and an emergency appropriation in the McHenry County Workforce Network FY 07 budget:* Mr. Hammerand made a motion, seconded by Ms. Hill to recommend the County Board approve Resolution authorizing acceptance of the Illinois Department of Commerce and Economic Opportunity Grant #05-672002 and an emergency appropriation in the McHenry County Workforce Network FY 07 budget. Committee members requested that the amount of the cost for the Social Security portion be included in the Resolution. Mr. Hammerand and Ms. Hill agreed to the amendment. On a roll call vote, the motion carried, as amended, with all members present voting aye on a roll call vote (Hammerand, Hill, Ryan, Wheeler and Chmiel).

*Resolution authorizing a fee for service agreement with the McHenry County Corporation for Affordable Homes for a homebuyer assistance program:* Ms. Hill made a motion, seconded by Ms. Wheeler to recommend the County Board approve Resolution authorizing a fee for service agreement with the McHenry County Corporation for Affordable Homes for a homebuyer assistance program. Committee members noted concern that this request would come before the County Board on a yearly basis. Ms. Biel Claussen stated that this is a one time request. Mr. Hammerand requested that this information be reflected as part of the minutes. He requested that information regarding the one time fee, with the \$25,000 placed in reserve, and based upon the fee for service agreement be included in the agreement with the County. Committee members agreed to the amendment to the agreement based upon approval at the next committee meeting. Since an agreement was not attached, committee members requested this Resolution be returned to the next committee meeting for approval with the amended agreement. Ms. Hill amended her motion, with Ms. Wheeler agreeing to amend the second to include the fee for service agreement with the Resolution. On a roll call vote, the motion carried, all members present voting aye on a roll call vote (Hammerand, Hill, Ryan, Wheeler and Chmiel).

*Resolution authorizing an emergency appropriation to re-appropriate into fiscal year 06-07 the rolled forward encumbered budget dollars from FY 05-06:* Ms. Wheeler made a motion, seconded by Ms. Hill to recommend the County Board approve Resolution authorizing an emergency appropriation to re-appropriate into fiscal year 06-07 the rolled forward encumbered budget dollars from FY 05-06. On a roll call vote, the motion carried with all members present voting aye on a roll call vote (Hammerand, Hill, Ryan, Wheeler and Chmiel).

*Resolution authorizing the issuing of debt to lease/purchase the Motorola StarCom21 radio communication system for the McHenry County Sheriff:* Ms. Hill made a motion, seconded by Ms. Wheeler to recommend approval of the above Resolution as submitted. Mr. Austin joined committee members and stated that Chairman Munaretto had stated that he would like to be present for discussion regarding the borrowing of funds

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for the purchase of the sheriff's radio system. Ms. Hill withdrew her motion and Ms. Wheeler withdrew her second. Committee members requested that individuals having specific information regarding this system, whether from the Sheriff's Department or StarCom21 attend the next committee meeting in order to answer questions from the committee. Committee members noted that they would also like assurances that the equipment would not be obsolete within ten years making the equipment useless. They also stated they would like to hear the pros/cons for a purchase versus lease program. Committee members questioned how much the system will cost the county to complete the purchase at the end of the ten year lease/purchase period. This item has been postponed until the next committee meeting.

EXECUTIVE SESSION

None

OLD BUSINESS

None

REPORTS TO COMMITTEE

*Auditor's Report:* Ms. Palmer stated that Verchow/Krause was supposed to begin today but because of the weather have been temporarily delayed.

The 1099's have been completed and sent out.

She reported that they have been spending time on the ADP Enterprise System. She stated they are trying to streamline the system for all users.

*Contingency Reports:* None. Mr. Sarbaugh noted this would be available at the next committee meeting.

*EDC:* Committee members were reminded that the annual EDC meeting has been scheduled for March.

*McHenry County Convention & Visitors Bureau:* None

ADJOURNMENT

Noting no further business, Mr. Hammerand made a motion, seconded by Mr. Ryan, to adjourn the meeting at 10:55a.m. The motion carried with a unanimous voice vote.

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**RECOMMENDED FOR BOARD ACTION:**

Resolution authorizing the establishment of the Circuit Court Clerk Operation and Administrative Fund and budget line item transfers between the General Fund and the Circuit Court Clerk Operation and Administrative Fund in the FY 06-07 budget

Resolution authorizing the designation of the Office of the State's Attorneys Appellate Prosecutor

Resolution authorizing the purchase of five (5) Sheriff's Department police pursuit vehicles

Resolution authorizing acceptance of \$10,000 in additional funding from a HIV Prevention Grant from the Illinois Public Health Association and an emergency appropriation to the Health Department FY 07 budget

Resolution authorizing acceptance of a \$47,441 grant from the Illinois Department of Public health for a Cities Readiness Initiative and an emergency appropriation to the Health Department's FY 07 budget

Resolution authorizing acceptance of a \$35,000 grant from the McHenry County Mental Health Board and an emergency appropriation to the Health Department's FY 07 budget

Resolution authorizing a budget line item transfer in the McHenry County Mental Health Board FY 07 budget

Resolution authorizing an emergency appropriation for the IL State Board of Education Funding for the County Mental Health FY 07 budget

Resolution authorizing acceptance of the Illinois Department of Commerce and Economic Opportunity Grant #05-672002 and an emergency appropriation in the McHenry County Workforce Network FY 07 budget

Resolution authorizing an emergency appropriation to re-appropriate into fiscal year 06-07 the rolled forward encumbered budget dollars from FY 05-06

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