

BUILDING PROJECTS COMMITTEE
McHenry County Government Center – Administration Building
667 Ware Road
Woodstock IL 60098

MINUTES OF MONDAY, MARCH 19, 2007

The meeting was called to order by Committee Chairman Draffkorn at 9:30 a.m. The following members were present: Sue Draffkorn, Chairman; Marie Chmiel; Nick Provenzano, John Hammerand, Daniel Ryan and Tina Hill. Marc Munaretto was absent. Also in attendance: Peter Austin, County Administrator; John Hadley, Building Operations; Pat McNulty, Health Department; Jerry Rivard, Animal Control; Representatives from Prime Hoffman; interested public and press.

Sue Draffkorn, Chairman	
Marie Chmiel	John Hammerand
Tina Hill	Marc Munaretto
Nick Provenzano	Daniel P. Ryan

MINUTES: Ms. Chmiel made a motion, seconded by Mr. Ryan, to approve the Building Projects Committee meeting minutes of February 5, 2007. The minutes were approved as submitted with a unanimous voice vote.

PUBLIC PARTICIPATION:

None.

NEW BUSINESS:

None.

OLD BUSINESS:

Government Center: Mr. Hadley reported that the Phase 4 is nearing completion. It has passed the fire inspection and is going through the punch list process. Ms. Chmiel questioned the sound system and necessary wiring. It was noted that the wiring is complete and Court Administration is working with the State on the sound system. Mr. Austin noted that the State is changing recording procedures for court proceedings and the County should be in good shape from a wiring standpoint to meet those future needs. He stated that courtrooms would run in the traditional method with a court reporter until further information from the State is received. Mr. Provenzano questioned if the State Statutes require recording trial proceedings would an attorney come back with an appeal stating that the trial was not documented according to State Statutes. He stated he was just trying to clarify that McHenry County was doing everything necessary to be in compliance for the future. Mr. Austin stated that the building has been remodeled to meet those State requirements. The State is to provide the hardware/software for trial recordings. It is the State's vision to do away with a Court Stenographer. Mr. Hadley confirmed that the wiring has been done according to State specifications, we are waiting for the State to send an inspector to look at the wiring. The project has not be delayed in any way. He also noted that conduit has been installed in all courtrooms for any future technology installation. Phase 5 is beginning and should be completed the beginning of July. This phase will include the demolition and modeling of the Circuit Clerk's space. A "face lift" to the Probation Department, which will include new carpeting and paint.

A study of the West Entrance to the Courthouse Building was conducted and two options were presented. The first option was to keep the current entrance and add one more magnetometer. The second and more expensive option was to move the current entrance forward allowing for more egress space, this would involve structural and foundation work. Members asked for adding an exit area along the west window area was considered. It was noted that this had been discussed but it would mean adding more personnel and may present additional safety concerns. Plans/options to perhaps change the East entrance was also discussed. Mr. Austin stated he was hesitant to change the East entrance at this point since traffic flow will be changed when the East parking area is reworked. Members felt eventually an re-design of the East entrance may be necessary, but decision on a total campus should first be determined. Other options discussed for the West entrance included adding magnetometers behind the elevator shaft and moving the monitors, which cause an over-crowding as people look for their courtroom location. Options will be researched with additional information presented at a future meeting.

Animal Control Facility – Prime Hoffman: The project is proposed to go to bid in the near future with construction scheduled to begin in June. Representatives from Prime Hoffman provided a slide presentation of the proposed design of the facility, which will include Animal Control, Environmental Health and a Nursing Division. The project as presented will be larger than the original 2 million dollar budget. The Animal Control portion will include an entrance with vestibule area. In that area will be a large glass window to view adoptable cats. There will be counseling rooms – to allow interaction with a dog, administration offices, and larger kennel areas in the back with a receiving and holding area. Adopted animals

will leave the building with their new owners through the front entrance. Other areas include mechanical equipment, storage,

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euthanasia area, a shared break room and restrooms. The other side of the building will house the Environmental Division and a Clinic. Both will have their own entrance with an additional entrance at the rear of the building for individuals with know contagious diseases. Shared space will include a large conference room that can be shut off for evening meetings (so the public cannot gain access to other areas of the building except restrooms). Items on a "wish list" for Animal Control included: LED sign; gas room storage; emergency generator; skylights; intercom system; code alert system; automatic watering system for dogs; a ceiling beam in the surgical room; security system; adequate parking lights; flushing trap for cat room; and sinks in each room. Interested people will be able to view adoptable animals through glass enclosures, there will also be a large screen TV in the reception area which will run pictures of adoptable animals. Mr. Provenzano suggested that a transition team be formed much like was done for the Jail Project so staff and employees can work on this project from the beginning to end. Ms. Hill also agreed with Mr. Provenzano's suggestion. Ms. Chmiel stated she could see a transition team at the planning and moving stages but noted the jail was a very different type of project and did not feel such a team meeting on a regular basis was necessary. Mr. Austin stated this issue could be discussed at a future meeting and asked members to focus on budget issues at this time. County Board Chairman Koehler added that with the jail project staffing issues were a main concern and the project had a very different scope. On the current project the Building Projects Committee will serve as the transition team. Ms. Hill added that Board members must be able to defend the facility to the public and must be able to answer questions and concerns that may be presented. Members then reviewed changes that have occurred since the budget for the facility was established. The Animal Control facility will be unable to use most of the existing items including duct work, mechanicals, toilets and a kitchen. The current roof may need to be replaced with the HVAC units being installed on the roof.

Chairman Draffkorn left the meeting at 10:10 a.m.

Members raised many questions regarding costs and asked that the projects be separated out with costs for each project. They also asked for various costs for "wish list" items, including the automatic watering system. Prime Hoffman will put together this information. The Committee agreed to meet on Monday, April 2, 2007 at 9:30 a.m. to review this added information. They asked if they could receive this information prior to the meeting and Prime Hoffman agreed.

Change Orders: None.

EXECUTIVE SESSION: None

ADJOURNMENT

Noting no further business, Mr. Hammerand made a motion, seconded by Mr. Ryan, to adjourn the meeting at 10:50 a.m. The motion carried with a unanimous voice vote.

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