

FINANCE AND AUDIT COMMITTEE
McHenry County Government Center – Administration Building
667 Ware Road
Woodstock IL 60098

MINUTES OF TUESDAY, MAY 8, 2007

Committee Chairman Marc Munaretto called the meeting to order at 10:15 a.m. The following Committee Members were present: Marc Munaretto; Marie Chmiel; John Hammerand; Tina Hill; Daniel Ryan; and Barbara Wheeler. Lyn Orphal was absent. Also in attendance: Ralph Sarbaugh, Associate County Administrator – Finance; Pam Palmer and Jim Brenier, Auditor's Office; John Labaj, Deputy County Administrator; Peter Austin, County Administrator; UnderSheriff Gene Lowery; Bob Ivetic, Human Resources Department; Donna Mayberry, Supervisor of Assessments; Pat McNulty, Health Department; Tom Sullivan and Paul Lerner, Information Technology Department; interested public; and the press.

| | |
|--------------------------|-----------------|
| Marc Munaretto, Chairman | |
| Marie M. Chmiel | John Hammerand |
| Tina Hill | Lyn Orphal |
| Daniel P. Ryan | Barbara Wheeler |

MINUTES

Ms. Wheeler made a motion, seconded by Mr. Ryan to approve the April 24, 2007 minutes of the Finance and Audit Committee. The minutes were approved as submitted with a unanimous voice vote.

PUBLIC PARTICIPATION: None

PRESENTATION:

Self-Funding Insurance Update – Corporate Benefit Consultants, Inc.: Mr. Ivetic introduced Jim Cornelius and John Rowlette from Corporate Benefit Consultants, Inc. Mr. Cornelius and Mr. Rowlette provided an update to their previous report on a proposed self-funded health insurance program. Chairman Munaretto commented that this is not a self insurance program, which the County had several years ago. Mr. Rowlette stated with Corporate Benefit Consultants now the County's Broker of Record they were able to obtain specific claim information from Blue Cross/Blue Shield and provided the Committee with a list of costs comparing various fees. The document indicated a total savings of \$556,372.00. Members questioned the purchase of Aggregate Stop Loss insurance, noting that over the past 24 months the trend had been flat. Further research in costs for ASL will be conducted and Mr. Ivetic will report the findings to the Committee.

NEW BUSINESS

Resolution authorizing a contract agreement between Illinois Fraternal Order of Police – McHenry County Peace Officers – Unit 1 and the County of McHenry: Ms. Wheeler made a motion, seconded by Ms. Chmiel, to recommend the County Board approve a Resolution authorizing a contract agreement with the McHenry County Peace Officers – Unit 1 as submitted. Mr. Ivetic and UnderSheriff Lowery reviewed the proposed Resolution noting that this will be a 4 year agreement instead of a three year agreement which will be beneficial to all parties. In addition, the wage/step table will be compressed from 21 steps to 10 steps over the term of the labor agreement. The starting salary was increased in the initial year of compression which will be helpful in attracting qualified applicants. They also reported that the retiree health insurance rates have been changed to be in line with other county employees. On a roll call vote, the motion carried with all members present voting aye on a roll call vote (Hammerand, Wheeler, Ryan, Hill, Chmiel and Munaretto).

Resolution authorizing an addendum to a Professional Service Agreement: Ms. Hill made a motion, seconded by Ms. Chmiel, to recommend the County Board approve a Resolution authorizing an addendum to a Professional Services Agreement. Mr. LeFew reported that a tax sale is held each November and this Resolution will allow for an increase in the minimum bid to \$600 per parcel. After a discussion a roll call vote was called. The motion carried with all members present voting aye on a roll call vote (Chmiel, Hammerand, Hill, Ryan, Wheeler and Munaretto).

Resolution authorizing the combining of two part-time positions to create one full time position in the Health Department's employee roster: Ms. Wheeler made a motion, seconded by Mr. Hammerand, to recommend the County Board approve a Resolution authorizing the combining of two part-time positions to create one full time position in the Health Department's employee roster. Mr. McNulty reviewed the Resolution after which a roll call vote was called. The motion carried with all members present voting aye on a roll call vote (Hammerand, Wheeler, Ryan, Hill, Chmiel and Munaretto).

Resolution authorizing the Health Department to apply for funding from the Illinois Department of Public Health and to provide local resources for an Illinois Breast and Cervical Cancer Program: Ms. Wheeler made a motion, seconded by Ms. Hill, to recommend the County Board approve a Resolution authorizing the Health Department to apply for funding from the Illinois Department of Public Health and to provide local resources for an Illinois Breast and Cervical Cancer Program. Mr. McNulty reported that in the past McHenry County had been a component in the Lake County program and this grant would allow McHenry County to provide local services for a breast and cervical cancer program. The grant requires a contribution of \$50,000 from the County and is a one year grant. Chairman Munaretto requested that the matching funds come out of the Health Department's budget instead of the General Fund. He noted that the issue of the source of funds for matching requirements should first come from the department applying for the grant. Mr. McNulty stated there is money in the Health Department's personnel line item that could be used for the first year, but this may need to be re-visited for the second year. It was recommended that the Resolution be amended to indicate that the Health Department budget will be used as the matching fund source. On a roll call vote, the motion carried with all members present voting aye on a roll call vote (Chmiel, Hill, Ryan, Wheeler, Hammerand and Munaretto).

Resolution authorizing acceptance of \$10,000 in funding from a Medical Reserve Corps Grant from the National Association of County and City Health Officials and an emergency appropriation to the Health Department's FY 07 budget: Ms. Wheeler made a motion, seconded by Mr. Ryan, to recommend the County Board approve a Resolution authorizing acceptance of \$10,000 in funding from a Medical Reserve Corps Grant from the National Association of County and City Health Officials and an emergency appropriation to the Health Department's FY 07 budget. The motion carried with all members present voting aye on a roll call vote (Chmiel, Hill, Ryan, Wheeler, Hammerand and Munaretto).

Resolution authorizing a budget line item transfer to fund the extension of the Cidnet Contract: Mr. Ryan made a motion, seconded by Ms. Hill, to recommend the County Board approve a Resolution authorizing a budget line item transfer to fund the extension of the Cidnet Contract. Ms. Mayberry explained this extension would be for two months which would allow all data to be properly converted and reviewed for accuracy. After a discussion, a roll call vote was called. The motion carried with all members present voting aye on a roll call vote (Chmiel, Hill, Ryan, Wheeler, Hammerand and Munaretto).

Resolution authorizing emergency appropriations to the FY 06-07 General Fund Non-Departmental budget and the Animal Control Building Project Fund Budget: Ms. Hill made a motion, seconded by Ms. Chmiel, to recommend the County Board approve a Resolution authorizing emergency appropriations to the FY 06-07 General Fund Non-Departmental budget and the Animal Control Building Project Fund Budget. Ms. Hill asked her colleagues to move this Resolution forward for consideration by the full County Board even though they might vote against this item at the County Board meeting. Chairman Munaretto commented that he has a problem with the General Fund being used as the source of funds and with the additional costs of the project. He stated he felt this was an exorbitant amount of money to house animals. He noted that perhaps an interest free loan to the Health Department should be considered. He added that a funding source was eliminated when the County Board voted against cat registration fees. He stated that the Committee could send this item to the County Board with no recommendation and handle this under "New and Unfinished Business." After discussion, Committee consensus was to forward this Resolution to the County Board with no recommendation. Ms. Hill and Ms. Chmiel withdrew their motion.

EXECUTIVE SESSION None.

OLD BUSINESS None

REPORTS TO COMMITTEE

Auditor's Report – Ms. Palmer reported that there are three internal audits that will be completed in the near future.

Contingency Reports - None

ADJOURNMENT

Noting no further business, Ms. Hill made a motion, seconded by Mr. Hammerand, to adjourn the meeting at 11:36 a.m. The motion carried with a unanimous voice vote.

RECOMMENDED FOR BOARD ACTION:

- Resolution authorizing a contract agreement with the McHenry County Peace Officers – Unit 1 as submitted
- Resolution authorizing an addendum to a Professional Services Agreement
- Resolution authorizing the combining of two part-time positions to create one full time position in the Health Department’s employee roster
- Resolution authorizing the Health Department to apply for funding from the Illinois Department of Public Health and to provide local resources for an Illinois Breast and Cervical Cancer Program
- Resolution authorizing acceptance of \$10,000 in funding from a Medical Reserve Corps Grant from the National Association of County and City Health Officials and an emergency appropriation to the Health Department’s FY 07 budget
- Resolution authorizing a budget line item transfer to fund the extension of the Cidnet Contract

- Resolution authorizing emergency appropriations to the FY 06-07 General Fund Non-Departmental budget and the Animal Control Building Project Fund Budget (No Committee Recommendation)

:bjt