

SENIOR SERVICES GRANT COMMISSION (SSGC)
McHenry County Administration Building
667 Ware Road, Conference Room A
Woodstock IL 60098

MINUTES OF FRIDAY MAY 25, 2007

Chairman Salgado called the meeting to order at 10:00a.m. The following Commission Members were present: Sandra Salgado, Chairman; Virginia Peschke; Jim Heisler; Mary Donner, Secretary; Dan Ryan; Don Kopsell; Tamara Valentine-Garza; Mary Reid; Catherine Nash; William Markinson; Don Larson and Jack White. Staff present: John W. Labaj, Deputy County Administrator.

	Sandra Salgado, Chairman	
Don Larson		Jack White
Suzanne Hoban		Jim Heisler
Don Kopsell		Randy Donley
Mary Donner		Anna May Miller
Catherine Nash		William Markinson
Virginia Peschke		Mary Reid
Mark Shepherd		Dan Ryan
Vacant		Tamara Valentine-Garza

MINUTES

Ms. Donner made a motion, seconded by Mr. Larson to approve the minutes of March 23, 2006 meeting. Mr. Labaj noted a typo in the Committee membership. The minutes, with the amended membership list, were unanimously approved on a voice vote.

PUBLIC PARTICIPATION

There were no members of the public present.

NEW BUSINESS

STRATEGIC PLAN

Mr. Labaj reviewed the draft Outline of Goals Setting Discussion Session for the Commission's Strategic Plan. The documents lists 26 goals divided by a matrix which assigns each goal to either a Long Term Complex, Long Term Routine, Short Term Complex or Short Term Routine category. The majority of Commissioner's responded to the Ranking Sheets which were distributed after the March 23, 2007 meeting as a means to classify goals according to the matrix. The major themes emerging from the goals included:

- Continuation funding for existing services
- Transportation
- Home Health care
- Improved public information, awareness and access to currently available programs and services

There was a consensus that the rankings did reflect the procedure and policy direction the Commission wishes to pursue.

The number one ranked Long Term Routine goal of staffing the Commission was discussed. Chairman Salgado mentioned that the McHenry County Mental Health Board had proposed that its staff could assist the County in operations/billings. Mr. Labaj mentioned that additional fiscal staff may be hired in the County's Administration Office which may provide financial/accounting staff for the Commission. The Commission agreed that both options should be reviewed.

The number one ranked Short Term Complex goal of increasing public awareness of services currently available to seniors was discussed. It was noted that this goal closely mirrored the need to better establish the Commission's identity in the community. It was suggested that the Commission may want to contract out for services to increase public awareness of the Commission and services it funds. It was further suggested that program administration might also be contracted out. Staff will obtain a legal opinion from the State's Attorney to assess if this is an option. Commissioner's expressed a willingness to organize a speakers forum to go to public service groups or any interested organizations to increase community awareness of the Commission. Ms. Valentine-Garza volunteered to coordinate and schedule.

The number four ranked Short Term Routine goal of a quarterly "fund delivery" fee for service system was discussed. The majority of Commissioners felt that most not for profit agencies participating in the program needed funds

reimbursed more frequently than quarterly. Staff will investigate the possibility of adopting a monthly fee for service reimbursement format given staffing limitations.

REVIEW OF APPLICATION FOR 2008 SENIOR SERVICES GRANT PROGRAM

Mr. Labaj noted that the 2008 application references the four major strategic planning themes. The Commission requested that received applications be identified as meeting one of these four themes if appropriate. Applications will be made available on May 29, 2007 with a due date of August 1, 2007. Informational sessions will be conducted on June 19, 2007 and July 17, 2007. Agency interviews are scheduled for August 24, 2007 and September 7, 2007. Like applications to be grouped together for interviews. Printed material is encouraged over electronic presentation.

DISCUSSION OF FUNDING REQUEST FOR HOUSING NEEDS ASSESSMENT

Mr. Labaj noted that a request has been made of the County from the Continuum of Care Housing Sub-Committee to assist in funding a Housing Needs Assessment. This goal is listed as number six Short Term complex. The assessment will concentrate on specific groups such as the mentally ill, homeless, minorities and seniors. The McHenry County Mental Health Board has agreed to fund half the study cost up to \$12,500. It was the Commission's consensus that any committed Senior Service Grant funds should only be a percentage portion of the County's senior population in relation to the entire cost of the study. Staff was instructed to provide that figure to the Commission when available.

OLD BUSINESS

No old business items were scheduled or discussed.

MEMBERS COMMENTS

There were no further member comments.

ADJOURNMENT

Noting no further business Mr. Heisler made a motion, seconded by Mr. Larson, to adjourn the meeting at 11:08 am The motion carried with a unanimous voice vote.

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JWL