

LAW AND JUSTICE COMMITTEE
McHenry County Administration Building
667 Ware Road
Woodstock, IL 60098

MINUTES OF MONDAY, AUGUST 6, 2007

Chairman Provenzano called the meeting to order at 8:15a.m. The following Committee Members were present: Nick Provenzano; Yvonne M. Barnes; Jim Heisler; James Kennedy; Randy Donley and Dan Shea. Sue Draffkorn was absent. Also in attendance: Peter Austin, County Administrator; John Labaj, Deputy County Administrator; Ralph Sarbaugh, Associate Administrator-Finance; Cindy Kozlowski, Administration; Mark Cook, Public Defender; Chief Judge Michael Sullivan; Nick Carroccia, Integration Project Executive; Bill Kays, Circuit Clerk; Mary Foley and Lou Czarny, Court Administration; Tiki Carlson, E-911; Marlene Lantz, Coroner and Bary Valentine, EMA.

Nick Provenzano, Chairman
Yvonne M. Barnes Randy Donley
Sue Draffkorn Jim Heisler
James P. Kennedy Dan Shea

MINUTES

Mr. Shea made a motion, seconded by Mr. Heisler, to approve the minutes of July 9, 2007 as presented. The motion carried with all members present voting aye.

PUBLIC PARTICIPATION: None

PRESENTATION: None

REPORTS: None

NEW BUSINESS

Integrated Justice Report Update: Chairman Provenzano moved this item up on the agenda. Committee members were reminded that a presentation was provided at the previous County Board Meeting regarding the Integrated Justice project. \$500,000 is in the pipeline to keep the project going. The total funding needed for the project will be \$500,000+ from start to finish. It is hopeful that the project will be completed by November of 2008. A meeting was held recently with the Finance Chairman to discuss finance options for the project which included a loan from the General Fund to start the project, loan financing from a bank as well as other options. Options for the project will be discussed with the Finance Committee. The project is slated to begin in September, pending financing of the project.

FY07/08 Budget Reviews: Committee members were reminded that the budgets have already been reviewed by Administration. All of the budgets are maintenance budgets with the supplemental requests being reviewed and determined at a later date how much new funding will be available for the supplemental requests. The personnel costs have been removed from the budgets and will be included, when merit increases are determined at a later date. These maintenance budgets are what the true cost of operating each department.

Coroner: Ms. Lantz reviewed the maintenance budget for the Coroners office with the committee. Mr. Sarbaugh noted that Ms. Lantz has stayed within her maintenance budget. After review, Mr. Heisler made a motion, seconded by Mr. Shea to recommend approval of the maintenance budget for the Coroners office. The motion carried with all members present voting aye on a roll call vote (Barnes, Donley, Heisler, Kennedy, Shea, Provenzano)

Court Administration: Committee members were informed that the budget for Court Administration may need to be adjusted as Judge Sullivan has filed a petition with the Supreme Court requesting 2 additional Associate Judge positions. Judge Sullivan stated he should hear something by September or October for the request. If additional judges are received the department would require additional for the department. No additional build-out will be needed. One time furniture supplemental from last years budget was removed from this year's request. The Law Library fees are generated from civil suit filings. This budget is currently ahead of its projections for FY2007. Personnel for the Law Library are paid for from the General Fund. After review, Mr. Shea made a motion, seconded by Mr. Donley, to recommend approval of the Court Administration budgets as submitted. The motion carried with all members present voting aye on a roll call vote (Barnes, Donley, Heisler, Kennedy, Shea, Provenzano)

Court Services: Committee members reviewed the maintenance budget for Court Services. Committee members were informed that this is truly a maintenance budget. After review, Mr. Heisler made a motion, seconded by Mr. Donley to recommend approval of the maintenance budget for Court Service as submitted. The motion carried with all members present voting aye on a roll call vote (Barnes, Donley, Heisler, Kennedy, Shea, Povenzvano)

Court Services: Committee members reviewed the maintenance budget for Court Services. Mr. Sarbaugh noted the department has stayed within their maintenance budget. After review, Mr. Heisler made a motion, seconded by Mr. Donley to recommend approval of the maintenance budget for Court Services as presented. The motion carried with all members present voting aye on a roll call vote (Barnes, Donley, Heisler, Kennedy, Shea, Provenzano)

Merit Commission: Committee members reviewed the maintenance budget for the Merit Commission. Mr. Sarbaugh stated it is hard to establish a budget for the Merit Commission as their budget is dependent on their testing schedule. Their budget has been cut back with the understanding that if additional testing is needed they could request additional funding for the

tests. Mr. Heisler made a motion, seconded by Mr. Shea to recommend approval of the maintenance budget for the Merit Commission as presented. The motion carried with all members present voting aye on a roll call vote (Barnes, Donley, Heisler, Kennedy, Shea, Provenzano)

Public Defender: Committee members reviewed the maintenance budget for the Public Defender. Committee members were informed that the States Attorney and Judges get reminded to request fees for reimbursement to the Public Defender. It was noted that the Public Defenders cannot requests these costs as the requests have to come from the States Attorney or Judges. After review, Mr. Shea made a motion, seconded by Mr. Heisler to recommend approval of the maintenance budget for the Public Defender as presented. The motion carried with all members present voting aye on a roll call vote (Barnes, Donely, Heisler, Kennedy, Shea, Provenzano)

Mr. Donley left committee at 9:18a.m.

Resolution authorizing the purchase of a used bus and budget line item transfer in the non-departmental FY07 budget: Committee members reviewed a Resolution authorizing the purchase of a used bus and budget line item transfer in the non-departmental FY07 budget. Committee members were informed that the Sheriff's Department is in need of a bus for the transport of detainees. One of the current buses broke down in Chicago causing problems for the Sheriff's Department. The Department has found a good used bus for replacement. Mr. Kennedy made a motion, seconded by Ms. Barnes to recommend approval of the above Resolution as submitted. The motion carried with all members present voting ay on a roll call vote (Barnes, Heisler, Kennedy, Shea, Provanzano)

Mr. Donley returned to committee at 9:20a.m.

Resolution authorizing an emergency appropriation and budget line item transfer in the Jail Build-Out Project Fund FY07 budget to close the project fund out: Committee members reviewed a Resolution authorizing an emergency appropriation and budget line item transfer in the Jail Build-Out Project Fund FY07 budget to close the project fund out. After review, Mr. Kennedy made a motion, seconded by Ms. Barnes to recommend approval of the above Resolution as submitted. The motion carried with all members present voting aye on a roll call vote (Barnes, Donley, Heisler, Kennedy, Shea, Provenzano) Mr. Austin informed committee members that there was \$70,000 left from the jail build out that will be used for the metering of the jail. This process will measure the utility use by the Federal Detainees. Siemans will be used to install this meter. With information received from the metering of the jail we will be able to argue why in increase in fees are needed for housing these detainees.

Resolution authorizing acceptance of a grant from the Illinois Department of Transportation in the amount of \$14,145 and an emergency appropriation to the Sheriff's FY07 budget: Committee members reviewed a Resolution authorizing acceptance of a grant from the Illinois Department of Transportation in the amount of \$14,145 and an emergency appropriation to the Sheriff's FY07 budget. It was noted that the funds would be used to purchase in-car printers. After review, Ms. Barnes made a motion, seconded by Mr. Kennedy to recommend approval of the above Resolution as presented. T he motion carried with all members present voting aye on a roll call vote (Barnes, Donley, Heisler, Kennedy, Shea, Provenzano)

Committee members were informed that the subdivision interested in obtaining Sheriff's patrols within their private subdivision were informed that they will be responsible for costs to obtain a traffic study in their area. They had been told by an attorney that this should be paid for by the County. After discussions with the State's Attorney they were informed this is a cost to be incurred by the subdivision. The homeowners association is now requesting a list of recommended engineers to complete the traffic study.

Committee members were informed that an additional Law & Justice Committee meeting would be needed, two weeks from today, to review the budgets of the State's Attorney and Sheriff. Committee members would be notified when and if a meeting has been scheduled. A Building Projects committee meeting is scheduled at that time and we are trying to move or cancel the meeting.

OLD BUSINESS: None

EXECUTIVE SESSION: None

ADJOURNMENT

On a motion by Mr. Shea, seconded by Mr. Heilser to adjourn at 9:30a.m. with an unanimous voice vote.

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RECOMMENDED FOR BOARD/COMMITTEE ACTION:

Recommend approval of a Resolution authorizing the purchase of a used bus and budget line item transfer in the non-departmental FY07 budget

Recommend approval of Resolution authorizing an emergency appropriation and budget line item transfer in the Jail Build-Out Project Fund FY07 budget to close the project fund out

Recommend approval of Resolution authorizing acceptance of a grant from the Illinois Department of Transportation in the amount of \$14,145 and an emergency appropriation to the Sheirff's FY07 budget

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