

**FINANCE AND AUDIT COMMITTEE**  
**McHenry County Government Center – Administration Building**  
**667 Ware Road**  
**Woodstock IL 60098**

MINUTES OF MONDAY, FEBRUARY 11, 2008

Committee Chairman Marc Munaretto called the meeting to order at 9:45 a.m. The following Committee Members were present: Marc Munaretto; John Hammerand; Tina Hill; Lyn Orphal; and Barbara Wheeler. Marie Chmiel and Daniel Ryan were absent. Also in attendance: Ralph Sarbaugh, Associate County Administrator – Finance; John Labaj, Deputy County Administrator; Peter Austin, County Administrator; Pat McNulty, Health Department; Gerri Sherman and Julie Courtney, Workforce Network; Chief Circuit Judge Michael J. Sullivan; Ken Koehler, County Board Chairman; Randy Donley, County Board Member; Nick Carroccia; interested public; and the press.

Marc Munaretto, Chairman	
Marie M. Chmiel	John Hammerand
Tina Hill	Lyn Orphal
Daniel P. Ryan	Barbara Wheeler

MINUTES

Ms. Orphal made a motion, seconded by Ms. Wheeler, to recommend approval of the February, 2008 committee minutes. The minutes were approved as submitted with a unanimous voice vote of all ayes.

PUBLIC COMMENT:

None.

PRESENTATION:

*Tax Cycle Update:* Ms. Mayberry addressed the Committee. She reported that the Tax Cycle is currently four weeks behind schedule. She stated that many problems have caused this delay including: hearings (the last of which is scheduled for March 10); software conversion problems; 8 township were one month past the due date; 3 townships were unable to download information; and 5 townships had significant changes after certifications. She also reported that three major exemptions for 2007 had been added. She commended Mike Iwanicki for his help in assisting with the two exemptions for veterans. She noted that staff is working to address concerns, but wanted the Committee to be aware of this delay. Chairman Munaretto thanked Ms. Mayberry for her update and noted that the implications appear to be that the tax bills will be going out later than expected and it may be necessary to expend money from the General Fund reserves to conduct County business until tax payments are received. He stated it is important to make all Units of Government aware of this issue.

NEW BUSINESS

*Resolution authorizing an amendment to Resolution R200709-41-225 which authorized an intra-governmental loan for the development of a case management software program for the integrated justice system:* Chief Circuit Judge Sullivan and Mr. Carroccia addressed the Committee to review the scope of the integrated justice system and what needs to be done to complete the project. After discussion, Ms. Wheeler made a motion, seconded by Ms. Orphal, to recommend the County Board approve a Resolution authorizing an amendment to Resolution R200709-41-225 which authorized an intra-governmental loan for the development of a case management software program for the integrated justice system. On a roll call vote, the motion carried with all members present voting aye (Wheeler, Orphal, Hill, Hammerand, and Munaretto).

Ms. Orphal left the meeting at 10:30 a.m.

*Resolution authorizing acceptance of a modification to the Illinois Department of Commerce & Economic Opportunity Grant #07-681002:* Ms. Hill made a motion, seconded by Ms. Wheeler, to recommend the County Board approve a Resolution authorizing acceptance of a modification to the Illinois Department of Commerce & Economic Opportunity Grant #07-681002. On a roll call vote, the motion carried with all members present voting aye (Wheeler, Hill, Hammerand, and Munaretto).

*Resolution authorizing acceptance of the Illinois Department of Commerce & Economic Opportunity Grant #07-632002:* Ms. Wheeler made a motion, seconded by Hill, to recommend the County Board approve a Resolution authorizing acceptance of the Illinois Department of Commerce & Economic Opportunity Grant #07-632002. On a roll call vote, the motion carried with all members present voting aye (Wheeler, Hill, Hammerand, and Munaretto).

*Resolution authorizing acceptance of the Illinois Department of Commerce & Economic Opportunity Grant #07-651002:* Ms. Wheeler made a motion, seconded by Ms. Hill, to recommend the County Board approve a Resolution authorizing acceptance of the Illinois Department of Commerce & Economic Opportunity Grant #07-651002. On a roll call vote, the motion carried with all members present voting aye (Wheeler, Hill, Hammerand, and Munaretto).

*Resolution authorizing acceptance of the Illinois Department of Commerce and Economic Opportunity Grant #07-631002 and an emergency appropriation to the McHenry County Workforce Investment Board FY 08 budget:* Ms. Hill made a motion, seconded by Mr. Hammerand, to recommend the County Board approve a Resolution authorizing acceptance of the Illinois Department of Commerce and Economic Opportunity Grant #07-631002 and an emergency appropriation to the McHenry County Workforce Investment Board FY 08 budget. On a roll call vote, the motion carried with all members present voting aye (Hammerand, Hill, Wheeler, and Munaretto).

*Resolution authorizing acceptance of additional funding from an HIV Prevention Grant from the Illinois Public Health Association and an emergency appropriation to the Health Department's FY 08 budget:* Ms. Hill made a motion, seconded by Ms. Wheeler, to recommend the County Board approve a Resolution authorizing acceptance of additional funding from an HIV Prevention Grant from the Illinois Public Health Association and an emergency appropriation to the Health Department's FY 08 budget. On a roll call vote, the motion carried with all members present voting aye (Hammerand, Hill, Wheeler, and Munaretto).

*Resolution authorizing acceptance of \$5,000 in funding for a Medical Reserve Corps Grant from the national Association of County and City Health Officials and an emergency appropriation to the Health Department's FY 08 budget:* Ms. Hill made a motion, seconded by Mr. Hammerand, to recommend the County Board approve a Resolution authorizing acceptance of \$5,000 in funding for a Medical Reserve Corps Grant from the national Association of County and City Health Officials and an emergency appropriation to the Health Department's FY 08 budget. On a roll call vote, the motion carried with all members present voting aye (Hammerand, Hill, Wheeler, and Munaretto).

*Resolution authorizing acceptance of the Veterans Lottery Grant and an emergency appropriation to the Veterans Assistance Commission 08 budget:* Ms. Hill made a motion, seconded by Ms. Wheeler, to recommend the County Board approve a Resolution authorizing acceptance of the Veterans Lottery Grant and an emergency appropriation to the Veterans Assistance Commission 08 budget. On a roll call vote, the motion carried with all members present voting aye (Hammerand, Hill, Wheeler, and Munaretto).

*Resolution authorizing acceptance a donation to the Veterans Assistance Commission of a low floor wheelchair access minivan from the Woodstock American Veterans Post 269:* Ms. Wheeler made a motion, seconded by Mr. Hammerand, to recommend the County Board approve a Resolution authorizing acceptance a donation to the Veterans Assistance Commission of a low floor wheelchair access minivan from the Woodstock American Veterans Post 269. On a roll call vote, the motion carried with all members present voting aye (Hammerand, Hill, Wheeler, and Munaretto).

*Resolution authorizing an emergency appropriation to re-appropriate into FY 07-08 the rolled forward encumbered budget dollars from FY 06-07:* Mr. Hammerand made a motion, seconded by Ms. Hill, to recommend the County Board approve a Resolution authorizing an emergency appropriation to re-appropriate into FY 07-08 the rolled forward encumbered budget dollars from FY 06-07. On a roll call vote, the motion carried with all members present voting aye (Hammerand, Hill, Wheeler, and Munaretto).

**OLD BUSINESS:** Chairman Munaretto stated that although there is no formal old business to discuss, he had prepared analysis for possible expenditures for the anticipated RTA sales tax potential revenue and to what extend the County will be able to leverage those funds. He noted this information is for discussion purposes and to get members thinking about projects that these funds might be committed to. He stated that the money derived from this sales tax must be used for transportation/transit or public safety projects. Ms. Hill added that public transit can also be included as an option.

**REPORTS TO COMMITTEE:**

*Auditor:* Ms. Palmer reported that the office is in good shape for the outside auditors that are due in on Wednesday. She also noted that the actuarial study will be coming soon.

*Contingency Reports:* None

EXECUTIVE SESSION: None.

ADJOURNMENT

Noting no further business, Ms. Hill made a motion, seconded by Mr. Hammerand, to adjourn the meeting at 10:45 a.m. The motion carried with a unanimous voice vote.

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**RECOMMENDED FOR BOARD ACTION:**

Resolution authorizing an amendment to Resolution R200709-41-225 which authorized an intra-governmental loan for the development of a case management software program for the integrated justice system

Resolution authorizing acceptance of a modification to the Illinois Department of Commerce & Economic Opportunity Grant #07-681002

Resolution authorizing acceptance of the Illinois Department of Commerce & Economic Opportunity Grant #07-632002

Resolution authorizing acceptance of the Illinois Department of Commerce & Economic Opportunity Grant #07-651002

Resolution authorizing acceptance of the Illinois Department of Commerce and Economic Opportunity Grant #07-631002 and an emergency appropriation to the McHenry County Workforce Investment Board FY 08 budget

Resolution authorizing acceptance of additional funding from an HIV Prevention Grant from the Illinois Public Health Association and an emergency appropriation to the Health Department's FY 08 budget

Resolution authorizing acceptance of \$5,000 in funding for a Medical Reserve Corps Grant from the national Association of County and City Health Officials and an emergency appropriation to the Health Department's FY 08 budget

Resolution authorizing acceptance of the Veterans Lottery Grant and an emergency appropriation to the Veterans Assistance Commission 08 budget

Resolution authorizing acceptance a donation to the Veterans Assistance Commission of a low floor wheelchair access minivan from the Woodstock American Veterans Post 269

Resolution authorizing an emergency appropriation to re-appropriate into FY 07-08 the rolled forward encumbered budget dollars from FY 06-07

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