

**Wednesday, November 5, 2008 – 8:30 A.M.
McHenry County Division of Transportation
Main Conference Room
Woodstock, Illinois 60098**

Chairman Dan Shea
Vice Chairman Ed Dvorak Mary Lou Zierer
Virginia Peschke Lyn Orphal
Sandra Salgado Anna May Miller

CALL TO ORDER

Chairman Shea called the meeting to order at 8:30 A.M.

MEMBERS IN ATTENDANCE

Chairman Dan Shea, Ed Dvorak, Mary Lou Zierer, Sandra Salgado, Anna May Miller and Virginia Peschke

MEMBERS NOT IN ATTENDANCE

Lyn Orphal

OTHER ATTENDEES

In attendance were: Ken Koehler, County Board Chairman; John Labaj, Deputy County Administrator; Joseph Korpalski, Director of Transportation/County Engineer; Paula Yensen, Village of Lake in the Hills; Robert Rollings, Bollinger, Lach & Associates, Inc.; Jean-Alix Peralte, STV, Inc.; Eberhard Veit, McHenry County Bicycle Advocates; Mike Bissett, McHenry County resident; Robbie Ballentine, McHenry County resident; Jeff Young, Assistant County Engineer; Mark DeVries, Division of Transportation, Maintenance Superintendent; Mark Dammyer, Division of Transportation, Construction Manager; Andrew Schwebke, Division of Transportation, Sign Shop Supervisor; Jim Werner, Division of Transportation, Construction Engineer; Ken Baker, Division of Transportation, Township Engineer; Jason Osborn, Division of Transportation, Principal Transportation Planner; Chalen Daigle, Division of Transportation, Planning Liaison; David Bauman, Division of Transportation, Sign Shop; Troy Strange, Division of Transportation, Construction Engineer; Debra Kroll, Division of Transportation, Administrative Specialist.

PUBLIC COMMENT

- Mr. Eberhard Veit is a Crystal Lake resident and a member of the McHenry County Bicycle Advocates. He is a bicycle commuter and stated that the McHenry County Bicycle Advocates are a new group who are petitioning the Rakow Road reconstruction plan (the Rakow Road Bicycle Facilities Petition was provided for the record). He stated that the group plans to be in communication with municipalities, the Transportation Committee and the McHenry County Division of Transportation (MCDOT) regarding future construction and allowances for bicycle traffic and paths/routes.

APPROVAL OF MEETING MINUTES – October 15, 2008

On a motion by Ms. Miller, seconded by Ms. Salgado, the meeting minutes of October 15, 2008 were approved as presented.

A vote was taken with all members present voting “aye”; motion carried.

RESOLUTION AWARDDING A CONTRACT FOR FY 2008-2009 TRAFFIC SIGNAL AND HIGHWAY LIGHTING MAINTENANCE CONTRACT AND APPROPRIATING FUNDS

The McHenry County Division of Transportation (MCDOT) staff requests the approval of the resolution appropriating funds for the FY 2008-2009 traffic signal maintenance program for the County's traffic signals and roadway lighting systems.

MCDOT staff maintains over twenty-nine (29) traffic signals, over ten (10) roadway lighting systems and several roadway flashers throughout the County under its jurisdiction. Due to the number of systems and the required response time needed for adequate service, the County contracts with a private firm to maintain these systems on a daily, on-call, as-needed basis.

The bid opening was held on September 30, 2008, of which Meade Electric was the low bidder with a bid of \$189,340.00. The engineer's estimate was \$261,518.50.

There is only one electrical contractor (Meade Electric Company, Inc.) that is capable of performing signal maintenance for government agencies within the entire Illinois Department of Transportation (IDOT) District One area. They maintain close to 100% of the signals within IDOT District One; the counties of Lake, Kane, DuPage, Cook and most major Villages and Cities. The MCDOT had two (2) contractors pick up proposals (Meade Electric and Lyons Electric), but only Meade Electric bid on the project. Even with only one (1) bidder, the bid was significantly under the engineer's estimate.

Reimbursements from insurance companies for damage to signal equipment for past years are as follows: 2007 = \$26,000 and 2008 = \$12,000. However, the recovered dollars go back into General Fund receipts as opposed to the respective line item in which the cost to replace an item was charged.

On a motion by Ms. Peschke, seconded by Ms. Zierer, the resolution awarding a contract for the FY 2008-2009 traffic signal and highway lighting maintenance contract and appropriating funds was approved with a recommendation to the County Board.

A roll call vote was taken with all members present voting "yes"; motion carried.

RESOLUTION TO APPROVE THE ACQUISITION OF RIGHT-OF-WAY FOR HIGHWAY PURPOSES FOR THE ALLENDALE ROAD BRIDGE

The McHenry County Division of Transportation (MCDOT) staff requests the approval of the resolution appropriating the acquisition of right-of-way for the Allendale Road bridge reconstruction project in Greenwood Township and appropriating funds for said land acquisition.

This resolution approves \$25,000.00 needed to begin the purchase of properties necessary for the construction of the Allendale Road bridge.

The appropriated amount is approximately 40% over the combined appraised values.

On a motion by Ms. Miller, seconded by Ms. Salgado, the resolution approving the acquisition of right-of-way for highway purposes for the Allendale Road bridge reconstruction project and appropriating funds was approved with a recommendation to the County Board.

A roll call vote was taken with all members present voting "yes"; motion carried.

ADOPT-A-HIGHWAY

The McHenry County Division of Transportation (MCDOT) staff request the approval of the resolution approving the inclusion of the identified groups into the MCDOT Adopt-A-Highway Program.

Trench-It "Excellence" – South Union Road from West Union Road to Coral Road – New Group

Montgomery Family – Deerpass Road from Bockman Road to Kishwaukee Valley Road – New Group

With the approval of this agreement, the MCDOT will enroll 117 groups in the program covering 146 centerline miles of the 226 available miles in the program which is roughly 65%.

The ordinance requires that the volunteer groups enter into an agreement with McHenry County defining the responsibilities of the group and the County. This resolution approves the County to enter into an agreement with two (2) groups for two (2) sections of highway.

On a motion by Ms. Salgado, seconded by Ms. Zierer, the resolution approving the inclusion of the identified groups into the MCDOT Adopt-A-Highway Program was approved with a recommendation to the County Board.

A vote was taken with all members present voting "aye"; motion carried.

RESOLUTION SETTING THE 2009 MEETING DATES FOR THE TRANSPORTATION COMMITTEE

The McHenry County Division of Transportation (MCDOT) staff requests the approval of the resolution setting the 2009 meeting dates for the Transportation Committee.

On a motion by Mr. Dvorak, seconded by Ms. Salgado, the resolution approving the 2009 meeting dates for the Transportation Committee was approved with a recommendation to the County Board.

A vote was taken with all members present voting "aye"; motion carried.

OLD BUSINESS

None

NEW BUSINESS

➤ ***Request for Qualifications – Material Testing***

The McHenry County Division of Transportation (MCDOT) staff is proposing to issue a request for qualifications (RFQ's) to obtain an engineering consultant for construction materials testing in 2009.

The MCDOT annually contracts with an outside material testing company to provide the material testing required by the Illinois Department of Transportation (IDOT) in the performance of MCDOT's pavement management and contract construction programs.

The previous material testing contract had been extended for one year to cover the 2008 construction season, and as has been custom, new requests for qualifications are made after two (2) consecutive seasons with the same consultant.

The Division of Transportation has budgeted \$79,000.00 for this contract in this year's capital fund budget. The FY2008 expenditure under the current contract is expected to be below \$40,000.00.

On a motion by Ms. Peschke, seconded by Mr. Dvorak, the Committee gave their consensus for the MCDOT to post a RFQ for an engineering consultant for construction materials testing in 2009.

A vote was taken with all members present voting "aye"; motion carried.

➤ ***New Staff***

The McHenry County Division of Transportation (MCDOT) is pleased to welcome the addition of Mr. David Bauman to our staff as our newest Maintenance employee. Mr. Bauman has been assigned to the Division's Sign Section, where he will assist in the day to day operations of the MCDOT.

Mr. Bauman brings with him 20 years of excavating knowledge. He also brings with him considerable experience in operating all types of trucks and equipment.

Mr. Bauman spends his free time umpiring boys' baseball and girls' softball, and referees local elementary basketball. When not blowing his whistle, he enjoys deer hunting.

Mr. Bauman is a lifelong resident of McHenry County and is currently residing in Marengo.

➤ Mr. Korpalski made the Committee aware of articles written by Mr. Mark DeVries that were published in the APWA Reporter, and also went on to recognize some of Mr. DeVries' accomplishments.

➤ Chairman Koehler discussed the meeting that he and Mr. DeVries had with the Regional Superintendent of Schools and various school district Superintendents regarding the potential seriousness that could occur this winter season concerning road issues, based on the nationalized lack of road salt. It was suggested that the school districts could communicate with the McHenry County Division of Transportation (MCDOT) to determine whether or not to cancel classes because of road conditions. Chairman Koehler stated that Mr. DeVries and he will also meet with the Chief of Police Association within a few weeks regarding the same issues.

EXECUTIVE SESSION – Minutes and Property Acquisition

On a motion by Ms. Peschke, seconded by Ms. Miller, the meeting went into Executive Session at 8:55 A.M. to discuss minutes and property acquisition.

A roll call vote was taken with all members present voting “yes”; motion carried.

REGULAR SESSION

On a motion by Ms. Salgado, seconded by Ms. Miller, the meeting went into Regular Session at 9:09 A.M.

A roll call vote was taken with all members present voting “yes”; motion carried.

- Chairman Shea requested a motion to agree with the State’s Attorney Office’s (SAO) opinion for the release of Executive Session minutes.

On a motion by Ms. Miller, seconded by Ms. Peschke, the following Executive Session minutes were reviewed for release with exceptions as noted:

2000 Minutes

January 5
 March 15
 April 5
 April 19
 May 2
 June 7
 June 21
 September 20
 October 4
 November 15

2001 Minutes

February 7
 April 4
 April 4 - Revised
 May 2
 June 6
 September 5
 December 5

2002 Minutes

March 6*
 April 3
 May 15
 June 19
 July 3
 August 7
 September 4
 September 18**
 September 18***
 November 20
 December 18*

2003 Minutes

January 15
 February 19
 March 19
 April 16
 August 6
 September 3
 September 17
 November 5
 December 17

* McHenry County State’s Attorney Office recommends release of the minutes, except for the paragraphs that discuss personnel issues.

** First Meeting

*** Second Meeting

2004 Minutes

January 7
 January 21
 March 3
 April 21
 June 2
 July 7
 July 21
 August 4
 August 18
 September 1
 September 23
 October 6
 November 3
 November 17
 December 15

2005 Minutes

January 19
 February 2
 February 16
 March 2
 March 16
 April 6
 May 4
 July 6
 July 20
 August 3
 September 21
 October 5
 November 2

2006 Minutes

February 15
 March 1
 May 3
 June 7
 July 5
 August 2
 August 16
 September 6
 September 20
 November 1
 November 15
 December 6

2007 Minutes

January 17
 February 7
 April 18****
 May 16
 July 18
 August 15
 November 7
 December 5

2008 Minutes

April 16
 June 4

**** McHenry County State’s Attorney Office recommends release of the minutes, except for the Section pertaining to projects that have yet to be constructed.

A vote was taken with all members present voting “aye”; motion carried.

- Ms. Peschke requested that meeting attendees also be listed on Executive Session minutes.
- Chairman Koehler indicated that the Coordinated Demand Response Paratransit Committee has been unable to move forward with the transit program process due to difficulties that have arisen stemming from the economy and its relationship to funding issues from municipalities. The original municipalities have some concerns at this time because of funding that is needed to help this program progress.

Chairman Koehler noted that plans to move forward have not been abandoned and suggested that a portion of the RTA sales tax funds could be utilized in the funding of the program. He also added that everyone involved is trying to come up with a fair way to see this process through.

- Chairman Shea spoke about the bicycle paths/routes and stated that they are not universal and that extra right-of-way is needed for these paths/routes. Chairman Shea added that perhaps a yearly bicycle registration fee could be enacted, which could help to defray the cost of these paths/routes. He noted that paths too close to roads can be a detriment and a disadvantage.

NEXT MEETING DATE & LOCATION

8:30 A.M. on November 19, 2008 – McHenry County Division of Transportation

ADJOURNMENT

On a motion by Ms. Salgado, seconded by Ms. Miller, the meeting adjourned at 9:29 A.M.

A vote was taken with all members present voting “aye”; motion carried.