

**COMMUNITY DEVELOPMENT BLOCK GRANT COMMISSION  
MINUTES OF JUNE 24, 2009**

**CALL TO ORDER**

Chairman Draffkorn called the meeting to order at 8:15 a.m.

**ROLL CALL/ATTENDANCE**

*Members Present:* Sue Draffkorn (Chairman), Yvonne Barnes, Scott Breeden, Randy Donley, Tina Hill, Carol Louise, Mark Ruda, Robert Miller, Robert Pierce, Rosemary Kurtz, Robert Martens Kim Larson and Craig Hubert

*Members Absent:* Barbara Wheeler and Phil Bartman.

*Staff Present:* Dennis Sandquist, Director and Pat Melone, CDBG Administrative Specialist

*Others Present:* Applicants for Vacancies on CDBG Commission - Lowell Cutsforth, District 1, Janice Prunier-King, District 1 and Stanley Duda, District 3.

Commissioner Martens called the roll and confirmed a quorum was present.

**MINUTES**

Mr. Miller made a motion seconded by Ms. Louise to approve minutes from May 27, 2009 and June 11, 2009. Chairman Draffkorn asked if there were any changes or corrections, - there were none. The minutes were approved with all members present voting aye on a voice vote.

**PUBLIC PARTICIPATION**

None

**OLD BUSINESS**

*Review of Commissioners' Report for May, 2009* – Mr. Sandquist said that in the HOME Program there were no expenditures or draws this month for years 2005 and 2006. In CDBG across all years there was a total of \$53,943.48 in expenditures approved in May. There were also no expenditures in ADDI but the County Board took action on the 2008 ADDI Program and Grant with \$4,027.00 awarded to CAHMCO. This and their remaining money from 2003 and 2007, will allow them to fund one more house.

**NEW BUSINESS**

*Applicant Interviews for Appointment to the Commission* – Chairman Draffkorn introduced Mr. Duda, (Applicant for District 3), to the Commission. He is Village President for Prairie Grove and gave information on his education and business. He then talked about his community service and motivation for doing this.

Chairman Draffkorn introduced Mr. Cutsforth (Applicant for District 1), to the Commission. He talked about his community service, education and reason for service.

Chairman Draffkorn introduced Ms. Prunier-King (Applicant for District 1), to the Commission. She talked about her community service, business activities and desire to serve on the Commission. She was a founding member of the PADS Board.

The Commissioners reviewed and discussed the applicant's qualities, experience and what they would each bring to the Commission.

Motion by Mr. Miller seconded by Ms. Kurtz to recommend Mr. Kopsell to fill the vacancy for District 3. Motion by Mr. Martens seconded by Mr. Pierce to recommend Mr. Duda to fill the vacancy for District 3. Chairman Draffkorn asked for a roll call vote. The following members voted for Mr. Kopsell: Miller, Kurtz, Donley and Hill. The following members voted for Mr. Duda: Pierce, Martens, Larsen, Hubert, Draffkorn, Barnes, Breedon, Louise and Ruda. The vote being four (4) for Mr. Kopsell and nine (9) for Mr. Duda. Chairman Draffkorn declared the motion to recommend Mr. Duda as passed and the motion to recommend Mr. Kopsell as failed.

Motion by Ms. Barnes seconded by Ms. Louise to recommend Mr. Cutsforth to fill the vacancy for District 1. Motion by Ms. Kurtz seconded by Mr. Ruda to recommend Ms. Prunier-King to fill the vacancy for District 1. Chairman Draffkorn asked for a roll call vote. The following members voted for Mr. Cutsforth: Martens, Larsen, Hubert, Draffkorn, Barnes, Breedon, Donley, Hill, Louise Miller and Pierce. The following members voted for Ms. Prunier-King: Kurtz and Ruda. The vote being eleven (11) for Mr. Cutsforth and two (2) for Ms. Prunier-King. Chairman Draffkorn declared the motion to recommend Mr. Cutsforth as passed and the motion to recommend Ms. Prunier-King as failed.

*Status of Programs/Projects/Response to HUD on Rental Monitoring* – Mr. Sandquist said we continue to follow through on the items that were flagged in our previous HUD monitoring, one being rental unit inspections and income certification for tenants. We sent a letter to Mr. Ray Willis of HUD on June 10 informing him that we have inspected the physical condition of our units and have reviewed the income eligibility of our tenants. Agencies were sent letters regarding deficiencies we found in their units and they have been given until late July to make corrections. Regarding inspections, all tenants were found to be income eligible.

*CDBG Applications and Interview Schedules–2010* – Mr. Sandquist said we have tentatively reserved a room for interviews on August 24 and 25 and this is followed on the 26<sup>th</sup> by the regular meeting and voting. The meetings will start at 8:15 a.m. and should be over by 11:30 a.m. Commissioners felt it would be preferable (if we can get the rooms) to have the interviews on the 26<sup>th</sup> and 27<sup>th</sup> with the regular meeting/voting on the 28<sup>th</sup>.

#### **MEMBERS' COMMENTS, MISCELLANEOUS BUSINESS AND ANNOUNCEMENTS**

None

#### **ADJOURNMENT**

Mr. Martens made a motion seconded by Ms. Barnes to adjourn at 8:57 a.m. Chairman Draffkorn declared the motion passed on a unanimous voice vote.