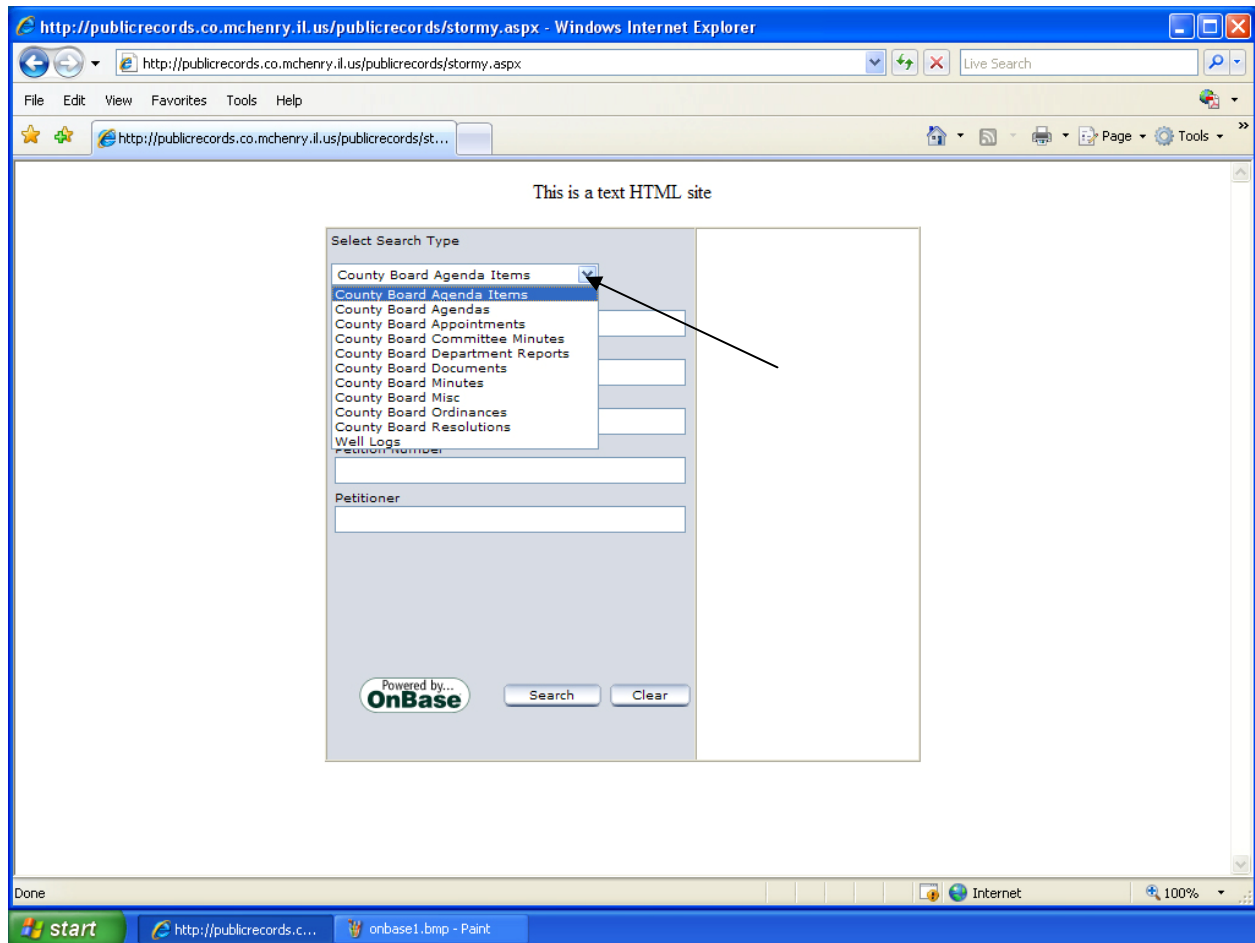
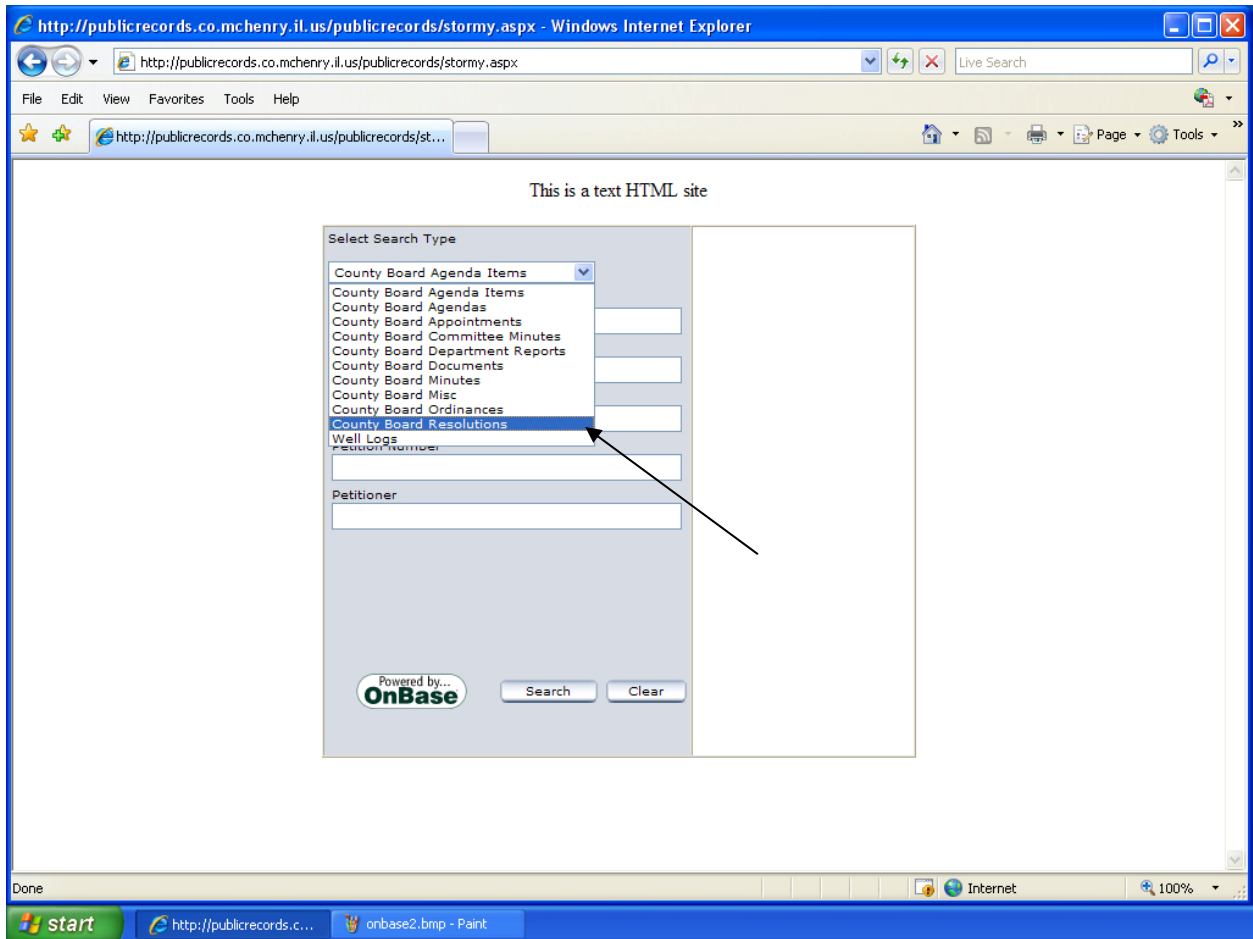


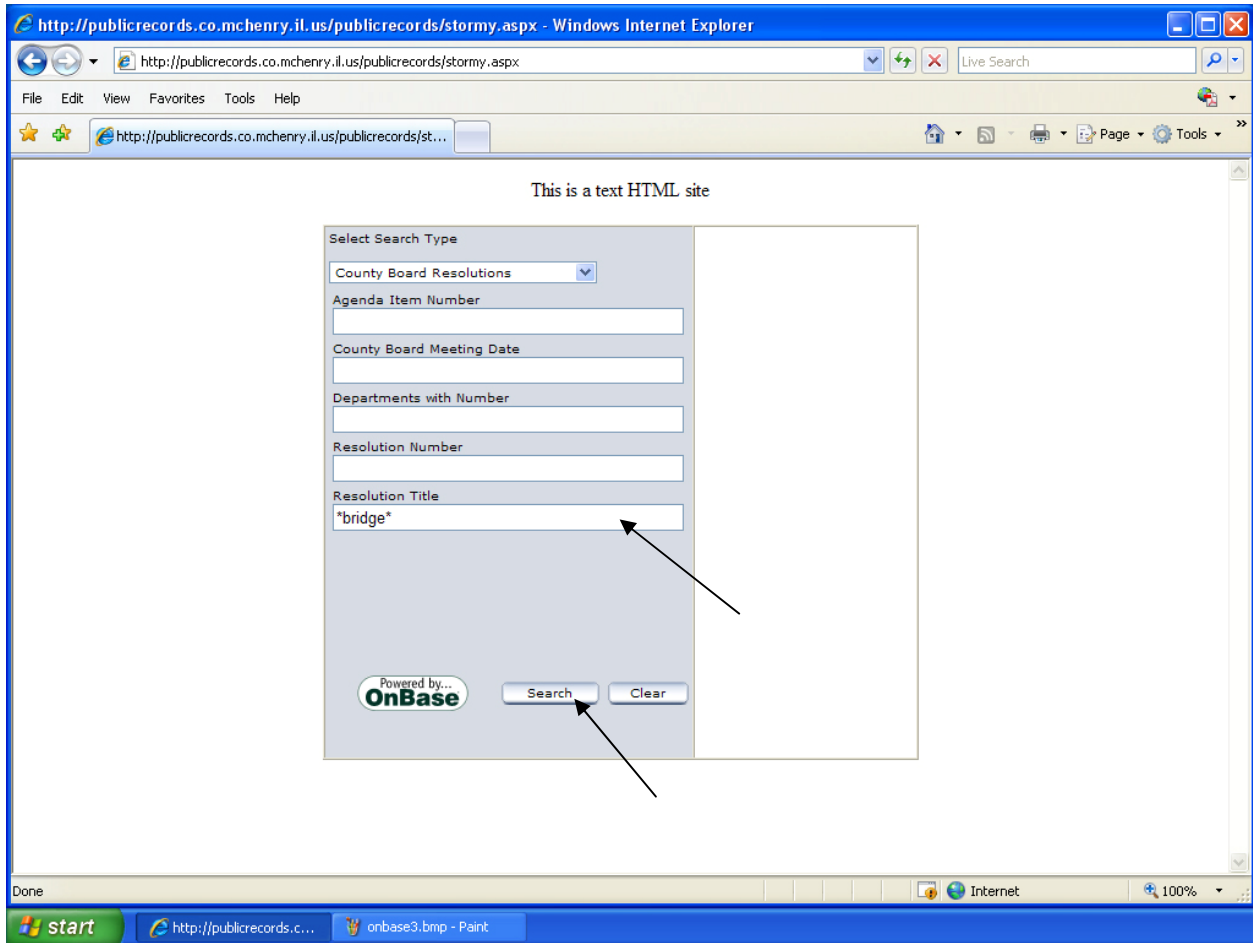
Welcome to the County Board Records lookup page



Start by clicking the drop down arrow to select the type of county Board record you wish to view or print.



In this example, we will choose to look up a County Board resolution.

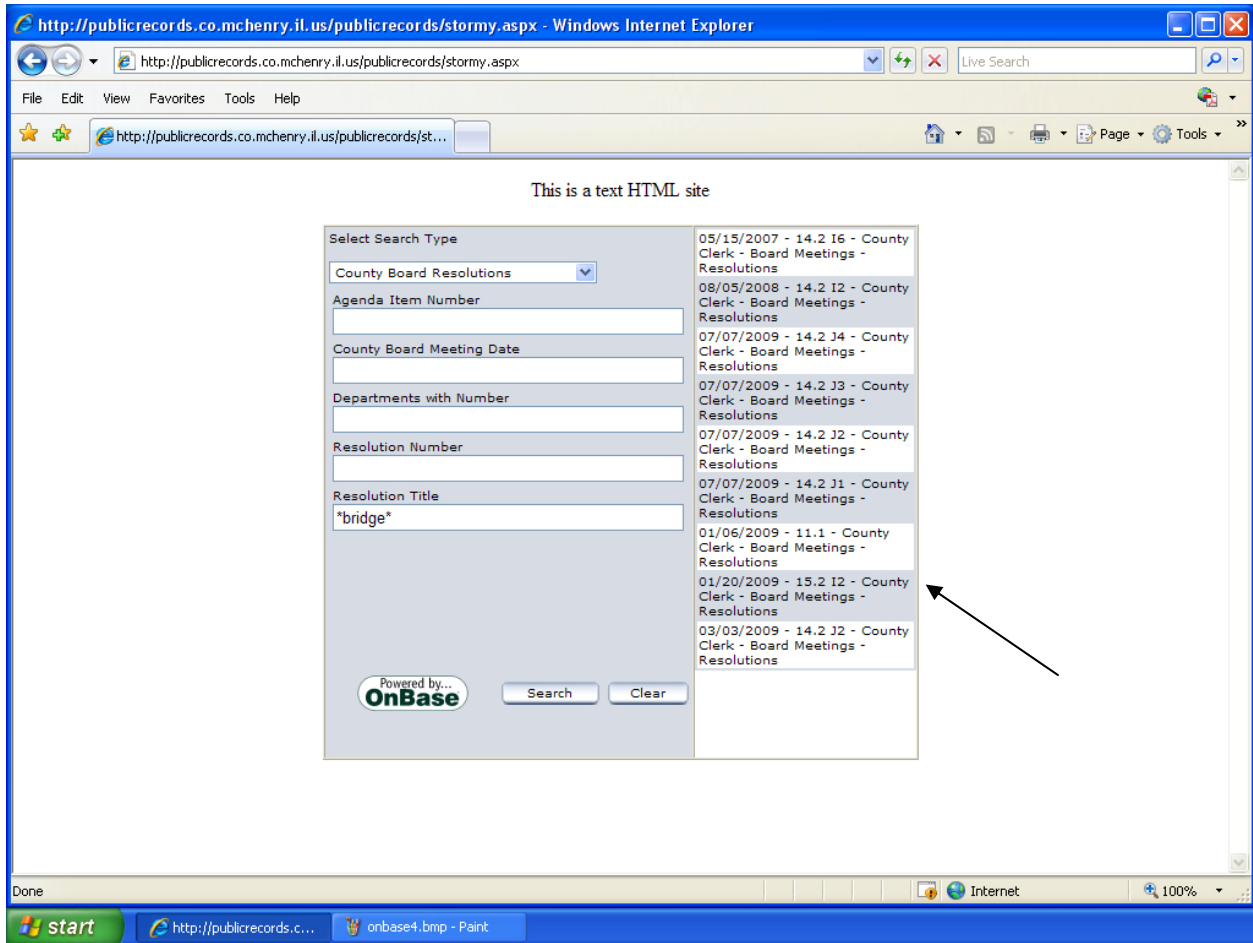


Once "county board resolutions" is chosen, a number of search fields will appear pertaining to the chosen document type. Fill out as many of the fields as possible and then click the search button.

You may not know all the information needed to complete a search. For example I wish to look up a resolution about bridge repair in my township, but I do not know when the meeting was or the resolution number. I only know it is about "bridge repair".

In the resolution title field I would use what is called a "wildcard" which is the "*" symbol before and after the word bridge as shown in the example above.

Then click the search button.



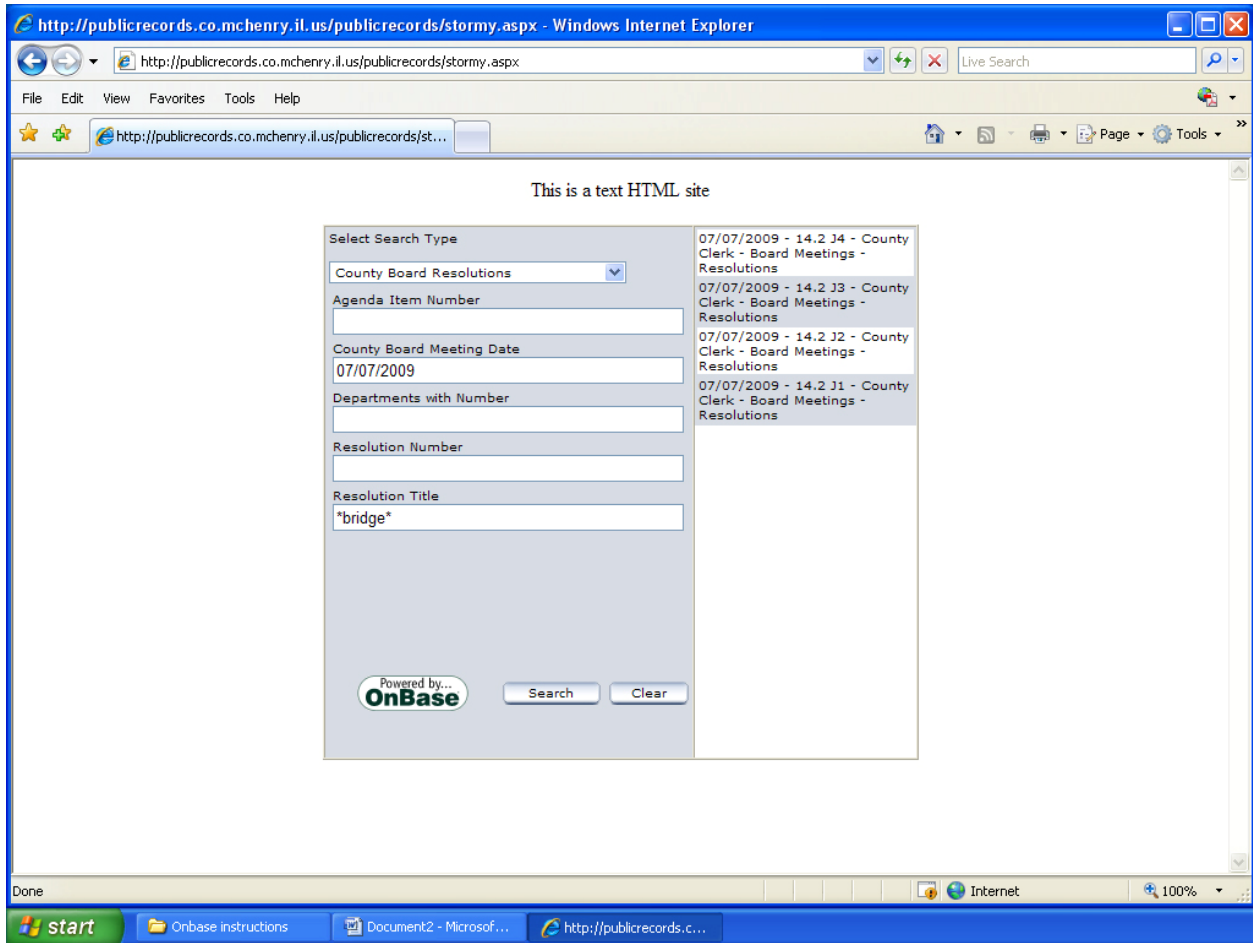
By using the wild card along with the word bridge in the resolution title field, the look up program has now listed all resolutions with the word bridge in them.

You can now go thru these resolutions to find the one you are looking for.

To narrow the search, another example would be placing additional words between the wild cards.

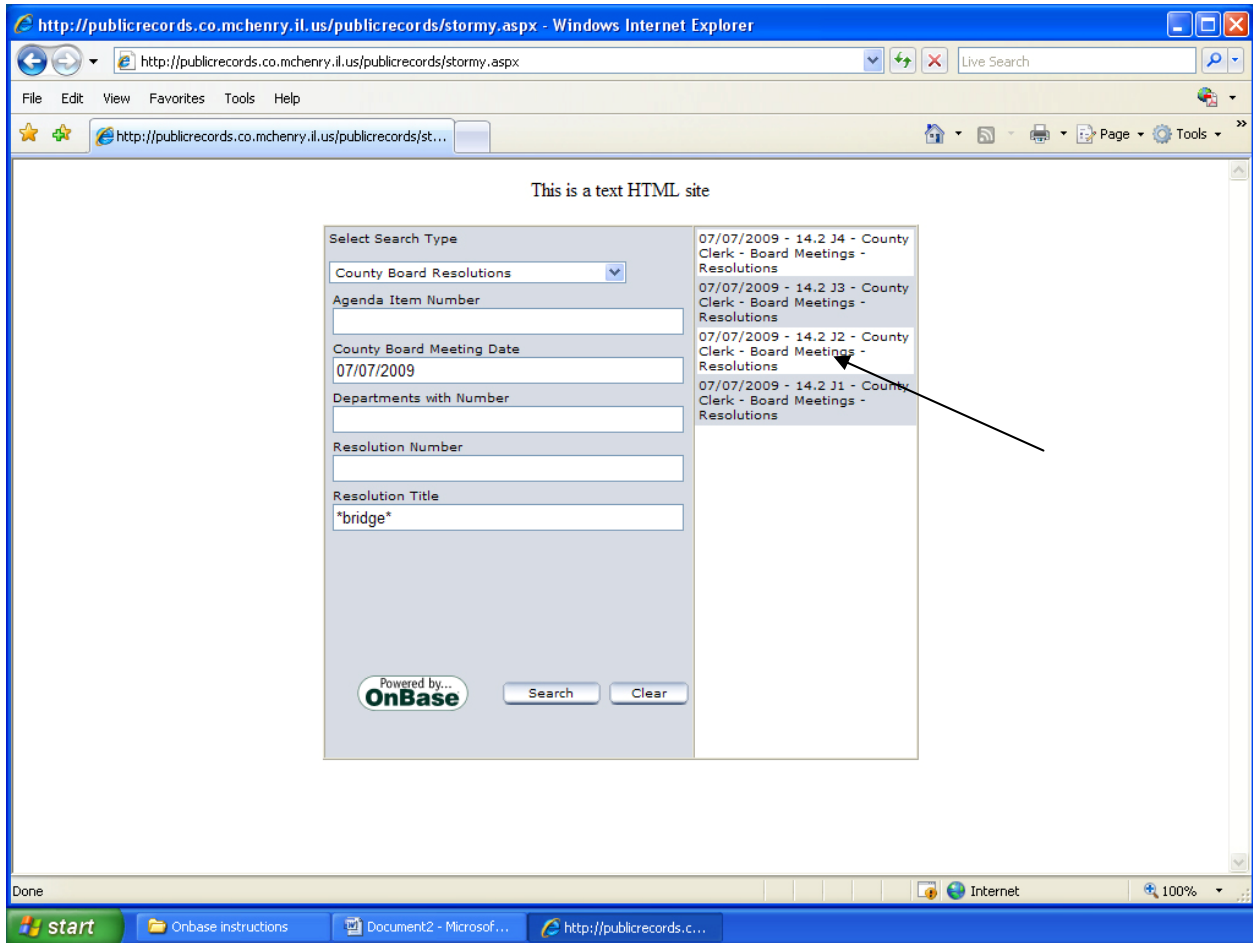
Example: *bridge project Nunda*

This example would produce all resolutions with the words "bridge" "project" and "Nunda" within the title.

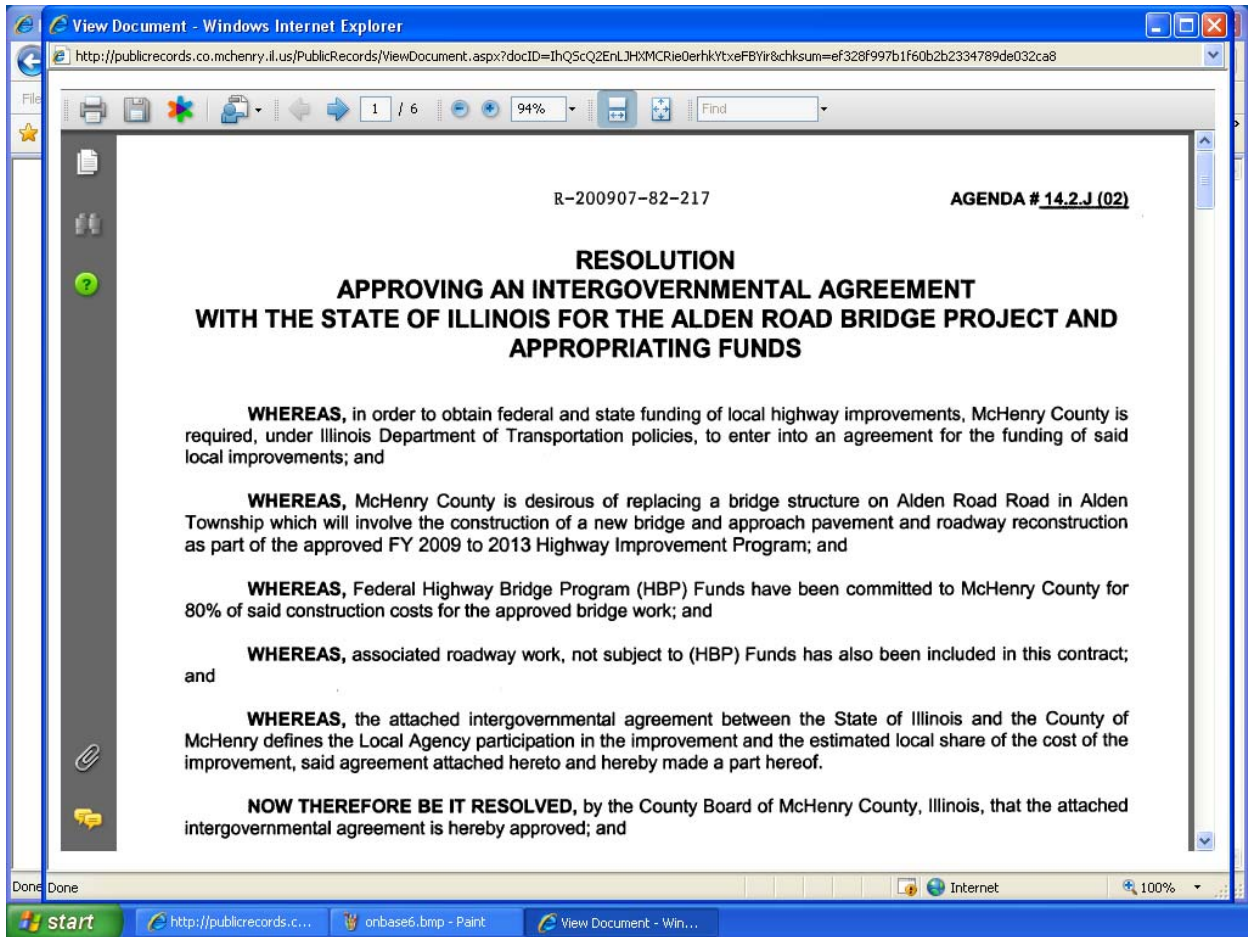


You may also fill in multiple fields to narrow the search results. In the above example I knew the meeting date, and that I was looking for a resolution about a bridge project.

By filling in the day using a 00/00/0000 style and using the wild cards with the word bridge, I have narrowed the search results.



To view the document, double click the document within the search results field.



The document now opens in a PDF format to be viewed and or printed.