

**Department of Planning and Development
McHenry County Government Center - Administration Building**

2200 North Seminary Avenue
Woodstock, Illinois 60098



815 334-4560 Fax 815 337-3720
www.co.mchenry.il.us

APPLICATION FOR A TEMPORARY USE PERMIT

Must be submitted at least 30 days prior to the event

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Applicant name, address, phone, Trustee's signature required if in Trust

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The commonly known address of the property to be used rented or leased

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A description of the proposed use and anticipated number of participants if applicable

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Date of Event

.....
P.P.I. #

*** INFORMATION THAT MUST BE SUBMITTED TO DETERMINE THAT THE FOLLOWING ARE IN COMPLIANCE WITH ORDINANCES IN EFFECT. THE FOLLOWING MUST BE ADDRESSED PRIOR TO ISSUANCE OF THE PERMIT.**

	Provided	Does Not Apply
• Provisions for waste disposal (solid, human and debris) (Provide Documentation)	-----	-----
• Provision for temporary food service (Provide copy of Health Dept. application)	-----	-----
• Security Personnel (Detailed plan if required)	-----	-----
• Paved or graded ingress and egress for emergency, police and regulatory traffic	-----	-----
• General Liability (Copy of Ins.Cert. naming McHenry County as an additional insured)	-----	-----
• Copy of Liquor License <u>When liquor is being sold</u>	-----	-----
* <u>Liquor will not be sold at this event</u>		
	Signature Required	
• Yard Requirements (Must provide a map showing location of proposed use)	-----	-----
• Parking Space (Must provide a detailed drawing of available parking spaces and isles)	-----	-----
• Traffic Control (Must provide approval from the appropriate agency having jurisdiction)	-----	-----
• Provisions for clearing debris (Provide Documentation)	-----	-----

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Signature of Applicant

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Date

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Signature of Owner if not Applicant