

Township Road Districts of McHenry County Driveway, Right of Way & Culvert Permit

Instructions: Complete Part 1 of this form and submit it to the Township Road District Office for Approval. The Road District will make a field inspection and complete Part 2 which will allow you to obtain a building Permit. After completion of construction and restoration, contact the Road District for a Final inspection. Part 3 must be approved by the Township Road District Prior to applying for an occupancy permit. If you have any questions, please call the _____ Township Highway Commissioner at _____

Part 1: APPLICATION INFORMATION (Please type or print legibly)

Name of Owner _____ Phone _____

Property Address _____

Subdivision (if applicable) _____ Lot ___ Block ___ Unit ___

Owner's Current Address _____

Phone (Daytime) _____ (Evenings) _____

I acknowledge that I have received a copy of the Townships of McHenry County Driveway Installation Specifications:

Owner/Contractor Signature _____ Date _____

Note: A drawing of the property must be attached to this form clearly showing the front property line and the location of the proposed driveway, including measurements from side lot lines.

Part 2: Driveway/Culvert Permit/Right of Way (To be completed by the Road District)

This is to certify that the _____ Township Highway Commissioner has inspected this site and determined the following requirements for the driveway installation:

A Culvert is Required _____ Inch Diameter By _____ Feet Round Arched / Oval

R.O.W. Permit With Flared End Section Without

A Culvert is not Required No Jurisdiction- Private Road

Curb Cut Required

Construction must be completed within 12 months of issuance of permit or bond is forfeited.

Slope toward roadway permitted as shown on cross section

A Bond of \$ _____ is Required* Bond not Required

(* Bond must be in the form of a certified check made payable to the Township Road District. Bond is returned after installation is inspected and approved by the Township Road District at the time of Occupancy.)

Permit # _____

Highway Commissioner _____ Township _____ Date

Part 3: DRIVEWAY/CULVERT/R.O.W. CERTIFICATE OF INSPECTION (Completed by the Road District)

This is to certify that the driveway for the above address has been inspected by the _____ Township Highway Commissioner and the driveway installation is :

Approved Denied

Reason For Denial _____

Highway Commissioner _____ Date _____ Culvert Permit Number _____

*Bond Returned (date) _____

White - Road District Copy

Yellow - McHenry County Copy

Pink - Homeowner Copy